

**RECORD OF PROCEEDINGS**  
**GENOA VILLAGE COUNCIL**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ April 4, 2011 \_\_\_\_\_ 20 \_\_\_\_\_

Mayor Williams called the meeting to order at 7:30 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise.

Mayor had received a request from Mr. Brown asking to be excused as he was out of town.

Moved by Mr. Lewis, seconded by Mr. Hise to excuse Mr. Brown from the April 4, 2011 meeting.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.  
Vote: Yea 5, Nay 0. Motion passed.

Also present were Kevin Gladden, Village Administrator; Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

APPROVAL OF MINUTES

Moved by Mr. Adams, seconded by Mr. Bittner to accept the minutes of the <sup>March 21</sup> ~~April 4~~, 2011 Council meeting as presented.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.  
Vote: Yea 5, Nay 0.

ENGINEER'S REPORT

Mr. Rich Hertzfeld of Poggemeyer Design Group stated there were two items:

1. Senior Citizen Center:  
The Village will receive grant funding in the amount of \$21,430.00; the Village portion is \$3,875.00.  
Project plans and specifications have been approved. Ottawa County Regional Planning will be advertising for bids, with bid opening in early May with construction to be started shortly thereafter.
  
2. Northwest Area Storm Sewers, Phase IV:  
Unofficial verbal communication has been received that this project will receive loan funding. Advertising for bids will be done as soon as official notification of funding is received.

ADMINISTRATOR'S REPORT

A written report was presented.

Mr. Gladden requested input from Council on the Rails-to-Trails. Clay Township will not be able to fund fully and Mr. Gladden is questioning if the Village would be willing to pick up Clay Township's portion to complete this project. The projected grant from the Ohio Department of Transportation is an 80/20 grant; the Village would have to fund about \$76,000.00 over three years and the maintenance costs would be additional.

Mr. St Marie asked if the Village of Elmore would be willing to help.

Mr. Gladden stated the Village could ask.

Mr. Lewis stated his tax bill showed money going to the Township.

Mayor stated he had discussions with the Mayor of Elmore and he had expressed a willingness to work with the Village to complete this project.

Mr. Gladden questioned paying for something not in the Village without annexing the property.

Mr. Ballenger stated there were details that would have to be worked out prior to completion.

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FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$182,072.39.

Mr. Brinkman stated he had received a letter from the Department of Commerce stating that all liquor permits in the Village would expire on June 1, 2011 and if the Village had any objections they would need to be filed by May 2, 2011.

Mr. Gladden requested a motion from Council to enter into an agreement with Poggemeyer Design Group for Northwest Area Storm Sewers, Phase IV engineering. Moved by Mr. Adams, seconded by Mr. St Marie to enter into an agreement with Poggemeyer Design Group for engineering for Northwest Area Storm Sewers, Phase IV. Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis and Mr. Hise, all Yeas. Mr. Adams, Abstain. Vote: Yea 4, Nay 0, Abstain 1. Motion passed.

RECREATION ADVISORY BOARD

Mr. Gladden stated no report, but when Mike Thomas begins working he will be presenting reports.

MAYOR'S REPORT

Mayor stated he had would like to congratulate Jan Pugh of Packer Creek Pottery and Dave Grosjean of Genoa Custom Interiors on awards presented at the Ottawa County Improvement Business and Awards ceremony.

ECONOMIC DEVELOPMENT COMMITTEE

Mr. St Marie stated no report, but requested that appraisals be completed on the Genoa Big Dipper and Senior Center annex.

STREETS/SIDEWALKS COMMITTEE

Mr. Brown was absent. Mr. Gladden asked for a meeting on April 18, 2011 at 6:00 PM if no Safety Committee meeting.

UTILITIES COMMITTEE

Mr. Hise stated no report.

FINANCE /INSURANCE COMMITTEE

Mr. Adams stated no written report.

SAFETY COMMITTEE

Mr. Bittner presented the minutes of the March 28, 2011 meeting.

Mr. Lewis thanked Mr. Bittner for the minutes of the Allen Clay Joint Fire District meeting.

Mr. Hise stated that with the last Fire District levy, there was no mention of a building project.

Mr. Bittner stated the levy was for maintenance and improvements and that Clay Center station is too small for new fire equipment.

Mr. Bittner requested a meeting on April 11, 2011 at 6:00 PM in Village Town Hall.

AD HOC COMMITTEE

Mr. Lewis stated a meeting of the Rails-to-Trails will be held on April 20, 2011 at 7:00 PM in Elmore.

Mr. Lewis will be attending a meeting of the Genoa Civic Theater and minutes will be presented to Council.

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PERSONNEL COMMITTEE

Mr. Brown was absent.

Mayor asked Council if they would like to eliminate Personnel Committee as they were only to exist until the personnel manual was completed.

Mr. Bittner stated the manual is not completed as there were no job descriptions.

Mr. Gladden stated manual has passed and other amendments could be added as needed.

Mayor stated he would ask Mr. Brown to have a Personnel Committee meeting and use their recommendations for a decision.

Mayor stated that the Memorial in the park only honors those veterans through the Viet Nam War and questions if the plaques should go farther to more recent wars.

Mr. St Marie stated he did not think this was Economic Development.

Mr. Gladden stated that the small plaques were those in question.

ANYONE WISHING TO ADDRESS COUNCIL

No one wished to address Council.

ORDINANCES/RESOLUTIONS/MOTIONS

Mr. Hise presented the second reading of **Resolution 14-11**, a Resolution in Honor of Arbor Day, on the 29<sup>th</sup> of April 2011, and Declaring an Emergency.

Mr. Adams presented **Ordinance 17-11**, an Ordinance Establishing Wage and Salary Levels for All Village Employees, Mayor and Village Council, and Declaring an Emergency.

Motion by Mr. Adams and seconded by Mr. Lewis that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Adams moved, Mr. Lewis seconded that **Ordinance 17-11** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

Mr. Adams moved, seconded by Mr. Lewis that **Ordinance 17-11** be passed.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

OTHER BUSINESS

Mr. Hise moved, seconded by Mr. Lewis to enter into an Executive session to discuss the compensation of a public employee per ORC 121.02.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis and Mr. Hise, all Yeas. Mr. Adams

Nay. Vote: Yea 4, Nay 1. Motion passed.

Entered Executive Session at 8:17 PM.

Exited Executive Session at 8:42 PM.

Motion to adjourn the meeting was made by Mr. Adams, seconded by Mr. Lewis.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

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Meeting adjourned at 8:43 PM.

  
FISCAL OFFICER

  
MAYOR