

RECORD OF PROCEEDINGS

Regular Meeting

THE VILLAGE COUNCIL OF GENOA, OHIO

June 1, 2015

Mayor Mark Williams called the meeting to order at 7:30 pm with the Pledge of Allegiance to the Flag.

Roll call:

Council members in attendance included Mr. St. Marie, Mt. Bittner, Mr. Adams, Mr. Harsanje, Sr., Mr. Lewis and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Fiscal Officer Julie Van Nest, Poggemeyer Design Group engineer Rich Hertzfeld and Solicitor Brian Ballenger.

The minutes of the May 18, 2015 Public Hearing were presented.

Mr. Adams moved to approve the minutes of the May 18, 2015 Public Hearing, seconded by Mr. Bittner. Roll call:

Yea: Mr. Adams, Mr. Bittner, Mr. Lewis, Mr. Harsanje, Jr., Mr. Brown and Mr. St. Marie

Nay: 0

Motion carried.

The minutes of the May 18, 2015 regular meeting were presented.

Mr. Adams moved to approve the minutes of the May 4, 2015 regular meeting, seconded by Mr. Bittner. Roll call:

Yea: Mr. Adams, Mr. Bittner, Mr. Harsanje, Sr., Mr. Brown, Mr. Lewis and Mr. St. Marie

Nay: 0

Motion carried.

ENGINEER'S REPORT - Poggemeyer Design Group - Mr. Rich Hertzfeld

2014 Paving Program

The contractor is HW Berman of Genoa - the work is complete.

2015 Paving Program

Mr. Hertzfeld met with Mr. Gladden to review the proposed 2015 paving program.

They are awaiting a decision on the scope of the work for the project.

Senior Citizen Center Funding Application

Mr. Hertzfeld assisted Mr. Gladden in the preparation of an application to Ottawa County for CDBG Formula grant funding. Major items of work include replacement of front windows, tuck point and seal north exterior wall brick, brick and trim repair to west wall, new windows in west wall second story, new west wall door and frame. The approximate estimated construction cost is \$64,000.00. The Village was awarded grant funding in the amount of \$59,100.00.

Wastewater Treatment Plant

Mr. Hertzfeld is assisting Mr. Gladden with the preparation of a study to evaluate the existing WWTP regarding new OEPA standards for phosphorous and E coli reduction. Work on this project is ongoing. Mr. Gladden provided the water quality data needed and we are processing the information. Very preliminary results (un-official data) indicate the Treatment Plant is doing a very good job overall of meeting the EPA water quality requirements. The phosphorous discharge limits have been tightened (which was one of the reasons for the study) and improvements will be needed to address increased phosphorous removal. The draft report should be completed by the end of June and we will present our results to Mr. Gladden and Council.

Water Booster Pump Station Upgrades

Project bid opening was held on May 14th. One bid was received from Hank's Plumbing and Heating, Inc. in the amount of \$83,385; the engineer's estimate was \$75,900.00. Construction is to be substantially completed within 180 days if Council awards the contract. There was discussion concerning the costs of rebidding the project but no decision was made.

Mr. Hertzfeld added that the Ohio Public Works Commission application will be due in September.

ADMINISTRATOR'S REPORT - No written report was furnished.

Mr. Gladden reported that Mrs. Van Nest and Mr. Stahl have submitted the requested 2014 financial information to the independent auditor's office to compile and file with the Auditor of the State's office.

He would like to schedule a Council hearing to approve, amend or deny the rezoning of Camper School. He thought it would be scheduled prior to the July 6th meeting.

A temporary office was delivered to the park on 6/1/2015 for security purposes. The new building is under way and going up well.

The Village flood insurance was re-instated by FEMA and our ordinance made it in prior to the deadline. The FEMA maps are official with no changes made.

There was street flooding from the sanitary system due to the weekend rain storms, but the system surcharged properly.

Mr. Gladden reported that the house on Superior Street has gone back to Genoa Bank and should come down after paperwork is finalized.

Two properties in town will be fined the maximum of \$300.00 for not mowing.

FISCAL OFFICER'S REPORT

Mrs. Van Nest provided vendor and payroll checks to Mr. Adams to review and asked for his signature on the check register.

The fiscal office is working on reconciling January, February, March and April bank statements.

RECREATION REPORT -

Mr. Lewis stated an AD-HOC meeting will be held at 7:00 on June 15, 2015

MAYOR'S REPORT

Mayor Williams thanked everyone for helping during the Genoa Homecoming event.

A letter will be going out in the utility bills regarding the Music on the Lawn.

The Mayor stated that the Utilities Committee met prior to the regular scheduled meeting, and one topic of discussion was the purchase of a new pick up truck for the water department. At this time Mr. Gladden made a recommendation to Council to purchase a 2014 Ford F-150 pick up truck from Bauman Auto Group with a purchase price of \$21,390.00 after trade in. Mr. Gladden stated that the money would be taken from the water fund rather than being financed.

After discussion, Mr. Harsanje, Sr. made a motion to purchase a 2014 Ford F-150 pick up truck from Bauman Auto Group at a cost of \$21,390.00. Mr. Bittner seconded the motion. Roll call:

YES: Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie, Mr. Lewis, Mr. Adams and Mr. Brown.

Nay: 0

Motion carried.

RECREATION BOARD - none

COMMITTEE REPORTS

Economic Development - none

Streets & Sidewalks

Mr. Brown stated a meeting will be held at 6:30 pm on June 15th, prior to the regular scheduled meeting to go over street paving.

Utilities -

Mr. Harsanje, Sr. reported that the utility committee met with the EPA concerning the Greenwood Mobile Park and will be mandated by EPA to have a sewer system installed and tapping will need to be done.

The committee talked about the Water Booster Pump Station upgrade.

They will need to talk with Poggemeyer Design Group about upgrades of the lagoon.

The AMP Ohio will update generators to meet EPA standards and fees will go under the present bond.

There was discussion about a solar field here. We may subscribe to belong to AMP's solar project. More details, and an ordinance will be forthcoming when details are set.

There was discussion about the landlords and how renters are not paying. The committee will meet with Mr. Gladden and discuss options.

Finance/Insurance - none

Safety -

Mr. Bittner stated that a safety committee meeting was held at 7:00, prior to the regular scheduled Council meeting. The minutes of the Ottawa County Planning Commission and fire department should be received by the July 6th meeting. The need for new police parking tickets was also discussed.

AD-HOC

Mr. Lewis stated a meeting will be held a 7:00 on June 15th prior to the regular scheduled Council meeting.

Personnel - none

GUESTS WISHING TO ADDRESS COUNCIL - Mr. Jim Scherer of 1313 Buckeye Street
Mr. Scherer expressed his concerns about the sanitary sewers flooding and wanted to know why the storm water is getting into the sanitary. Mr. Gladden stated he walked them all and there was nothing going on at that time. Mr. Gladden added that the storm sewers couldn't keep up with recent 4" storm. It was suggested to raise or seal the sewers. Mr. Gladden will speak with the Mr. Hertzfeld for a recommendation.

ORDINANCES/RESOLUTIONS - none

With no further business of the Village, Mr. Bittner made a motion to adjourn the meeting, seconded by Mr. St. Marie. Roll call:

YEA: Mr. Brown, Mr. Harsanje, Sr., Mr. Adams, Mr. Lewis, Mr. Bittner and Mr. St. Marie.

NAY: 0

Motion carried.

Meeting adjourned at 8:00 pm

No CD recording was made of this meeting.

ATTEST: *Opw a Van Ness*
Fiscal Officer

SIGNED: *[Signature]*
Mayor

APPROVED: 6-15-15