

# RECORD OF PROCEEDINGS

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Minutes of Genoa Village Council

Meeting

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Held Council Chambers 7:30 P.M. October 27, 1986.

The Mayor opened the worksession meeting at 7:35 P.M. The following Council members were present, Mr. Bower, Mrs. Donley, Mr. Harbal, and Mr. Verkin. Mr. Skilliter arrived at approximately 7:45 P.M. Mr. Miller was absent. 5 Present, 1 Absent.

The administrator updated several issues for Council.

1. Most of the fence for the new ballfield has been installed by village employees. Total salary and wages for employees charged to funds other than the Recreation Funds was \$1,609. It was the concensus of those present that the costs should not be charged to the Recreation Fund. Mr. McConn indicated that the grant reimbursement is still available once the project is completed. Mr. Skilliter suggested that the Village get quotes for the labor to install the fence for the "second story" fence fabric.
2. Council approved the installation of a wood burning stove at the rental property on Martin-Williston Road provided all costs are paid by the renter and that all permits are obtained and provided by the renter prior to installation. Appropriate inspection will be completed by authorized individuals.
3. Lab tests received from the inspection of regulator overflow that occurred in early October show that all but one exceeded the E.P.A. test limits.

The following new issues were discussed.

1. Mr. Skilliter updated Council on recent actions of the Recreation Board regarding their decision not to increase user fees next year. Existing funding for new lawnmowing equipment will be very tight based on lease/purchase contracts.
2. We have been contacted by Waste Management regarding an increase in fees per stop effective 3/1/87. Council agreed to charge a fee that will not only pay the stop fee but also one-fourth of the billing department costs. The administrator was instructed to calculate the fee based on the anticipated savings after the computer is installed.
3. Council agreed to revise the utility deposit ordinance in order to permit a refund of 50% of the deposit provided 12 monthly on-time payments by new users on new meter service. The exception would be all electric facilities would be required to maintain the full deposit.

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4. Council approved the submission of the O.D.N.R. litter containment grant application.
5. Nuisance abatement was discussed at length. The police department has been issuing citations and fines collected. The Mayor was encouraged to continue the citations as often as the law allows. However, it was determined the nuisance abatement can be accomplished only upon proper notification, due process and appropriation to pay for the removal of the nuisance. Council will appropriate money from the General Fund to abate selected nuisances and the costs will be certified to the county for property tax collection. Mr. Cottrell will be asked to review the enforcement provisions of the abatement ordinance.
6. Mrs. Donley thought that Council should be informed of the pay levels of each Village employee. It was pointed out that Council set pay range rates in ordinance #10-86 by job description and that pay rates for individuals were set by the administrator and the department head after a written evaluation was completed by responsible persons. The administrator indicated that if the majority of Council wanted access to the information he would provide it to all members but recommended that this was an administrative issue not a policy issue. Council sets policy and does not administrate.

Mrs. Donley indicated that since salary rates were set as a result of a written evaluation, she believed that Council should have access to those reports. The administrator indicated that personnel record confidentiality are covered by a variety of federal and state laws and that access is given to the individual employee, their supervisor, the appointing authority and by court order and to no one else.

There being no further the worksession meeting was adjourned.

  
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Mayor

  
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Clerk-Treasurer