

RECORD OF PROCEEDINGS

Minutes of Regular Council

Meeting

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National Graphics Corp., Cols., O. Form No. 1097

Held Council Chambers 7:30 P.M. January 23, 19 84

Mayor Everett opened the meeting with the Pledge to the Flag. Clerk-Treasurer, Miriam Huston, called the Roll: John Wyse, Present; John Harbal, Present; Barry Morrison, Present; Bill Peloquin, Present; Gladys Donley, Present; Mike Despones, Present. All members of Council were present.

Gladys Donley moved to dispense with the reading of the minutes of the previous meeting, seconded by John Harbal. Roll call vote: Mike Despones, Yea; Barry Morrison, Yea; John Harbal, Yea; John Wyse, Yea; Gladys Donley, Yea; Bill Peloquin, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

Barry Morrison moved to pay the approved bills, seconded by John Wyse. Discussion: John Harbal questioned the contract labor by the Special Auxiliary in the Police Department. He was under the impression that this was for a limited time only. Chief Truman explained that it was sanctioned by Clarence Muggy and the officers were to be used as needed. Roll call vote: Gladys Donley, Yea; Bill Peloquin, Yea; John Harbal, Yea; John Wyse, Yea; Barry Morrison, Yea; Mike Despones, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

Committee Reports:

1. Recreation Board - They had not arrived yet.
2. AdHoc - No Report
3. Police Committee - John Wyse, Chairman, explained to Council that the Police Department has a protective screen made to be used in an older model police cruiser, that is not in use. Chief Craig Emahiser, of the Clay Township Police Department, has expressed an interest in purchasing this screen. John read a letter from Chief Emahiser expressing this interest and offering to pay the Village \$25.00 for the purchase of this screen. John Wyse moved to sell this screen to the Clay Township Police Department, for the sum of twenty-five dollars (\$25.00). The motion was seconded by Mike Despones. Discussion: Barry Morrison asked if and when a new police car is purchased for the village, would this screen fit this new car or could it be remade to fit a new car. Chief Truman explained that this screen was made for the wider, older, model vehicles and would not fit any newer cars. To remake it to fit a new car would cause weak points in the structure and could be dangerous if the vehicle were involved in an accident. The screen in our present cruiser should fit a new vehicle. Roll call vote: Mike Despones, Yea; Barry Morrison, Yea; Bill Peloquin, Yea; Gladys Donley, Yea; John Wyse, Yea; John Harbal, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

John also mentioned to Council that the Police Committee unanimously voted to permit the purchase of several items needed in the offices at the Police Station. The bill and purchase order for some of these items were presented to Council for signatures this evening.

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Also, at the last Police Committee Meeting, the committee unanimously agreed to the recommendation of Chief Truman to promote Patrolman Michael Smith to the position of Sergeant with the increase in wages in the amount of \$1,000.00/annum. John Wyse moved to promote Michael Smith to the rank of Sergeant in the police department, at an increase in wages of \$1,000.00/annum, seconded by Mike Despones. Discussion: Bill Peloquin asked about the split shift being worked by Mike Smith. Chief Truman replied that that had been changed as of the first of the year. Roll call vote: John Wyse, Yea; Bill Peloquin, Yea; Barry Morrison, Yea; Mike Despones, Yea; John Harbal, Nay; Gladys Donley, Yea. Five (5) Yeas, one (1) Nay, the motion passed. John pointed out that there would have to be an adjustment in the pay ordinance before Mike can legally receive the raise as voted on.

4. Maintenance Committee - Gladys Donley, Chairman, reported that fortunately there were no problems with the Town Hall this past weekend, with the unusually cold weather.

5. Sewer Committee - Bill Peloquin, Chairman, reported that the money for the special testing was well spent. It was the decision that the biggest offenders would have to pay their share. He also discussed the 4th. Street pumping station with Council. The pump is unrepairable. A single pump will do a good job, a larger pump is what is needed looking to the future.

The Park Board arrived at 8:15 P.M.. Alan Brown, Chairman, acted as the spokesman for the Board. They discussed the possibility of again having a director for the park and an assistant director for the coming season. The director would be hired at a salary rate beginning April 15 - September 15 with anytime worked before or after these dates paid at an hourly rate. The assistant director or Pool Manager, would begin work on June 1st. or Memorial Day until Labor Day weekend, at a salary rate. Any time needed before or after these dates would be paid at an hourly rate. They hope that these two positions can have an increase in pay of possibly \$50.00. They are leaving the setting of wages up to Council. They would like to advertise for these two positions as soon as possible. The mayor assigned this to committee and they will have a recommendation at the next meeting. Gladys Donley moved to allow the Park Board to advertise for the position of Recreation Director and Pool Manager for the 1984 season, with the salary to be set for these positions by Council at the next meeting, seconded by John Harbal. Roll call vote: Barry Morrison, Yea; John Wyse, Yea; Bill Peloquin, Yea; Gladys Donley, Yea; John Harbal, Yea; Mike Despones, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

6. Streets - Jerry Neff, Street Supt., explained to Council that the village has the opportunity to purchase a new used snowplow. It was purchased by Sandusky County and used by them approximately three weeks. We can benefit by the salesman's mistake. Sandusky County wanted an 11 foot plow and this plow is 10 foot. We can purchase this plow for

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19

a total of \$3,019.00. We need to have a 10' plow. The plows we are now using are old and the Street Department is constantly welding and rewelding them. This plow has an easy hitch and would be much easier to attach and remove from the dump truck. John Wyse moved to purchase the snow plow described by Jerry Neff, for the Street Department, at a cost of \$3,019.00 total cost. The motion was seconded by John Harbal. Discussion: There being no discussion, the mayor asked the Clerk for a Roll call vote: John Harbal, Yea; John Wyse, Yea; Barry Morrison, Yea; Mike Despones, Yea; Gladys Donley, Yea; Bill Peloquin, Yea. Six (6) Yeas, no (0) Nays, the motion passed. Jerry also was requested by the employees in his ^{DEPT.} to ask Council about the raises that Council had discussed for the first of the year. There was no comment from Council.

John Wyse asked if the original guidelines set up for departmental purchasing at the time the village started using purchase orders was still in effect or if he had missed some legislation changing these guidelines. The Police Committee and the Street Committee are still functioning by these guidelines and he just wanted to make sure it was being handled correctly. The guidelines John is referring to are as follows:

Less than \$30.00	The head of the department & Clerk-Treas.
\$30.00 - \$100.00	The head of the department, Chairman of the committee, & Clerk-Treas.
\$100.00 - \$500.00	The head of the department, Three Committee Members, & Clerk-Treasurer.
\$500.00 & over	Sanction of Council

Mr. Wyse was assured that the guidelines he has referred to are believed to be in effect. The Clerk-Treasurer will research this and give Council a definite answer to this question at the next meeting.

- Utilities - Mike Despones, Chairman, reported to Council that he had received a request for street lighting at 4th. & 5th. and Buckeye and Superior Streets. Mike Despones moved to have the street lighting installed at the above locations, seconded by John Wyse. Discussion: Barry Morrison felt that further investigation into the expense of this project should take place before it is put to a vote of Council. After discussion on Mr. Morrison's suggestion, John Wyse felt perhaps this matter should be tabled until the cost etc. is further investigated. He withdrew his second to the motion, as did Mike Despones withdraw his original motion. The matter has been assigned to the Utilities Committee to further investigate the matter and report back to Council at the next meeting with the cost figures and their recommendation.

Mike also discussed the request by Homer Huston to increase the rate to the village for garbage collection. Mike Despones moved to grant the requested increase from \$4.00/stop as stipulated in the contract for 1984, to \$4.25/stop, and have the Village Solicitor draw up the necessary legislation for this increase. The motion was seconded by

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19

John Harbal. Discussion: Barry Morrison questioned the penalty clause in the contract. There will be no increase in rates to the village residence. The garbage contract will have to be rebid at the end of 1984. Roll call vote: John Wyse, Yea; John Harbal, Yea; Gladys Donley, Yea; Bill Peloquin, Yea; Mike Despones, Yea; Barry Morrison, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

John Wyse, Chairman of the Street Committee, explained to Council that it is the intention of the Street Committee to try to continue with the street projects started last year, as soon as the weather breaks.

Chief Truman explained to Council that the Police Department is once again setting up its inservice training seminars for the members of the department. The first such seminar is scheduled for this Sunday at 2:00 P.M. Mr. David Frey will be the instructor. Any of the Council members interested are invited to attend. He also asked Council to start anticipating advertising for bids for a new patrol car. Jerry Neff mentioned a lease program to Chief Truman, that perhaps he would be interested in.

Ray Sangholtz, of Poggemeyer Engineering, was present at Council to discuss several issues. It is his desire to meet with the Sewer Committee whenever it is convenient with the members. The date of February 2, 1983, at 2:00 P.M. was suggested. Calling a meeting of this committee is normally not a problem as all concerned are retired. Ray explained that his firm has gone over the contract with Hood Electric for the electric improvements to be done in the north end of town to accommodate the nursing home. He also asked for approval from Council to increase the amount allotted to his firm for this project to accommodate additional work in inspecting the work as it is being done. The increase asked for would be \$2,500.00. This matter was referred to the Utilities Committee. Ray also spoke of the injunction for the stoppage of work on the Cherry Street cut-thru for the nursing home. Bob Pollex explained that the decision of the court is not final. The judge has left the door open for the village to introduce new evidence on the matter. At this time the question arose as to whether the cut-thru should be from 4th. Street to 3rd. Street or from 4th. Street to 2nd. Street. After much discussion, the matter was turned over to the Street Committee to make a recommendation on this matter. As the situation stands now the cut-thru is from 4th. Street to 3rd. Street. In the engineers point of view, to change the original plans presented to them would require new specs drawn up and rebidding to include the block from 3rd. Street to 4th. Street. A decision should be made on this upon a recommendation by the Street Committee. There is no rush in making a decision as the injunction to stop work is still in effect.

Also on the subject of the law suit, Mr. Charles St. Marie, a resident of the area in question, was present to show Council a map of the area dated 1954, showing that the property in question was a dedicated street and that the village put a storm sewer in for that property and that indicates acceptance

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19.....

by the village as a dedicated street. Bob Pollex pointed out that we need dates to verify that fact. John Wyse said that he thought that the storm sewer was put in in 1970. Mr. Pollex made a copy of Mr. St. Marie's map and thanked him for his assistance. He is sure the map will be very helpful to the village's case.

Mr. Morrison asked the Solicitor about liability of juveniles when village property is damaged or destroyed. Mr. Pollex said he would get exact facts on this and report back to Council at the next meeting.

Mike Despones asked about the park grant. Also, he asked Mr. Pollex if it would be possible and legal to charge non-residents for involvement in softball and baseball games at the park. Mr. Pollex is going to look into this.

Mr. Pollex explained to Council, that in addition to the appointment of the newly elected Clerk-Treasurer for the period from January to March, the state is also requiring a Resolution to this affect. Mr. Pollex will see to it that this legislation is drawn up for the next meeting.

Council discussed bonding of Village Officials and liability insurance.

Barry Morrison moved to reappropriate \$1,000.00 to the Clerk-Treasurer's fund to pay someone to assist her in some of the bookkeeping procedures used in her office, seconded by John Wyse. Roll call vote: John Wyse, Yea; John Harbal, Yea; Gladys Donley, Yea; Bill Peloquin, Yea; Mike Despones, Yea; Barry Morrison, Yea. Six (6) Yeas, no (0) Nays, the motion passed.

The mayor announced to Council that he checks with the Clerk-Treasurer's office everyday about 11:30 and again about 5:00, for any messages. He would like to get the agenda out on Friday before the Council Meeting the following Monday. He wants to make use of the committees and have a record of proceedings of each meeting. Mayor Everett is not having Mayor's Court, all cases are and will be handled through Municipal Court. Council will have a financial report from the Clerk-Treasurer. She will need budget requests from each department head by March 31st. On the subject of the Village Administrator, Mayor Everett will be appointing a Citizens Committee and will report to Council at the next meeting.

Joan Pietrowski asked Council about the billing for the extention ladder from Genoa Welding. Mr. Peloquin replied that the matter has not yet been settled and he would have an answer for her at the next meeting. Mrs. Pietrowski said if this is not resolved soon Mr. Pietrowski would take the village to small claims court.

Correspondence - Mayor Everett received a request to pass a Resolution supporting the extension of State Route #2. He also has received correspondence from Mr. Robert Samsen on this matter.

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Minutes of

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The mayor also received correspondence pertaining to the inspection of the bridges within the village. The Ottawa County Engineers usually take care of this for us. The mayor will look into this.

John Wyse moved to adjourn the meeting. The meeting was adjourned at 11:00 P.M.

Thomas R. Everett

Mayor

Miriam R. Huston

Clerk-Treasurer

I, Miriam R. Huston,
Clerk of the Council of the Village of
Genoa, hereby certify this to be a true
and accurate copy of the minutes of the
regularly scheduled meeting of January
23, 1984.