

**RECORD OF PROCEEDINGS**  
GENOA VILLAGE COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ March 07, 2011 \_\_\_\_\_ 20 \_\_\_\_\_

Mayor Williams called the meeting to order at 7:35 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise.

Also present were Kevin Gladden, Village Administrator; Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

APPROVAL OF MINUTES

Mayor stated that under Mayor's Report, line three, and remove "to".

Moved by Mr. Lewis, seconded by Mr. Adams to accept the minutes of the February 22, 2011 Council meeting as amended.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0.

ENGINEER'S REPORT

Mr. Rich Hertzfeld of Poggemeyer Design Group reviewed Village projects:

Senior Citizen Center: The County should be requesting quotes in the next two to three weeks.

Northwest Area Storm Sewer, Phase IV: The funding is uncertain at this time waiting for the state budget.

2011 Street Resurfacing Program: Plans and specifications will be completed and ready to bid in the next two to three weeks.

Mayor asked about the sidewalk from Castle Ridge into the Village and the bridge that will be needed to complete access.

Mr. Hertzfeld reported that the preliminary plans were completed and will review with Mr. Gladden.

Mayor asked if there were grants available.

Mr. Hertzfeld stated he would look into the availability.

ADMINISTRATOR'S REPORT

A written report was presented.

Mr. Gladden reported the following:

FEMA meeting was informational only. There are many issues that are unresolved.

Requested that Ordinance 13-11 be passed as emergency to allow timely opening of the Big Dipper.

Flyer about the NOMMA meeting in Pemberville on March 30, 2011.

FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$146,952.37.

RECREATION ADVISORY BOARD

Mr. Gladden stated no report.

MAYOR'S REPORT

Mayor stated he had a couple of things.

The Ottawa County Improvement Corporation has sent an invitation to the 2011 Business and Industry Awards on March 30, 2011. Please let Mr. Brinkman know if you wish to attend by March 15, 2011 at the Catawba Island Club.

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## ECONOMIC DEVELOPMENT COMMITTEE

Mr. St Marie stated no report.

## STREETS/SIDEWALKS COMMITTEE

Mr. Brown stated no report, but reviewed items that were discussed at the meeting held before Council tonight. Issues discussed were: 9<sup>th</sup> Street alley approach between Superior and West Streets; 607-609 Superior Street drainage problem; and Washington Street stop sign.

## UTILITIES COMMITTEE

Mr. Hise stated no written report, but a meeting was held before last Council meeting to review utility funds. Mr. Hise also requested a Finance Committee meeting.

## FINANCE /INSURANCE COMMITTEE

Mr. Adams stated no report. Mr. Adams scheduled a meeting for 6:30 PM on March 21, 2011 in Village Town Hall. Mr. Brinkman reminded Council of the Budget Public Hearing on March 21, 2011 at 7:00 PM in Village Town Hall.

## SAFETY COMMITTEE

Mr. Bittner presented the minutes of the February 22, 2011 and March 3, 2011 meetings. Mr. Bittner reported that Mark Putman, consultant, had conducted 28 interviews to find out what the community would like to see in the new police chief.

Mr. Lewis requested that the Mayor and Mr. Bittner contact the President of the Allen Clay Joint Fire District to provide minutes of all meetings be presented to the Village so that Council can be kept up on activities. Mayor asked Mr. Bittner if he attends the meetings. Mr. Bittner stated that he does. Mayor asked be Bittner to make sure copies are placed in Council packets. *Mr.*

## AD HOC COMMITTEE

Mr. Lewis stated a meeting of the Rails-to-Trails will be held on March 23, 2011 at 6:00 PM in Elmore.

## PERSONNEL COMMITTEE

Mr. Brown stated no report. If anyone has an old Personnel Procedure Manual, Mr. Brown asked that they be turned in.

## ANYONE WISHING TO ADDRESS COUNCIL

Jeff Henneman of 911 Superior Street asked about the parking on the street and that the street is so narrow that travel is difficult. Mr. Henneman asked about a turnaround .

Mr. Gladden asked Mr. Hertzfeld if a survey of the area had been completed, Mr. Hertzfeld replied he could not remember. Mr. Gladden stated it would have been done over three years ago.

Mr. Gladden stated the street would go right through the second step on Grimm's property if the street was made wider per the pins.

With the approval of Street and Sidewalks, Mr. Gladden stated that the Village engineers' will be looking for a solution to this problem.

Mr. Hise asked what the Village does when citizens put objects in the Village right of way.

Mr. Gladden states that sometimes the snow plows remove the objects. Mr. Gladden stated that in the past the Village did not have the center line manual notations.

Mr. Hise stated that he saw a large bonfire and someone driving erratic. Mr. Hise asked how long this people have to put up with these problems.

Mr. Gladden stated this is why the Village has a police force.

Mr. Henneman stated that his house was egged and other acts of vandalism.

Mr. Gladden stated that the police have responded many times.

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ORDINANCES/RESOLUTIONS/MOTIONS

Mr. Brown presented the second reading of **Ordinance 10-11**, an Ordinance Adopting the Village of Genoa Ohio Personnel Policy and Procedure Manual.

Mr. Hise presented the second reading of **Ordinance 11-11**, an Ordinance Increasing All Village Employees Pay Rates by Three (3) Percent Phased in Over the Next Twelve (12) Months. The Effective Dates are as Follows: April 3, 2011 of One and One-Half Percent (1.5%); and October 2, 2011 of One and One-Half Percent (1.5%)

Mr. Adams presented the second reading of **Ordinance 12-11**, an Ordinance to Make Permanent Appropriations for Current Expenses and Other Expenditures of the Village of Genoa, State of Ohio, During the Fiscal Year Ending December 31, 2011.

Mr. Lewis presented **Ordinance 13-11**, an Ordinance Awarding a Bid to Mr. James Hodgson of 21408 W. Holts-East Road, Genoa, and Mr. Martin Clement of 304 W. 7<sup>th</sup> Street, Genoa, to Lease the Village Owned Dairy Dip Building for a Period from April 2011, Through October 2012.

Motion by Mr. Lewis and seconded by Mr. Brown that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

Mr. Lewis moved, Mr. Brown seconded that **Ordinance 13-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

Mr. Lewis moved, seconded by Mr. Brown that **Ordinance 13-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

OTHER BUSINESS

Mary Ann Bell commented on the fine job Mr. Gladden is doing and the atmosphere and morale has improved.

Mr. Brinkman stated that at last meeting Mr. Hise had recommended removal of <sup>the</sup> computer in Council's office. A computer was needed for the water office cash drawer system, and the computer will be used there instead of buying another one.

Motion to adjourn the meeting was made by Mr. Adams, seconded by Mr. Lewis.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams, Mr. Brown and Mr. Hise, all Yeas. Vote: Yea 6, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

Meeting adjourned at 8:09 PM.

  
FISCAL OFFICER

  
MAYOR

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