

RECORD OF PROCEEDINGS
GENOA VILLAGE COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 7, 2011

20

Mayor Williams called the meeting to order at 7:30 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise.

Also present were Kevin Gladden, Acting Village Administrator; Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

APPROVAL OF MINUTES

Minutes of the January 18, 2011 Council meeting were presented.

Mr. Lewis stated that on Page 2, under Administrator's Report; Lines 5 and 15 add Mr. Gladden at the beginning.

Also, Mr. Lewis stated on Page 3, under Anyone Wishing To Address Council, Line 4, change "on" to "in".

Moved by Mr. Adams, seconded by Mr. Bittner to accept the minutes of the January 18, 2011 Council meeting as amended.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

ENGINEER'S REPORT

Mr. Rich Hertzfeld of Poggemeyer Design Group stated there were four items:

1. Senior Citizen Center:
The Village will receive grant funding in the amount of \$21,430.00; the Village portion is \$3,875.00.
Project plans and specifications will be completed in the next couple of months with construction in the spring or summer.
2. 2011 Street Resurfacing Program:
Preparation of the plan and bidding documents will be completed shortly. Climate for bidding is beneficial and should happen in near future.
3. Northwest Area Storm Sewers, Phase IV:
Unofficial verbal communication has been received that this project will receive loan funding.

Mr. Gladden asked if the canopy at the rear of the Senior Center and some of the brick wall could be covered by the grant as the winter storms and the weight of the snow have collapsed them and made repairs necessary. Also, Mr. Gladden stated that the drainage situation at the library and Mr. Hayes' property is being reviewed.

ADMINISTRATOR'S REPORT

A written report was presented.

Mr. Gladden reported the following:

FEMA is having a public open house on February 28, 2011 and then the Village will have one after this time.

Todd Bickley is reviewing the Zoning Code book.

Mr. Gladden included a copy of the page for AMP Partners for an economic development page for the Village of Genoa.

FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$279,278.23.

RECREATION ADVISORY BOARD

Mr. Gladden stated no report.

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Mayor introduced Chief Moritz of the Allen-Clay Joint Fire District who presented a 2010 review. The District has had an increase in runs and loss dollars. Fire loss increased from \$278,000.00 to \$1,000,000.00.

Mr. Lewis asked Chief Moritz about the purchase of property outside of Williston as it was Mr. Lewis' understanding to build a bigger station there and eliminate the smaller stations.

Chief Moritz stated the property became available.

MAYOR'S REPORT

Mayor presented the 2010 State of Village report.

Mayor asked that the citizens try to remove snow from their sidewalks as soon as possible after a snow storm.

Mayor requested approval of contribution of \$1500.00 to the Ottawa County Drug Task Force. Mr. Adams asked Acting Chief Mocniak if the Village used this service. Acting Chief Mocniak stated that the Village uses them and that the Village benefits from this program.

Moved by Mr. Adams, seconded by Mr. Bittner to contribute \$1500.00 to the Ottawa County Drug Task Force. Ad Hoc will have a meeting to discuss requests for donations. Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

Mayor asked for motion from Council to appoint Kevin Gladden to full time Administrator at a salary of \$60,000.00 per year, retroactive to January 3, 2011. Moved by Mr. St Marie, seconded by Mr. Brown to appoint Kevin Gladden as Village Administrator at a salary of \$60,000.00 per year retroactive to January 3, 2011. Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

Mayor also asked for Council to approve an additional \$175.00 per week for Todd Mocniak for handling the duties of the chief until a new chief is hired, retroactive to December 10, 2010.

Moved by Mr. Bittner, seconded by Mr. Lewis to pay Todd Mocniak an additional \$175.00 per week for handling chief duties until a new chief is hired; retroactive to December 10, 2010.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

ECONOMIC DEVELOPMENT COMMITTEE

Mr. St Marie stated the Committee had met on January 18, 2011. Main items discussed were the sale of Brunner building and the lease of the Big Dipper.

Mr. Hise asked if there was any reason to keep the Big Dipper. Mr. St Marie stated that he thought it was a part of the parks. Mr. Adams stated he thought the Big Dipper was not divided out from the parks.

Mr. Gladden stated the building would need to be appraised before putting it up for sale; also bids are due for the Big Dipper on February 9, 2011.

STREETS/SIDEWALKS COMMITTEE

Mr. Brown stated Committee had met on January 24, 2011.

The Committee reviewed the following: 607 and 609 Superior Street flooding; catch basin repair and replacement; police are to continue reporting street lights not working; trees on Court Street will be reviewed in the spring; reinstalling stop sign at 13th and Washington Street; reviewing traffic in the area of 13th and Washington after new bus

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stop is placed; and no parking on Main Street from 2-6 AM as some businesses open before 6 AM.

UTILITIES COMMITTEE

Mr. Hise scheduled a meeting for February 22, 2011 at 7:00 PM to review the state of the Utility Funds.

FINANCE /INSURANCE COMMITTEE

Mr. Adams stated a brief meeting was held before Council tonight.

SAFETY COMMITTEE

Mr. Bittner presented the minutes of the Fire Chief's and Deputy Fire Chief's report from the February 3, 2011 meeting.

Mr. Bittner presented the minutes of the January 18, 2011 meeting.

AD HOC COMMITTEE

Mr. Lewis presented the Rails-to-Trails meeting on January 19, 2011. Mr. Lewis stated a meeting of the Rails-to-Trails is scheduled for February 9, 2011.

Ad Hoc discussed the lease of the Genoa Civic Theater. Also, the Administrator's secretary will handle the scheduled use of the Village gazebo to avoid scheduling conflicts.

PERSONNEL COMMITTEE

Mr. Brown reported on the meeting of January 24, 2011. Personnel Manual has been reviewed by employees and is scheduled to be presented to Council for approval at the next meeting minus the job descriptions.

ANYONE WISHING TO ADDRESS COUNCIL

Matt Weaver of 911 N Main Street asked about putting flags on fire hydrants to identify locations.

Mr. Gladden stated there are 119 fire hydrants in the Village and that the fire department uses GPS to find fire hydrants when needed.

ORDINANCES/RESOLUTIONS/MOTIONS

Mr. St Marie presented **Ordinance 08-11**, an Ordinance Authorizing the Village Administrator of Genoa to Enter Into An Agreement with Poggemeyer Design Group, Inc., for Professional Services for a Period of Three (3) Years; and Declaring an Emergency.

Motion by Mr. St Marie and seconded by Mr. Lewis that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Brown and Mr. Hise, all Yeas. Mr. Adams, Abstain. Vote: Yea 5, Nay 0, Abstain 1. Motion passed.

Mr. St Marie moved, Mr. Lewis seconded that **Ordinance 08-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Brown and Mr. Hise, all Yeas. Mr. Adams, Abstain. Vote: Yea 5, Nay 0, Abstain 1. Motion passed.

Mr. Hise moved, seconded by Mr. Brown that **Ordinance 08-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Brown and Mr. Hise, all Yeas. Mr. Adams Abstain. Vote: Yea 5, Nay 0, Abstain 1. Motion passed.

Mr. Lewis presented **Ordinance 09-11**, an Ordinance Authorizing the Village Administrator of Genoa to Enter Into An Agreement with Poggemeyer Design Group, Inc., for Professional Services for the Genoa Senior Center Project Improvements; and Declaring an Emergency.

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Motion by Mr. Lewis and seconded by Mr. St Marie that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

Mr. Lewis moved, Mr. St Marie seconded that **Ordinance 09-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

Mr. Lewis moved, seconded by Mr. St Marie that **Ordinance 09-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Brown and Mr. Hise, all Yeas.

Mr. Adams Abstain. Vote: Yea 5, Nay 0, Abstain 1. Motion passed.

Mayor stated that on the economic development page provided by AMP Partners that the Village Administrator should be added.

OTHER BUSINESS

Motion to adjourn the meeting was made by Mr. Brown, seconded by Mr. Lewis.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

Meeting adjourned at 8:29 PM.


FISCAL OFFICER


MAYOR