

# RECORD OF PROCEEDINGS

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Minutes of Village of Genoa Council

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held December 6,

19 93

COUNCIL PRESIDENT VERKIN CALLED THE MEETING TO ORDER WITH THE PLEDGE TO THE FLAG. CLERK STONE CALLED THE ROLL: PRESENT WERE: BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK (5).

CORRECTIONS TO THE NOVEMBER 15, 1993. LAND USE MAPS WERE TO GONE OVER BY TOWNSHIP ZONING AND PLANNING, VILLAGE ZONING AND PLANNING AS TO WHAT AREAS ARE TO BE DESIGNATED FOR DEVELOPMENT. EACH INDIVIDUAL ENTITY WOULD HAVE TO PASS LEGISLATION LIMITING THE TYPE OF USE IN THE ENTERPRISE ZONE. THE DISCUSSION OF ENTERPRISE ZONE LEGISLATION WAS AT THE STATE LEVEL. BOB RICKARD OF WOODVILLE FOR THE ADDITIONAL WATER TESTING. VERKIN TOLD STONE TO BE MORE SPECIFIC ON THE DETAILS IN THE MINUTES SO ANYONE COULD TELL WHAT IS GOING ON. PAGE 1 LAST LINE PARA. SIX CHANGE BUT TO PUT. ADHOC REPORT ON THE EASEMENT IN THE VILLAGE RIGHT-AWAY. PAGE 3 FIRST PARAGRAPH SLOTNICK ASKED TO CHANGE FROM "IT WAS AGAIN SUGGESTED" "TO IT WAS AGAIN REQUESTED" SINCE IT WAS MORE A REQUEST THAN A SUGGESTION. PAGE 1 PARA. 8 STATUTORY IS MISPELT. PAGE 2 PARA. 13 ADDENDUM IS MISPELT. PAGE THREE PARA. 1 DELETE PERSON FROM A. PAGE 4 SECOND TO THE LAST PARA. ADD TO THE LAST SENTENCE, THE CLERK WAS INSTRUCTED TO FILL OUT THE EXEMPTION FORMS. THE SOLICITOR REMINDED THE CLERK THAT THE MINUTES WERE A LEGAL DOCUMENT AND COULD BE USED IN A COURT OF LAW. STONE STATED THAT HE TRIES TO SUMMARIZE THE INFORMATION WITHOUT DELETING ANY INFORMATION. IT WAS STATED BY SEVERAL COUNCIL PERSONS THAT THEY DON'T MIND MINUTES BEING BRIEF BUT DON'T LOSE THE MEANING OF WHAT WAS SAID. BOWER MOVED MOTTER SECONDED. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS.

ENGINEERS REPORT: GREG TELECKY NOT PRESENT.

ADMINISTRATORS REPORT: GRISWOLD REPORTED THE ASPHALT WAS LAID IN THE PARKING LOT AT THE UTILITY BUILDING.

SOME OF THE SIDEWALKS IN TOWN WERE BEING REPLACED. MOTTER ASKED IF THE COMPANY WHO ORIGINALLY SIGNED TO THE CONTRACT WAS DOING THE WORK? GRISWOLD SAID HE WROTE TO THE COMPANY AND CANCELLED THEIR CONTRACT DO TO NON-PERFORMANCE.

LEAF PICKUP IS COMPLETED FOR THIS YEAR.

INITIAL INSPECTION ON PHASE VI HAS BEEN COMPLETED.

GRISWOLD STATED HE WAS WORKING WITH THE ENGINEERS ON THE DRAINAGE AND SEWER EXTENSION TO JBI CORPORATION.

A NEW CONTRACT HAS BEEN APPROVED BY THE EPA TO EXTEND BOB RICKARD'S CONTRACT BY AN ADDITIONAL YEAR TO DO OUR WATER TESTING.

THE WASTEWATER TREATMENT PLANT PLANS HAVE BEEN SUBMITTED TO THE EPA FOR APPROVAL.

BOWER STATED THERE HAS BEEN SOME VANDALS AROUND AND SOME STREET SIGNS TAKEN DOWN. GRISWOLD SAID HE HAD WROTE THE CHIEF A NOTE ON THE SITUATION AND INFORMED THE CHIEF THAT SOME MANHOLE COVERS HAVE ALSO BEEN TAKEN OFF RECENTLY.

CLERK/TREASURERS REPORT: STONE STATED THAT IN REVIEWING THE UTILITY COMMITTEE MEETING MINUTES WHERE FINANCING WAS DISCUSSED THAT THE URC PROVIDES SEVERAL ALTERNATIVE FINANCING OPTIONS THAT COULD BE ADVANTAGEOUS TO THE VILLAGE. A COPY WAS PROVIDED TO THE ADMINISTRATOR EARLIER IN THE YEAR. VERKIN STATED THE PEOPLE IN PORT CLINTON WERE WELL AWARE OF THIS. VERKIN ALSO STATED THAT IF IT EVER CAME TO THAT POINT THE COMMITTEES AND GRISWOLD WOULD DISCUSS IT AND THEY HAVE A LITTLE BIT MORE EXPERTICE IN THAT AREA AND THE CLERK SHOULD PUT HIS RESOURCES ON OTHER THINGS. STONE STATED HE HAD CAME ACROSS THE INFORMATION WHEN HE WAS LOOKING SOMETHING ELSE UP.

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STONE ASKED THE SOLICITOR IF HE COULD MAKE THE PARK PAYROLL THIS WEEK SINCE THE PARK FUND HAS A NEGATIVE ENCUMBERED BALANCE AND THERE ARE NO MORE RECEIPTS IN PROCESS OF COLLECTION FOR THE YEAR? THE SOLICITOR ASKED WHY THERE WERE NOT ENOUGH APPROPRIATIONS TO COVER THE LIABILITIES? STONE EXPLAINED THAT APPROPRIATIONS ARE THE AUTHORIZED AMOUNT TO BE SPENT FOR THE YEAR BUT THE APPROPRIATIONS HAVE TO BE LESS THAN THE BEGINNING FUND BALANCE AND THE EXPECTED REVENUES RECEIVED DURING THE YEAR. THE REVENUES DID NOT COME IN AS ANTICIPATED AND THAT WAS WHY WE HAVE A SHORTAGE OF FUNDS THIS YEAR. THE SOLICITOR TOLD STONE HE WAS TO MAKE PAYROLL SINCE THERE WAS ENOUGH ACTUAL CASH AVAILABLE TO MEET PAYROLL AND IF THE FUNDS WERE NOT AVAILABLE WHEN THE OTHER BILLS CAME DUE THEN THE VILLAGE WOULD HAVE TO PAY ANY INTEREST AND PENALTIES THAT WOULD BE INCURRED.

STONE STATED IF COUNCIL DECIDED TO TAKE THE AMOUNT OF THE REGISTER OUT OF HIS POCKET IT WOULD BE FINE WITH HIM. STONE STATED HE RECEIVED A RESPONSE FROM THE LEGAL DEPARTMENT OF THE AUDITORS OFFICE FOR AN OPINION ON IF THE WAY THE CASH REGISTER WAS CHARGED OFF WOULD BE ACCEPTABLE IN AN AUDIT. VERKIN ASKED WHY STONE DID NOT RETURN THE REGISTER AFTER HE WAS DIRECTED TO DO SO IN SOME MINUTES SOMEWHERE? VERKIN SAID "HE WAS UNDER THE IMPRESSION THAT COUNCIL HAD THE AUTHORITY TO DIRECT THE CLERK TO DO SOMETHING THE CLERK HAD TO DO IT. GRISWOLD IS THE PURCHASING AGENT AND THE CLERK HAD NO AUTHORITY TO GO OUT AND PURCHASE ANYTHING WITHOUT GETTING APPROVAL." VERKIN SAID IT SHOULD COME OUT OF THE STONE'S POCKET UNTIL HE LEARNED TO FOLLOW DIRECTIONS. VERKIN ASKED WHO STONE WAS RESPONSIBLE TO? BOWER STATED THAT THE FINANCE COMMITTEE TOLD STONE TO RETURN THE REGISTER IN SEPTEMBER. SLOTNICK STATED IN THE OCTOBER 18TH COUNCIL MINUTES THE PARK BOARD WANTED STONE TO RETURN THE REGISTER. SLOTNICK ALSO STATED THAT ON OCTOBER 20TH SHE HAD TALKED TO STONE AND HE SAID "IT WAS TAKEN CARE OF." STONE STATED THAT "IT WAS INSINUATED THE REGISTER WAS ALREADY GOING TO COME OUT OF HIS POCKET AND HE COULD NOT SEE PAYING THREE MONTHS RENT AND NOT HAVE NOTHING TO SHOW FOR IT." SLOTNICK CORRECTED STONE THAT IT WOULD OF BEEN ONLY TWO MONTHS RENT AT \$125.00 PER MONTH HAD HE RETURNED IT AT THAT TIME. STONE STATED THAT "IF COUNCIL WANTED TO SET A PRECEDENCE AND HAVE THE REGISTER COME OUT OF HIS POCKET THAT THE RULING WOULD BE UNIFORMLY APPLIED TO EVERYONE." STONE STATED THAT AT A PREVIOUS FINANCE MEETING THE FINANCE COMMITTEE HAD WANTED ALL PURCHASES TO GO THROUGH GRISWOLD AND AN EMPLOYEE HAD RECENTLY MADE A LARGE PURCHASE OF ALMOST \$10,000.00 WITHOUT GRISWOLD'S APPROVAL. MOTTER AND SLOTNICK STATED THAT SITUATION WAS DIFFERENT. SLOTNICK ASKED STONE "IF HE WAS A HIRED EMPLOYEE?" STONE SAID NO. SLOTNICK ASKED STONE IF HE WAS NOT AN ELECTED OFFICIAL? STONE SAID YES HE WAS. SLOTNICK ASKED IF STONE WAS NOT SWORN TO UP HOLD THE LAW? STONE SAID HE WAS. SLOTNICK ASKED IF THE EMPLOYEES ARE SWORN TO UP HOLD THE LAWS OF THE VILLAGE? STONE SAID YES THE EMPLOYEES ARE. GRISWOLD SAID "NO" SLOTNICK ASKED STONE IF THE EMPLOYEES WERE SWORN OFFICIALS? STONE SAID THE EMPLOYEES WERE NOT. STONE ASKED SLOTNICK IF THE SAME LAW WOULD NOT APPLY IF SOMEONE ELSE WOULD GO OUT AND PURCHASE SOMETHING WITHOUT APPROVAL AND A PURCHASE ORDER THAT HE SHOULD DECLARE THE PURCHASE NULL AND VOID AS STATED IN OUR LAST AUDIT REPORT? SLOTNICK ASKED STONE IF HE WAS NOT A SWORN OFFICIAL TO UPHOLD THE LAWS OF THE VILLAGE AND THE STATE OF OHIO? STONE SAID HE WAS SWORN TO UPHOLD THE LAWS. STONE THEN ASKED IF HE WAS SUPPOSE TO UPHOLD THE LAW THAT STRICT THEN WHAT WAS HE TO DO WHEN SOMEONE WENT OUT AND PURCHASED SOMETHING WITHOUT A PURCHASE ORDER WHEN THE LAW REQUIRES YOU TO GET ONE BEFORE HAND? VERKIN ASKED STONE HOW SOON AFTER THE PURCHASE DID HE PAY FOR THE REGISTER? STONE THOUGHT IT WAS TWO OR THREE WEEKS LATER. SLOTNICK INFORMED STONE THAT IT WAS PAID FOR THE VERY NEXT DAY. STONE SAID THAT IT WAS NOT UNUSUAL FOR BILLS TO BE PAID WITHIN A FEW DAYS OF RECEIPT IF THE BILLS HAD BEEN AUTHORIZED TO BE PAID. SMITH (SOLICITOR) ASKED STONE WHO AUTHORIZED HIM TO PAY THE BILL? STONE SAID HE DIDN'T GO OUT

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AND GET ANYONE ELSE TO AUTHORIZE PAYMENT. SMITH ASKED THEN YOU DIDN'T HAVE AUTHORIZATION TO PAY? STONE SAID HE DID NOT. SMITH STATED THE VENDOR ACTED IN GOOD FAITH WHEN HE FULFILLED THE CONTRACT SO THAT PUTS THE VILLAGE IN AN AWKWARD POSITION. SMITH SAID THE REASON COUNCIL APPROVES PURCHASES AND APPROPRIATIONS ARE TO ENSURE THAT THE VILLAGE'S MONEY IS NOT MIS-SPENT SMITH TOLD STONE THAT THE EXPENSE WAS NOT TO BE PAID BY HIM UNLESS HE WAS DIRECTED TO DO SO BY COUNCIL. VERKIN STATED ONE OR TWO COUNCIL PERSONS DO NOT SPEAK FOR THE COUNCIL AS A WHOLE. VERKIN STATED STONE DID NOT TAKE A DIRECT ORDER FROM COUNCIL TO RETURN THE REGISTER AND THAT IS WHAT HE WAS SO UPSET ABOUT. VERKIN STATED THAT STONE VIOLATED THE LAWS OF THE VILLAGE AND ASKED WHO WAS GOING TO SUFFER FOR THAT? STONE SAID POSSIBLY HE WOULD. MOTTER AGREES ABOUT THE COST OF THE TO COME OUT OF HIS POCKET. VERKIN STATED COUNCIL IS RESPONSIBLE FOR THE ACTIONS OF THE VILLAGE SINCE THEY ARE THE LEGISLATIVE BODY AND HE DOES NOT KNOW WHAT IS GOING TO COME OF THIS WHEN WE GET AUDITED NEXT TIME. SLOTNICK ASKED STONE WHO HE WAS RESPONSIBLE TO? STONE REPLIED TO THE STATE AUDITOR'S OFFICE AND TO COUNCIL. BOWER SAID THAT "HE DOESN'T KNOW WHY WE SPEND SO MUCH TIME BEATING DEAD HORSES. WE HAVE SPENT FOUR MONTHS ON THIS CASH REGISTER AND A YEAR AND A HALF ON THE POLICE PAYROLL WHICH SHOULD HAVE NEVER HAPPENED." BOWER INSTRUCTED STONE TO RETURN THE REGISTER IMMEDIATELY. SLOTNICK STATED AT THE LAST PARK BOARD MEETING ON NOVEMBER 21ST, THE PARK BOARD DECIDED TO KEEP THE REGISTER IF THEY ONLY HAD TO PAY \$150.00 FOR THE REGISTER. BOWER SAID WE WOULD DISCUSS THE \$350.00 AT THE NEXT FINANCE MEETING NEXT MONDAY NIGHT. THE PARK BOARD MOVED TO HAVE THE PARK DIRECTOR SEND THE CLERK-TREASURER A LETTER STATING HE IS NOT TO SPEND ANY OF THEIR MONEY WITHOUT THEIR APPROVAL FIRST. SLOTNICK ASKED STONE IF HE HAD RECEIVED THE LETTER YET? STONE STATED HE HAD NOT RECEIVED THE LETTER TO HIS KNOWLEDGE.

MOTTER ASKED STONE IF HE WAS GETTING ALL THE BILLS PAID ON TIME? STONE REPLIED THE MAJORITY OF THE TIME AND ONCE IN A WHILE THERE MIGHT BE AN EXCEPTION. MOTTER SKED WHY WE DIDN'T GET THE TRASH HAULING BILL PAID UNTIL NOVEMBER 29TH? STONE SAID HE RECEIVED THE BILL ABOUT NOVEMBER 2ND AND PAID THE BILL WITH ALL OF THE OTHERS ON NOVEMBER 29TH. STONE STATED HE DISCUSSED THE MATTER WITH GRISWOLD AND PAID THE CONTRACTOR (BUCKEYE SANITATION) FOR THE MONTHS OF OCTOBER NOVEMBER AND DECEMBER AT THE SAME TIME. VERKIN ASKED WHY DO WE NEED A BILL FROM BUCKEYE IF WE HAVE A CONTRACT WITH BUCKEYE? STONE SAID THE AUDITORS LIKE TO SEE A BILL WITH THE VOUCHERS. VERKIN ASKED HOW OFTEN THE CLERK PAYS THE BILLS, ONCE A MONTH? STONE SAID YES HE WAS PAYING BILLS ONLY ONCE A MONTH WITH AUTOMATED CHECKS ALONG WITH MANUAL CHECKS TO ALL OF THE OTHER VENDORS LIKE THE UTILITIES. VERKIN ASKED STONE IF HE WAS NOT INSTRUCTED BY FINANCE COUNCIL TO PAY BILLS TWICE A MONTH? BOWER SAID THE STONE WAS DIRECTED TO PAY BILLS TWICE A MONTH. STONE STATED HE WAS TRYING THIS WAY BECAUSE SOME OF THE OTHER CLERKS HAVE BEEN DOING IT THIS WAY AND GETTING GOOD AUDITS. BOWER SAID HE DOESN'T CARE HOW ANYONE ELSE DOES IT HE WANTS IT DONE TWICE A MONTH. STONE STATED BY DOING ONLY ONE CHECK RUN A MONTH IT CUTS DOWN ON THE NUMBER OF DUPLICATE CHECKS CUT TO MULTIPLE VENDORS LIKE TREATY AND VANOVER. VERKIN STATED ON SEVERAL OCCASIONS HE HAS HAD VAROUH OIL COME TO HIM ASKING WHY HE ISN'T GETTING HIS CHECK? STONE STATED THAT HAS NOT HAPPENED AS OF LATE. BOWER ASKED WHY WE CONSTANTLY KEEP GETTING ALL OF THESE PAST DUES? STONE SAID MOST OF THE PAST DUE NOTICES WE GET HAVE BEEN PAID AND JUST CROSS IN THE MAIL. STONE SAID THE NEWS HERALD WANTS PAYMENT WITHIN SEVEN DAYS. BOWER INSTRUCTED STONE TO PAY WITHIN SEVEN DAYS, JUST LIKE HE WOULD AT HOME. BOWER SAID HE WANTED THE BILLS PAID ON TIME AND DIDN'T CARE IF THE BILLS GOT PAID THROUGH THE COMPUTER OR NOT.

MOTTER ASKED STONE WHY DIDN'T HE CASH A CHECK FOR \$376.00 FROM THE STATE OF OHIO FOR PERMISSIVE TAX RECEIVED BACK IN FEBRUARY UNTIL NOVEMBER 29TH WHEN HE RECEIVED A REPLACEMENT

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CHECK? STONE STATED HE MAKES REGULAR DEPOSITS ON A TIMELY MATTER AND DID NOT KNOW WHY IT WAS NOT DEPOSITED OR IF HE HAD EVEN RECEIVED IT. MOTTER ASKED STONE IF HE WOULDN'T KNOW IF HE DIDN'T RECEIVE A CHECK? STONE SAID THAT HE MAY NOT BECAUSE ALL OF THE REVENUE FOR A PARTICULAR FUND GETS ENTERED INTO THE SAME LINE AND IT GETS HARD TO KEEP TRACK IF YOU HE WOULD RECEIVE A PARTICULAR CHECK. STONE STATED THAT IS WHY HE SENT FOR A CHECK DETAIL LIST FROM THE STATE SO HE COULD VERIFY WE RECEIVED ALL OF OUR MONEY. BOWER ASKED STONE IF HE GETS A LIST FROM THE STATE ON THE CHECKS HE IS TO RECEIVE. STONE STATED HE GETS A NOTICE ON HOW THE DISBURSEMENT OF THE CHECK IS TO BE MADE AND TO WHAT FUNDS THE MONEY IS TO BE DEPOSITED INTO WITH THE CHECK AND THIS IS ANOTHER REASON HE WENT TO DIRECT DEPOSIT. SLOTNICK ASKED STONE IF HE WOULDN'T NOTICE IF A CHECK DIDN'T COME IN. STONE STATED THAT THE NUMBER OF CHECKS RECEIVED IN A MONTH VARIES SOME MONTHS. VERKIN STATED THAT STONE'S FILING SYSTEM MUST BE OFF IF HE COULD LOSE A CHECK LIKE THAT AND CLAIM HE DOESN'T RECEIVE SOME OF THE INVOICES FROM VENDORS. STONE STATED THAT HE HAD JUST SENT BOWER A COPY OF AN INVOICE WHICH HE JUST RECEIVED WHICH WAS SEVERAL MONTHS OLD AND HE HAD MADE SEVERAL CALLS TO THE VENDOR TO OBTAIN A COPY. TOLEDO DRIVELINE AND GEAR WAS ANOTHER VENDOR WHERE STONE RECEIVED A STATEMENT BEFORE HE RECEIVED THE INVOICE FROM THE EMPLOYEES. VERKIN ASKED STONE "THEN YOU DID NOT PAY THE STATEMENT?" STONE STATED HE DOESN'T PAY OFF THE STATEMENTS. BOWER ASKED IF STONE COMPARES THE STATEMENTS TO THE INVOICES? STONE SAID HE DOES. MOTTER SUGGESTED TO STONE IF HE GETS A STATEMENT FROM A VENDOR AND DOES NOT HAVE AN INVOICE TO MATCH TO IT THEN HE SHOULD TELL GRISWOLD THAT HE HAS NOT RECEIVED AN INVOICE FROM THIS DEPARTMENT AND LET GRISWOLD GO GET IT. STONE SAID HE HAS ON A FEW OCCASIONS MOTTER STATED THAT WHEN STONE RECEIVES A BILL LIKE THE REFUSE IN THE FIRST PART OF THE MONTH IT SHOULD BE PAID IN THE FIRST PART OF THE MONTH NOT AT THE END OF THE MONTH. VERKIN REMINDED STONE THAT THE VENDOR HAS A PAYROLL TO MEET ALSO.

SLOTNICK ASKED STONE WHY THERE WAS TWO COMPUTER TERMINALS IN THE BACK ROOM WHEN BEFORE THERE WAS ONLY ONE. STONE STATED THE EXTRA TERMINAL WAS IN HIS OFFICE AND WAS A SPARE FROM WHEN THE COMPUTER WAS PURCHASED. THE OTHER TERMINAL WAS THE ORIGINAL TERMINAL IN HIS OFFICE WHICH WENT BAD SO HE PUT IT IN THE BACK ROOM. SLOTNICK ASKED STONE WHY DO WE STILL HAVE IT? STONE STATED HE DIDN'T KNOW WHAT WAS WRONG WITH THE TERMINAL, SO HE JUST PUT THE TERMINAL IN THE BACK ROOM. GRISWOLD STATED THAT WHEN BARB WAS HERE ONE OF THE TERMINALS WENT BAD AND THE VILLAGE SHIPPED THE TERMINAL TO CMI TO GET REPAIRED WHICH ENDED UP COSTING JUST ABOUT AS MUCH AS A NEW TERMINAL WOULD HAVE COST. THIS WAY THE VILLAGE WOULD HAVE A BACKUP. SLOTNICK ASKED WHY WE DIDN'T CALL CMI WHEN THE TERMINAL WENT BAD? STONE STATED THAT CMI IS OUR SOFTWARE SUPPORT COMPANY AND WHEN WE HAVE A HARDWARE PROBLEM WE HAVE TO CALL IBM IN TO FIX THE PROBLEM.

SLOTNICK ASKED STONE WHY HE PASSED OUT PURCHASE ORDER FORMS TO THE DEPARTMENT HEADS SAYING THAT THEY NO LONGER NEEDED TO USE THE P.O. REQUESTION FORMS AND TO JUST FILL OUT THE P.O. FORMS? HOW COULD THEY DO THIS WITHOUT GRISWOLDS SIGNATURE. STONE SAID INSTEAD OF THE EMPLOYEES FILLING OUT A REQUESTION AND THEN HAVING TO RETYPE THE SAME INFORMATION INTO THE COMPUTER HE WAS JUST HAVING THE EMPLOYEES FILL OUT THE PURCHASE ORDER FORM LIKE A REQUESTION AND TURN IT IN. STONE WOULD THEN ISSUE A PURCHASE ORDER NUMBER AND GIVE IT BACK TO THEM WITHIN A FEW DAYS. SLOTNICK SAID THAT IT WAS THE CLERK-TREASURER'S JOB TO DO THAT AND NOT THE DEPARTMENT HEADS. STONE SHOULD BRING IT BEFORE COUNCIL OR FINANCE COMMITTEE BEFORE ANYTHING IS DONE SO THEY COULD SEE IF THE METHOD WAS ACCEPTABLE. STONE SAID HE TALKED IT OVER WITH GRISWOLD AND GRISWOLD THOUGHT IT WAS O.K. SINCE THIS WAY WOULD SAVE THE DUPLICATION OF WORK. VERKIN STATED THAT THIS WAS A FINANCE

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MATTER AND NEED NOT BE BROUGHT UP TO THE COUNCIL AS A WHOLE. SLOTNICK STATED SHE DIDN'T MIND HAVING ONLY THE HEADINGS OF THE ORDINANCES POSTED BUT IT SHOULD LOOK MORE PROFESSIONAL THAN IT DID. SMITH STATED IT SHOULD ALSO SHOULD BE ON VILLAGE LETTER HEAD.

VERKIN ASKED IF STONE HAD BEEN DOING THE MINUTES AS DIRECTED BY THE MAYOR AND COUNCIL? STONE SAID YES AND THEN LATER THAT WEEK HE GOES BACK AND RELISTENS TO THE TAPE TO MAKE ANY CORRECTIONS OR ADDITIONS IF NEEDED. VERKIN ASKED STONE IF HE HAD A FINISHED SET OF MINUTES DONE AS REQUESTED BY COUNCIL AND THE MAYOR BY THE WEDNESDAY AFTER COUNCIL? STONE SAID HE DID NOT HAVE A FINISHED SET OF MINUTES DONE BY WEDNESDAY AFTER COUNCIL. VERKIN REEMPHASIZED THE NEED TO DO THE MINUTES IMMEDIATELY AFTER THE COUNCIL MEETING. BOWER TOLD STONE TO DO IT AS REQUESTED. STONE OFFERED TO SEND THE MINUTES OUT AS DONE BEFORE THE COUNCIL MEETING TO THE COUNCIL PEOPLE FOR CLARIFICATION. SOME COUNCIL PEOPLE LIKED THE IDEA WHILE IT WAS ALSO STATED THAT THEY SHOULD NOT HAVE TO SINCE IT WAS NOT THEIR JOB TO DO SO, THAT IT WAS THE CLERK'S JOB.

PARK BOARD :SLOTNICK REPORTED THAT THE PARK BOARD DISCUSSED PUTTING OUT FOR ANOTHER ESTIMATE FOR THE LARGE SHELTER HOUSE ROOF LOOKING FOR REASONABLE COST AND ANOTHER ESTIMATE WAS NOT REQUIRED SINCE THE ORIGINAL ESTIMATE WAS UNDER \$10,000.00 AND THE PARK BOARD WAS NOT REQUIRED BY LAW TO GET ANOTHER ESTIMATE.

THE END OF YEAR FUND BALANCE WAS DISCUSSED.

THE PARK BOARD DECIDED NOT TO SEND ANY LETTER TO THE BANKS ADVISING THEM ON THE INCREASE IN PROPERTY TAXES NEXT YEAR SINCE IT WAS THE COUNTY AUDITOR'S PROBLEM.

THE TENNIS COURT PROJECT AND COSTS WERE DISCUSSED. SLOTNICK ASKED SMITH IF THE TENNIS COURTS WOULD HAVE TO BE BID OUT BECAUSE THE TOTAL PROJECT IS OVER \$10,000.00 EVEN THOUGH THE PROJECT WAS GOING TO BE DONE IN SEPARATE PHASES. SMITH SAID SHE WOULD GET BACK TO HER BEFORE THE MEETING ON SUNDAY WITH AN ANSWER.

ZONING BOARD:FINTEL REPORTED THE BADGER PROPERTY WAS APPROVED FOR CONDITIONAL USE. HISE BUILDING WAS DISCUSSED. VERKIN ASKED FINTEL IF THERE WAS ANY DISCUSSION ON THE CLARIFICATION OF THE ZONING BOARD, ZONING APPEAL BOARD AND THE PLANNING COMMISSION? FINTEL REPLIED NOTHING WAS DISCUSSED IN DETAIL. VERKIN ASKED IF FINTEL COULD VERIFY THE INFORMATION. VERKIN SUGGESTED THAT THE SAME PERSON FROM COUNCIL THAT IS ON ZONING BE THE MAIN REPRESENTATIVE TO THE REGIONAL PLANNING COMMISSION WITH THE ECONOMIC DEVELOPMENT CHAIR AS A SECOND. IT WAS DECIDED TO BE BROUGHT UP TO THE MAYOR FOR RECOMENDATION.

MAYOR'S REPORT:SKILLITER NOT PRESENT.

ANYONE WISHING TO ADDRESS COUNCIL: NONE

COMMITTEE REPORTS:

STREETS-BOWER NO REPORT.

UTILITIES-VERKIN REPORTED ON A LETTER THE UTILITIES COMMITTEE RECEIVED FROM GRISWOLD REGARDING JBI CORP. ELECTRIC DEMAND AT THEIR NEW BUILDING. GRISWOLD INFORMED COUNCIL OF HOW THE CURRENT PLANS ARE TO EXTEND THE OTHER UTILITY SERVICES TO THE AREA.

WATER-BOWER REPORTED ON A WATER LINE BREAK ON WILDACRE ROAD.

SEWER-VERKIN NO REPORT.

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ELECTRIC-FINTEL NO REPORT.

FINANCE-BOWER FINANCE COMMITTEE MEETING NEXT MONDAY EVENING AT 7:30 P.M.

SAFETY-FINTEL NO REPORT. BOWER STATED HE THOUGHT THE POLICEMEN HAD OXYGEN IN THE CAR WITH THEM. BOWER WENT ON TO SAY HE THOUGHT IT WOULD BE A GOOD IDEA FOR THE POLICEMEN TO HAVE AN OXYGEN TANK WITH THEM SINCE THEY ARE OFTEN THE FIRST ONES TO REACH AN ACCIDENT SCENE. THE CONCERNS ABOUT THE POLICE CARING OXYGEN WERE SENT TO THE SAFETY COMMITTEE TO LOOK INTO.

MAINTENANCE-FINTEL NO REPORT

ADHOC-SLOTNICK REPORTED THAT THE TREE COMMISSION INQUIRED IF THE STREET DEPARTMENT COULD HELP IN PLANTING THE TREES.

THE TREE COMMISSION ALSO DISCUSSED ACCEPTING DONATIONS TO PAY FOR FUTURE PURCHASES OF TREES. STONE STATED WE WOULD NEED A LEGAL OPINION ON IF WE NEEDED TO SET UP A SEPARATE FUND JUST FOR THAT PURPOSE SINCE TO HIS KNOWLEDGE THE VILLAGE COULD NOT PUT THE MONEY INTO THE GENERAL FUND TO BE SPENT LATER.

BRUSH PICK UP WITH BUCKEYE SANITATION WAS DISCUSSED AT ADHOC.

ECONOMIC DEVELOPMENT-VERKIN REPORTED HE TALKED WITH DENNIS SLOTNICK ABOUT SETTING UP A MEETING WITH ALLEN AND CLAY TOWNSHIPS TRUSTEES, THE VILLAGE OF CLAY CENTER, AND THE ZONING BOARD OF GENOA. THIS WILL BE A GENERAL WORK SESSION.

INSURANCE-MOTTER NO REPORT.

ORDINANCES/RESOLUTIONS/MOTIONS:

ORDINANCE 78-93 AWARDED BID TO GLENN GRAFFICE & SON, INC. FOR LIMESTONE BOWER MOVED SLOTNICK SECONDED THAT THE RULE REQUIRING ORDINANCES BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE TO SECTION 731.17 OF THE OHIO REVISED CODE AND BE DECLARED AN EMERGENCY. ROLL CALL. BOWER, VERKIN, MOTTER, FINTEL, SLOTNICK ALL YEAS (5). BOWER MOVED THAT ORDINANCE 78-93 BE PASSED AS AN EMERGENCY MATTER, SLOTNICK SECOND. FINTEL ASKED FOR CLARIFICATION ON THE DESCRIPTION OF THE PRODUCT. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

ORDINANCE 79-93 AWARDED BID TO MILLER BROS. PAVING, INC. FOR ASPHALT. BOWER MOVED FINTEL SECONDED THAT THE RULE REQUIRING ORDINANCES BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE TO SECTION 731.17 OF THE OHIO REVISED CODE AND BE DECLARED AN EMERGENCY. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK YEAS (5). BOWER MOVED THAT ORDINANCE 79-93 BE PASSED AS AN EMERGENCY MATTER FINTEL SECONDED. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

ORDINANCE 80-93 AWARDED BID TO BLANCHARD TREE AND LAWN FOR TREE REMOVAL AND TRIMMING. SLOTNICK MOVED AND MOTTER SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SECTION 731.17 OF THE OHIO REVISED CODE AND BE DECLARED AN EMERGENCY. ROLL CALL. BOWER, VERKIN, MILLER, MOTTER, SLOTNICK ALL YEAS (5). SLOTNICK MOVED THAT ORDINANCE 80-93 BE PASSED AS AN EMERGENCY MATTER, MOTTER SECOND. NO DISCUSSION. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

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ORDINANCE 81-93 AWARDDING BID TO VAROUH OIL, INC. FOR FUEL BOWER MOVED AND FINTEL SECOND THAT RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SEC. 731.17 O.R.C. ROLL CALL VOTE: BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5). BOWER MOVED AND FINTEL SECOND THAT ORDINANCE BE PASSED AS AN EMERGENCY MATTER. ROLL CALL VOTE: BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5)

ORDINANCE 82-93 INCREASING TAX ADMINISTRATOR'S SALARY BOWER MOVED AND SLOTNICK SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSE WITH IN ACCORDANCE WITH SEC. 731.17 ORC. ROLL CALL BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5). BOWER MOVED AND SLOTNICK SECOND THAT ORDINANCE BE PASSED AS AN EMERGENCY MATTER ROLL CALL BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK. ALL YEAS (5).

ORDINANCE 83-93 AUTHORIZING THE ADMINISTRATOR TO ADVERTISE FOR BIDS FOR THE WASTEWATER TREATMENT PLANT. BOWER MOVED AND MOTTER SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SEC. 731.17 ORC. ROLL CALL BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK, ALL YEAS. (5) BOWER MOVED AND MOTTER SECOND THAT ORDINANCE BE PASSED AS AN EMERGENCY MATTER ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK, ALL YEAS. (5).

ORDINANCE 84-93 TRANSFER FUNDS FROM THE ELECTRIC FUND TO JV5 DEBT SERVICE FUND. BOWER MOVED AND SLOTNICK SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SEC. 731.17 ORC ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5) BOWER MOVED AND SLOTNICK SECOND THAT ORDINANCE BE PASSED AS AN EMERGENCY MATTER ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS. (5).

ORDINANCE 85-93 TRANSFER FUNDS FROM THE GENERAL FUND TO THE STREET FUND. FINTEL MOVED AND SLOTNICK SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SEC. 731.17 ORC. ROLL CALL BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS. (5) FINTEL MOVED THAT ORDINANCE 85-93 BE PASSED AS AN EMERGENCY MATTER, SLOTNICK SECOND. NO DISCUSSION ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

ORDINANCE 86-93 APPOINTING THE MAYOR AS AN ALTERNATIVE REPRESENTATIVE TO JV5 PROJECT. FINTEL MOVED AND VERKIN SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SECTION 731.17 OF THE OHIO REVISED CODE AND BE DECLARED AN EMERGENCY. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5). FINTEL MOVED THAT ORDINANCE 86-93 BE PASSED AS AN EMERGENCY MATTER, SLOTNICK SECOND. SLOTNICK ASKED WHO IS ARE CURRENT REPRESENTATIVE? GRISWOLD STATED HE WAS. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

ORDINANCE 87-93 MAKING TEMPORARY APPROPRIATIONS FOR THE NEXT YEAR. BOWER MOVED AND MOTTER SECOND THAT THE RULE REQUIRING ORDINANCES TO BE FULLY AND DISTINCTLY READ ON THREE DIFFERENT DAYS BE DISPENSED WITH IN ACCORDANCE WITH SECTION 731.17 OF THE OHIO REVISED CODE AND BE DECLARED AN EMERGENCY. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5). BOWER MOVED THAT ORDINANCE 87-93 BE PASSED AS AN EMERGENCY MATTER, MOTTER SECOND. FINTEL ASKED IF THIS WAS A TEMPORARY APPROPRIATION. BOWER SAID IT WAS A TEMPORARY APPROPRIATION AND THE PERMANENT APPROPRIATION WOULD BE PASSED SOMETIME IN MARCH. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

19

BOWER MOVED SLOTNICK SECOND TO GIVE THE EMPLOYEES A \$100.00 X-MAS BONUS THIS YEAR. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5).

THERE BEING NO FURTHER BUSINESS BOWER MOVED AND MOTTER, SECOND TO ADJOURN. ROLL CALL. BOWER, VERKIN, FINTEL, MOTTER, SLOTNICK ALL YEAS (5). TIME 9:40

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CLERK/TREASURER

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MAYOR