

RECORD OF PROCEEDINGS

Minutes of

GENOA VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 21, 2011 20

Mayor Williams called the meeting to order at 7:30 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise.

Mayor had received a request from Mr. Brown asking to be excused as he was working.

Moved by Mr. Adams, seconded by Mr. Lewis to excise Mr. Brown from the March 21, 2011 meeting.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.
Vote: Yea 5, Nay 0. Motion passed.

Also present were Kevin Gladden, Village Administrator; Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

APPROVAL OF MINUTES

Mr. Lewis stated that he had a couple of corrections. On Page 2, under Safety Committee, Line 7, Mr. Lewis stated that "asked be Bittner" should read "asked Mr. Bittner". Also, under Other Business, Paragraph 2, Line 1 Mr. Lewis stated that "at last" should read "at the last".

Moved by Mr. Adams, seconded by Mr. Lewis to accept the minutes of the March 7, 2011 Council meeting as amended.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.
Vote: Yea 5, Nay 0.

ENGINEER'S REPORT

Mr. Gladden stated no report.

ADMINISTRATOR'S REPORT

A written report was presented.

Mr. Gladden reported the following:

Attended the tour of the Fremont Energy Center which will be the cleanest and largest gas turbine plant in the State of Ohio.

Attended meeting on JV-2, JV-5 and MESA, would like a Utility Committee meeting soon. In addition Courtney and Associates, the Village's electric consultant, is having a workshop on April 7, 2011 at 10:00 AM in their Findlay, Ohio offices.

Poggemeyer will pin Superior Street and alley approach to see if the street and alley can be widened.

Pool zoning permits have been requested and a 4 foot fence is necessary for all pools over 1 ½ foot deep. They are not to be placed over water or sewer lines or under electrical wires.

Requested that Ordinances 11-11 and 12-11 be passed as emergency due to timing for raises and budget.

Notification of a Business After Hours meeting to be held March 24, 2011 at the Ottawa County Riverview campus from 5-7:00 PM.

Request from the Homecoming Committee for \$5,000.00 for fireworks will be forthcoming this meeting. The money has been budgeted.

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FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$169,510.96.

Mr. Gladden has requested Mr. Brinkman to inform Council on some recent items.

CMI has preformed a test file run for direct withdrawal of utility payment. We are now waiting on Genoa Bank to inform us of any problems.

Mr. Brinkman stated that Income Tax collections are up 1.4 % from last year on a year to date comparison.

Also, the Ohio proposed budget has a reduction in the Local Government Fund distribution to Villages. In 2010 the Village of Genoa received almost \$60,000.00. Per Ottawa County Budget Commission letter, the 2011 distribution is to be reduced to \$49,204.54. Mr. Brinkman stated that the proposed reduction is 25 % per year but does not know from what distribution figure that may be based upon.

RECREATION ADVISORY BOARD

Mr. Gladden stated no report.

MAYOR'S REPORT

Mayor stated he had a couple of things.

The Riverview Health Care sent a letter thanking the citizens for their support in November 2009 and listed some of the ways the additional funds have been used.

Mayor has formed a committee for the hiring of the police chief. Members are: Mayor Williams, Village Administrator Kevin Gladden, Councilpersons Mr. Lewis and Mr. Bittner, Consultant Mr. Putman.

Mayor asked Mr. Hise about a request from Tree Commission.

Mr. Hise stated he had a request from Tree Commission to move meetings from 2nd Thursday to 2nd Tuesday of each month at 7:00 PM.

Mr. Hise stated in reviewing the Tree Commission ordinance that it is lengthy. Mr. Hise asked Mr. Gladden if he had reviewed the ordinance.

Mr. Gladden stated he has and that the pruning should not be done by unpaid volunteers and that the requirements and waiver are probably worthless. The planting of trees without approval of Public Works will not happen.

Don Widmer asked when Council would like to review the policy. Since Streets and Sidewalks is over the Tree Commission, they should decide what the Tree Commission should be and the directions it should take.

Mr. Gladden stated that the Tree Commission does not want to be so broad as not to be able to get volunteers.

Mr. Hise asked Mr. Ballenger his experience in other communities with Tree Commissions.

Mr. Ballenger stated that the manual is very large and needs to be condensed.

Mayor stated that a Streets and Sidewalks Committee will try to meet before April 12, 2011 the next Tree Commission meeting.

ECONOMIC DEVELOPMENT COMMTEE

Mr. St Marie stated no report. Mr. Gladden reported that two of the three available vacant commercial properties are now on the Village of Genoa's web site. Melody Garay has these posted and is waiting on information from the third owner and will then post the last one.

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STREETS/SIDEWALKS COMMITTEE

Mr. Brown was absent.

UTILITIES COMMITTEE

Mr. Hise stated no report.

FINANCE /INSURANCE COMMITTEE

Mr. Adams stated no written report. A meeting was held before Council but there is nothing for Council to consider at this time.

SAFETY COMMITTEE

Mr. Bittner presented the minutes of the March 7, 2011 meeting.

Mr. Hise asked Mr. Bittner about a new fire department building.

Mr. Bittner reported that the new building will be two or three bays out at the headquarters as the new equipment is too large for present buildings in Clay Center.

AD HOC COMMITTEE

Mr. Lewis stated a meeting of the Rails-to-Trails will be held on April 20, 2011 at 6:00 PM in Elmore.

Mr. Lewis stated that a meeting was held and approved award of \$500.00 to Genoa Elementary P.T.O.

PERSONNEL COMMITTEE

Mr. Brown was absent.

ANYONE WISHING TO ADDRESS COUNCIL

Dave Grosjean of the Genoa Homecoming Committee requested a donation of \$5,000.00 for fireworks for the 2011 Homecoming Festival. The Homecoming Committee is renting a billboard on Route 51. Mr. St Marie asked about the cost. Mr. Grosjean stated about \$525.00 to advertise the fireworks. Mr. Grosjean also reported that Howard Moriarty Co. is donating a flashing billboard to place at the Woodville Mall for additional advertising. Moved by Mr. Lewis, seconded by Mr. St Marie to donate \$5,000.00 to Genoa Homecoming Committee for fireworks for 2011.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0.

ORDINANCES/RESOLUTIONS/MOTIONS

Mr. Bittner presented the third reading of **Ordinance 10-11**, an Ordinance Adopting the Village of Genoa Ohio Personnel Policy and Procedure Manual.

Moved by Mr. Bittner, seconded by Mr. St Marie that Ordinance 10-11 be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0.

Mr. Hise presented the third reading of **Ordinance 11-11**, an Ordinance Increasing All Village Employees Pay Rates by Three (3) Percent Phased in Over the Next Twelve (12) Months. The Effective Dates are as Follows: April 3, 2011 of One and One-Half Percent (1.5%); and October 2, 2011 of One and One-Half Percent (1.5%)

Mr. Hise moved, Mr. Adams seconded that **Ordinance 11-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay. Motion passed.

Mr. Hise moved, seconded by Mr. Adams that **Ordinance 11-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

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Mr. Adams presented the third reading of **Ordinance 12-11**, an Ordinance to Make Permanent Appropriations for Current Expenses and Other Expenditures of the Village of Genoa, State of Ohio, During the Fiscal Year Ending December 31, 2011.

Mr. Adams moved, Mr. Lewis seconded that **Ordinance 12-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay. Motion passed.

Mr. Adams moved, seconded by Mr. Lewis that **Ordinance 12-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Hise presented the first reading of **Resolution 14-11**, a Resolution in Honor of Arbor Day, on the 29th of April 2011, and Declaring an Emergency.

Mr. Lewis presented **Ordinance 15-11**, an Ordinance Authorizing the Mayor and Village Administrator to Enter into a Lease Agreement for Five (5) Years with the Genoa Federation of Clubs, and Genoa Civic Theatre Division, and Declaring an Emergency.

Motion by Mr. Lewis and seconded by Mr. Adams that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Lewis moved, Mr. Adams seconded that **Ordinance 15-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Lewis moved, seconded by Mr. Adams that **Ordinance 15-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. St Marie presented **Ordinance 16-11**, an Ordinance Establishing a Video Service Provider Fee to be Paid by Any Video Service Provider Offering Video Service in the Village of Genoa; Authorizing the Mayor to Give Notice to the Video Service Provider Fee, and Declaring an Emergency.

Motion by Mr. St Marie and seconded by Mr. Lewis that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. St Maries moved, Mr. Lewis seconded that **Ordinance 16-11** be passed as an emergency measure in accordance with ORC 731.30.

Mr. Bittner asked what this was about.

Mr. Gladden reported that in 2003 an agreement with Time Warner was signed for 3% franchise fee.

Mr. Ballenger stated that due to change in the ORC, now a video provider pays a fee and not franchise fee.

Mr. Lewis asked if this applied to dish providers.

Mr. Ballenger stated it did not.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Lewis moved, seconded by Mr. Adams that **Ordinance 16-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

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OTHER BUSINESS

Motion to adjourn the meeting was made by Mr. St Marie, seconded by Mr. Adams.
Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.
Vote: Yea 5, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

Meeting adjourned at 8:25 PM.


FISCAL OFFICER


MAYOR

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