

# RECORD OF PROCEEDINGS

Minutes of

GENOA VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 22, 2011 20

Mayor Williams called the meeting to order at 7:35 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise.

Also present were Kevin Gladden, Village Administrator; Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

## APPROVAL OF MINUTES

Moved by Mr. Adams, seconded by Mr. Lewis to accept the minutes of the February 7, 2011 Council meeting as presented.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

## ENGINEER'S REPORT

Mr. Gladden stated no report this meeting.

## ADMINISTRATOR'S REPORT

A written report was presented.

Mr. Gladden reported the following:

FEMA is having a public open house on February 28, 2011 and then the Village will have one after this time.

Mr. Hise asked about the status of direct pay for utility bills.

Mr. Gladden reported that it was on his list but progress was slow, due to working with CMI.

Mr. Hise asked if CMI was local.

Mr. Brinkman stated they were down by Cincinnati.

Mr. Gladden said that there were only a couple of vendors in the State of Ohio doing this type of computer work.

Mr. Brinkman stated that SSI (Software Solutions Inc.) and CMI (Creative Microsystems Inc.) were the main suppliers for municipalities that could not afford their own computer department.

Mr. Gladden stated that in discussions with other electric departments, it does not seem to matter which company as both have issues in support.

Mr. Lewis stated that the public works employees had done a great job on snow removal. In addition, during the ice storm, Mr. Lewis's block lost power but it was restored in less than one hour.

## FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$150,374.58.

## RECREATION ADVISORY BOARD

Mr. Gladden stated no report.

## MAYOR'S REPORT

Mayor stated he had a couple of things.

Terry Sievert has resigned from the Tree Commission; the Tree Commission is now down to two members and the Mayor is asking for volunteers.

Mr. Hise stated he had a couple of thoughts on the Tree Commission. The Ordinance for the Tree Commission is fifteen pages long, filled with rules and regulations, and makes the Tree Commission a full time job for volunteers and this is ridiculous. Mr. Hise stated that members Don Widmer and Chris Shaffer also are not happy. The Tree Commission is basically run by former Council Person Betsy Slotnick.

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Mr. Hise asked Mr. Gladden if the Village had people that could do the trimming the Tree Commission did. Mr. Gladden stated that they had the same training as those on the Tree Commission.

Mr. Hise stated the time has come for the Tree Commission to end.

Mayor asked if it was a requirement for Tree City USA.

Mr. Gladden stated that with the Ordinance, the Tree Commission had applied for the Growth Award; they were successful once but did not receive it this year.

Mr. Hise responded saying the award was just a flag and a plaque and that meeting monthly, especially in the winter was too much. Although one member would probably like to hold weekly meetings.

Mayor asked when the Tree Commission meets.

Mr. Hise stated it meets the 2<sup>nd</sup> Thursday of each month. Mr. Hise stated the contact between the former Village Administrator and Mrs. Slotnick was great and should not happen in the future. The amount of items related to Tree Commission on the Village Administrator's computer was huge.

Mayor stated that the Ordinance would be reviewed.

Mr. Gladden stated that he thought most of the past year's meetings were for the Growth Award, but with not all on board, the hours needed were not achieved.

Mayor stated that he could not get into his email; Mr. Adams also stated he could not.

Mr. Brinkman will contact Mr. Bly to resolve this issue.

Mr. Hise asked if anyone on Council has used the computer in Council's office. Since no one has, he suggested donating the computer. Mr. Brinkman stated that the Village has older computers elsewhere and would like to keep the newer and donate the oldest.

## ECONOMIC DEVELOPMENT COMMITTEE

Mr. St Marie presented the minutes of the on January 18, 2011. Mr. St Marie stated that the committee would like an appraisal on the Genoa Big Dipper and the hardware annex. Mr. Adams asked when the Big Dipper property was last surveyed. Mr. Gladden stated he could find where it ever was done, but would have to be for an appraisal.

## STREETS/SIDEWALKS COMMITTEE

Mr. Brown stated no report, but asked about an email he received where residents were having problems with mail delivery. Mr. Gladden stated that due to the snow storms, people would move their vehicles out to the street to clean their driveways and then their vehicles would block the mail boxes. The mail carrier was not able to get to their mail box.

## UTILITIES COMMITTEE

Mr. Hise stated no report.

## FINANCE /INSURANCE COMMITTEE

Mr. Adams stated no report.

## SAFETY COMMITTEE

Mr. Bittner presented the minutes of the February 7, 2011 meeting.

## AD HOC COMMITTEE

Mr. Lewis stated a meeting of the Rails-to-Trails was held on February 9, 2011. Next meeting of Rails-to-Trails is scheduled for March 23, 2011 at 6:00 PM in Elmore. Mr. Lewis will be attending a meeting of the Genoa Civic Theater on February 23, 2011. Mr. Lewis received a donation request from the Genoa Parents Teachers Organization which will be reviewed.

## PERSONNEL COMMITTEE

Mr. Brown stated no report. Mr. Brown asked about the Zoning Administrator.

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Mr. Brown moved, seconded by Mr. Bittner to appoint Mr. Gladden as Acting Zoning Administrator for six months.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

ANYONE WISHING TO ADDRESS COUNCIL

Tim Reed wished to compliment the crews on the snow removals during this season. Mr. Adams stated it had been a busy winter.

ORDINANCES/RESOLUTIONS/MOTIONS

Mr. Brown presented the first reading of **Ordinance 10-11**, an Ordinance Adopting the Village of Genoa Ohio Personnel Policy and Procedure Manual.

Mr. Hise presented the first reading of **Ordinance 11-11**, an Ordinance Increasing All Village Employees Pay Rates by Three (3) Percent Phased in Over the Next Twelve (12) Months. The Effective Dates are as Follows: April 3, 2011 of One and One-Half Percent (1.5%); and October 2, 2011 of One and One-Half Percent (1.5%)

Mr. Adams presented the first reading of **Ordinance 12-11**, an Ordinance to Make Permanent Appropriations for Current Expenses and Other Expenditures of the Village of Genoa, State of Ohio, During the Fiscal Year Ending December 31, 2011.

Mr. Lewis presented the first reading of **Ordinance 13-11**, an Ordinance Awarding a Bid to Mr. James Hodgson of 21408 W. Holts-East Road, Genoa, and Mr. Martin Clement of 304 W. 7<sup>th</sup> Street, Genoa, to Lease the Village Owned Dairy Dip Building for a Period from April 2011, Through October 2012.

OTHER BUSINESS

Mr. Gladden would like Ordinance 13-11 passed as an emergency at the March 7, 2011 meeting to allow the operators to order product and prepare for the season.

Motion to adjourn the meeting was made by Mr. Adams, seconded by Mr. St Marie. Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

Meeting adjourned at 8:10 PM.

  
FISCAL OFFICER

  
MAYOR

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DAYTON LEGAL BLANK, INC. FORM NO. 10146

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