

**RECORD OF PROCEEDINGS**

Minutes of

GENOA VILLAGE COUNCIL – Committee of the Whole

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 17, 2009 \_\_\_\_\_ 20\_\_\_\_\_

Mayor Williams called the meeting of the Committee of the Whole to order at 6:55 PM with the Pledge of Allegiance.

Roll called: present were: Mr. Fryman, Mr. Bittner, Mrs. Kreager and Mrs. Slotnick. Mr. Adams arrived at 7:00 PM and Mr. Bialorucki joined the meeting at 7:02 PM.

Also present were Garth Reynolds, Village Administrator, and Richard Hertzfeld, Engineer to the Village (Poggemeyer Design Group). Charles Brinkman, Fiscal Officer was not present, is on vacation.

PURPOSE OF THE MEETING:

Discussion of the 2010 Ohio Public Grant Applications  
Richard Hertzfeld, Village’s Engineer from Poggemeyer Design Group (PDG).

Application for 2010 Ohio Public Works Commission (OPWC) Funding. The following projects are currently being proposed for submission to OPWC.:

- **Northwest Area Storm Sewers, Phase 4**
- Project limits: Complete storm system in Superior Street (from terminus of Phase 3) to 17<sup>th</sup> Street. Complete storm system in 15<sup>th</sup> Street (between Superior and West). Complete the storm system in West Street (between 15<sup>th</sup> and 17<sup>th</sup> Streets), if the bids come in favorably for the Village. It is likely that we may not be able to get all the way up West Street to 17<sup>th</sup> Street.

Phase 4 did not receive funding last year. It is proposed that this project be resubmitted this year.

Estimated cost of the project is \$225,000.00 which includes all related costs. The Village is seeking a no interest loan from OPWC, as we have done with the previous Phases 1-3.

- **Washington Street Reconstruction, Phase 2**
- Project limits: Reconstruction will begin at the terminus of Phase 1 (hump north of 5<sup>th</sup> Street) to a point just south of the 8<sup>th</sup> Street intersection.

The OPWC application for last year was comprised of a grant (26%), local share (56%), and loan (18% - balance of cost). This approach worked favorably, scoring enough point to receive approval and funding.

It is recommended that we continue the same formula used last year for this year’s application. The projected cost is estimated at approximately \$260,000.

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The reconstruction will include new curbs and gutters, storm sewer, handicap ramps, asphalt pavement, new sidewalks;. Construction would start in fall of 2010 and be completed in spring 2011.

Mayor Williams asked about the parking in front of the Veterans Memorial Park. Mr. Hertzfeld answered that the details for that area have not been worked out presently. It was indicated that the parking along the park would likely require phasing. Other issues would involve,; park operation, entrance to the park, skate board activities, etc.

Mr. Reynolds requested that the Committee of the Whole designate which of the two OPWC projects the Village would prefer, in the event that the Village could select only one project to be funded by OPWC. It was recommended that the Northwest Storm Sewers Phase 4 be selected, based on the need to complete the storm sewer improvements for this area of the Village.

Moved by Mr. Fryman, seconded by Mr. Bialorucki that the Northwest Storm Sewer Phase 4 project, be the preferred in the event that OPWC allows the Village to make such a determination.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Motion to adjourn the meeting by Mr. Fryman, seconded by Mr. Bittner.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Meeting Adjourned at 7:20pm.

  
FISCAL OFFICER

  
MAYOR

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Mayor Williams called the meeting to order at 7:30 with the Pledge of Allegiance.

Roll called: present were: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick.

Also present were Garth Reynolds, Village Administrator, Mrs. Cindy Smith, Village Solicitor and Randy Hill, Police Chief. Charles Brinkman, Fiscal Officer was not present and is on vacation.

## APPROVAL OF MINUTES

Minutes of the August 3, 2009 were presented.

Mr. Fryman noted that the spelling of Shirley "Fratar" last name was misspelled and should be corrected to "Frater"

Moved by Mr. Adams, seconded by Mr. Bialorucki to accept the minutes of the August 3, 2009 meeting as presented.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

## ENGINEER'S REPORT

Richard Hertzfeld from Poggemeyer Design Group presented the report.

ADA Curb Ramp Replacement. DL Smith Concrete and Design was awarded the bid by Ottawa County Regional Planning as part of the Community Development Block Grant program of 2008. DL Smith will install 24 ramps. An additional 23 ADA ramps were advertised by the Ottawa County Regional Planning as a result of the bids coming in so low on the initial 24 ramps. Again, DL Smith was awarded the work. This will bring the total ADA ramps installed to 47. Construction is projected to be complete by September 2, 2009.

Washington Street Reconstruction Phase 1. The contractor is the Henry W. Bergman Co., Inc. Work has commenced. Substantial completion is projected for October 15, 2009, and final completion projected for October 31, 2009.

Street Resurfacing Program 2009. The 2009 street resurfacing program will include the following:

### Base Bid:

Twelfth Street. from Main to Washington  
E. Tenth Street. from Main to Washington  
Fifteenth Street. from Main to Washington  
E. Eleventh Street. from Washington to Dead-end  
Superior Street. from Second Street to Third Street

If the bids come in low and funds permit, the following streets may be resurfaced:

Main Street. in front of the Senior Center  
Library Drive. west of Sixth Street  
Cherry Street. from Third to Fourth Street  
West Street. from Eighth to Ninth Street  
W. Tenth Street. from Main to West

Application for 2010 Ohio Public Works Commission (OPWC) Funding. The following projects are currently being considered for submission to OPWC.:

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Northwest Area Storm Sewers, Phase 4 from termini of Phase 3 on Superior Street / 15<sup>th</sup> Street / West Street.

Washington Street Reconstruction, Phase 2 from termini of Phase 1 to south of the 8<sup>th</sup> Street.

The two projects will be advertised in the Toledo Blade

ADMINISTRATOR'S REPORT

Mayor Williams introduced Tim Wasserman and asked him to make his presentation. Tim Wasserman, Director, Ottawa, Sandusky, Seneca County Joint Solid Waste Management District made a brief presentation to the Council. The presentation was a general update of the "District's" activities. Additional information was provided concerning grants that for which the Village could apply. The funds come from tipping fees charged for solid waste disposal to each community. Discussed brief recycling and yard waste activities in the Village. Educational programs are presented to the schools throughout the county.

Mayor asked if "Joint District" has considered establishing a collection facility in the western portion of Ottawa County. Mr. Wasserman stated that they are looking to establish collection sites for hazardous waste materials in an effort to increase convenience to residents. Consideration of residents crossing county lines to reach a collection site could be achieved. Life span of a landfill was also discussed. Staffing of the facilities that handle hazardous material was mentioned.

Administrator's written report.

Parks and Recreation Department has collected revenues to date that now exceed the revenues collected for all of 2008.

Varouh Property, the electronic gates are now functioning properly.

OPWC application as mentioned previously.

Sound System for Main Street. Mr. Fryman asked if Council needed to take action on the request made by the Gaylord Sheldon, President, Genoa Chamber of Commerce, regarding the Village increasing its \$1,500 match for the sound system to \$2,500.00. Moved by Mr. Fryman, seconded by Mrs. Kreager to increase the Village's contribution from \$1,500 to \$2,500.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mrs. Kreager and Mrs. Slotnick, all Yeas. Mr. Adams, Nay.

Vote: Yea 5, Nay 1. Motion passed.

The Mayor made a comment concerning a resident's request to have trash containers located along the trail in the park. It was also noted that signs advising that the fishing permit is available at the police department for \$2.00. Staff will look into these items and report back to Council.

FISCAL OFFICER'S REPORT

Mr. Reynolds (acting in Fiscal Officer's absence) presented paid bills of \$180,629.07.

Mr. Adams moved to accept paid bills, seconded by Mr. Bialorucki.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Ms. Kreager, and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

RECREATION ADVISORY BOARD

No report.

Mr. Reynolds presented the Parks and Recreation Update provided by Director Thomas.

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Question from Mr. Bialorucki regarding the condition of the Quarry trail for next year's 5 K run at the Homecoming activities. Mr. Bialorucki would like to see the trail in good condition for the upcoming event. Mrs. Kreager asked if the trail could be paved with asphaltic concrete. This was discussed and considered not feasible at this time due to cost considerations.

MAYOR'S REPORT

Mayor advised Council that a recommendation to appoint Jason Goins should have taken place at the August 3, 2009 Council Meeting. Moved by Mr. Bittner to recommend appointing Jason Goins as a part time officer, retroactive to August 3, 2009, per ORC 737.16, seconded by Mrs. Kreager.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Ms. Kreager, and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Letter from Lake Erie Shores and Islands (report).

Letter from OEPA requesting the Village to post a public Notice National Pollutant Discharge Elimination System for Permits and Modifications.

Mayor noted the following activities and dates to Council:

- Experiencing Ottawa County Thursday August 20, 2009.
- Joint Law Enforcement District meeting August 20, 2009, Allen Twp.
- "Super Cruise In" scheduled for Tuesday August 25, 2009.
- Farmers' Market is Saturday August 29, 2009 featuring Dog Dayz (sponsored by Owens Ark).
- Legion Breakfast on Sunday August 30, 2009.
- AMC Car Show on Sunday August 30, 2009 at Veterans Memorial Park.

Mayor also mentioned to Council that there is an opening on the Board of Zoning Appeals (BZA). If Council knows of anyone interested in the BZA, the mayor would like to talk with the person.

ECONOMIC DEVELOPMENT COMMITTEE

Mr. Fryman stated that the meeting scheduled with the Genoa Chamber of Commerce had to be cancelled. We are working on a date to reschedule.

Mr. Fryman noted that the Joint Law Enforcement District (JLED) meeting is scheduled for August 20, 2009 at Allen Township.

STREETS/SIDEWALKS COMMITTEE

Mrs. Slotnick stated no report.

Streets and Sidewalks Committee minutes for August 5<sup>th</sup> were presented.

Motion to accept the Streets and Sidewalk Committee minutes by Mr. Adams, seconded by Mrs. Kreager

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Ms. Kreager, and Mrs. Slotnick, all Yeas.

Vote: Yea 6 and Nays 0, motion passed.

Mrs. Slotnick submitted minutes for the Tree Commission meeting of June 11 and August 5, meetings.

UTILITIES COMMITTEE

Mr. Bialorucki stated that a joint meeting with the Finance Committee was held on August 13, 2009. The minutes will be presented at the next Council.

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The Committees intend to review all cost cutting methods possible prior to adopting any new rates.

## FINANCE /INSURANCE COMMITTEE

Mr. Adams stated there had been a meeting with Utilities Committee (see above).

## SAFETY COMMITTEE

Mr. Bittner presented the minutes of the August 3 meeting.

Motion by Mr. Fryman to accept the Safety Committee minutes, seconded by Mrs. Kreager.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Ms. Kreager, and Mrs. Slotnick, all Yeas.

Vote: Yea 6 and Nay 0. Motion passed.

Mr. Bittner presented reports from the Joint Fire District of August 13, 2009.

Police Chief Randy Hill presented his report to Council.

## AD HOC COMMITTEE

Mrs. Kreager stated no report.

## PERSONNEL COMMITTEE

Mrs. Slotnick stated no report.

Mr. Reynolds has forward comments from the Village's Solicitor to Clemans Nelson.

The comments are being addressed presently. Anticipate hearing from Clemans Nelson later this week.

## ANYONE WISHING TO ADDRESS COUNCIL

No one wishing to address Council

## ORDINANCES/RESOLUTIONS/MOTIONS

### **Ordinance 32-09** First Reading by Mr. Adams.

Mr. Adams presented the first reading of **Ordinance 32-09**, an Ordinance Authorizing the Fiscal Officer to Transfer Twenty Thousand Dollars (\$20,000.00), From the General Fund (101), Into the Sewer Fund (602) and Declaring an Emergency.

### **Ordinance 33-09**

Mrs. Slotnick presented **Ordinance 33-09**, an Ordinance Authorizing the Village Administrator to prepare and submit an Application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs(s), and To Execute Contracts as Required, And Declaring an Emergency.

Motion by Mrs. Slotnick and seconded by Mr. Adams that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Mrs. Slotnick moved, Mr. Adams seconded that **Ordinance 33-09** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

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OTHER BUSINESS

Mrs. Slotnick moved and Mr. Adams seconded that the Monday, September 7 regular meeting of Council be moved to Tuesday, September 8, 2009 (regular meeting time) due to the Labor Day holiday.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Motion to adjourn the meeting made by Mr. Adams, seconded by Mr. Fryman.

Roll called: Mr. Fryman, Mr. Bittner, Mr. Bialorucki, Mr. Adams, Mrs. Kreager and Mrs. Slotnick, all Yeas.

Vote: Yea 6, Nay 0. Motion passed.

Meeting adjourned at 8:40 PM.

  
FISCAL OFFICER

  
MAYOR

# RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

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