

# RECORD OF PROCEEDINGS

Regular Meeting

## THE VILLAGE COUNCIL OF GENOA, OHIO

July 6, 2015

Mayor Mark Williams called the meeting to order at 7:30 pm with the Pledge of Allegiance to the Flag.

Roll call:

Council members in attendance included Mr. Bittner, Mr. Adams, Mr. Harsanje, Sr., Mr. Lewis and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Fiscal Officer Julie Van Nest and Solicitor Brian Ballenger.

Mayor Williams stated that Councilman Ray St. Marie was on vacation and asked that he be excused from the meeting.

Mr. Adams made a motion to excuse Mr. St. Marie, seconded by Mr. Brown. Roll call:

Yea: Mr. Adams, Mr. Brown, Mr. Lewis, Mr. Harsanje, Sr., Mr. Bittner

Nay: 0

Motion carried.

The minutes of the June 15, 2015 regular meeting were presented. Mr. Adams moved to approve the minutes of the June 15, 2015 meeting as written; seconded by Mr. Brown. Roll call:

Yea: Mr. Adams, Mr. Brown, Mr. Lewis, Mr. Harsanje, Sr., and Mr. Bittner

Nay: 0

Motion carried.

### **ENGINEER'S REPORT** - No written report was furnished.

Mr. Gladden stated that he received an e-mail from Mr. Hertzfeld late in the afternoon of the meeting but was unable to print it off. Topics mentioned in the e-mail were:

#### 2015 Paving Program

Poggemeyer met with the Village Administrator to review the proposed 2015 Paving Program. They planned to begin advertising the project for bids on July 13, 2015 with bid opening on July 29, 2015. Construction should be complete by September 30, 2015.

#### Senior Citizen Center Funding Application

Poggemeyer assisted the Village Administrator in the preparation of an application to Ottawa County for CDBG Formula grant funding. The approximate estimated construction cost is \$64,000.00 to replace front windows, tuck point and seal north exterior wall brick, brick and trim repair to west wall, new windows in west wall second story, new west wall door and frame. The Village was awarded grant

funding in the amount of \$59,100.00. The design of the project is underway and will be completed by July 10, 2015. The bidding process will immediately follow.

#### Wastewater Treatment Plant

Poggemeyer assisted the Village with the preparation of a study to evaluate the existing WWTP regarding new OPEA standards for phosphorous and E coli reduction. Work on this project is ongoing and the results of the reporting will be presented to the Village Administrator and Council as soon as possible.

#### ADMINISTRATOR'S REPORT - No written report was furnished.

Mr. Gladden reported that we came out fairly well from the recent torrential rains. Although damaging flooding did occur in the basements of Castle Ridge homes.

Mr. Gladden will have a report soon on the unresolved issue on State Route 51.

Everything was approved by the County during the building inspection of the new building at the park. The next project will be to get the fence done. Tri-State Industrial Floors resurfaced and epoxy coated the inside of the new building; they look great. They also resurfaced and applied polyespartic topcoat to the exterior ramp.

#### FISCAL OFFICER - No written report

Ms. Van Nest reported that we had expenses of \$410,196.75 to vendors and \$73,565.43 for payroll in June. Work is still being done to reconcile the revenues for March, April, May and June.

Ms. Van Nest also reported that we had received an invoice from TMACOG for 2016 dues. The invoice indicated that there would be a 37.5% increase in dues from 2015 which amounted to an increase of \$175.00. After discussion, Mr. Gladden stated he heard that many other entities are upset with the increase as well and TMACOG may consider adjusting the increase. It was agreed to hold the invoice until we hear more from TMACOG.

#### RECREATION BOARD REPORT - None

#### MAYOR'S REPORT

The weather was decent, but not the best for the first Super Cruise-In held June 30, 2015. The Mayor is hoping for better weather and turn out for the July 28, 2015 show.

The Mayor reported that he has a couple of people interested in performing for Music on the Lawn concerts and he will have information coming out soon.

The Mayor scheduled a Records Commission meeting for August 3, 2015 at 7:00 pm.

#### COMMITTEE REPORTS

Economic Development - none

#### Streets & Sidewalks

Mr. Brown provided minutes of the June 15, 2015 meeting. Mr. Gladden stated that the South Main Street project towards Woodville will have the edges done and then pave over the road.

Utilities

The Village is not going to partner with AMP to subscribe to belong to their solar project. The committee will need to follow up with John Courtney, of Courtney and Associates Engineering about submitting a request for a proposal to investigate the Village's options and to see if we can partner with another Village(s).

Village Administrator, Kevin Gladden stated that Kaylor Plumbing, Wiring and Heating, Inc. had not called back yet to his knowledge concerning their request to tie in the business building on Rt. 51 in Genoa to the Village sewer system. Mr. Kaylor will need to look at other options.

Mr. Harsanje, Sr. received a thank you from the Homecoming Committee for Council's support of the 2015 Homecoming. Village Administrator reported that the Homecoming Committee made a profit of approximately \$18,000.00 this year even with inclement weather.

At this time Mr. Harsanje, Sr. invited Council to attend the Tree Commission meeting which is scheduled to be held on July 7, 2015 at 7:30 pm.

Finance/Insurance

Mr. Adams reported that a meeting was held at 6:30 pm on July 6, 2015. After discussion of the finances with the Police Chief and the Fiscal Officer, it was voted 3-0 by the committee to recommend to Council the purchase of a 2016 SUV from Mathews Ford. The cost of the vehicle after trade-in of the 2007 vehicle would be \$34,411.00.

Banking options were also discussed. The Committee gave their support to revise and organize the way we do our banking. Also discussed was the possibility of direct deposit for payroll.

At this time Mr. Adams made a motion to approve the purchase of a new 2016 Ford Explorer Police Interceptor from Mathews Ford in Oregon, Ohio for no more than \$40,000.00. Mr. Harsanje, Sr., seconded the motion. Roll call:

YEA: Mr. Adams, Mr. Harsanje, Sr., Mr. Brown, Mr. Bittner and Mr. Lewis

NAY: 0

Motion carried.

Safety

Mr. Bittner stated a meeting was held at 7:00 pm on July 6, 2015 and the committee discussed hiring a Parking Violations Hearing Officer. It was suggested to pay the officer \$400.00 per year on a quarterly basis.

AD-HOC

Mr. Lewis provided meeting minutes from the June 15, 2015 meeting. The Committee will ask for an ordinance to be created and brought before Council to disband the Park Advisory Board.

PERSONNEL - none

GUESTS WISHING TO ADDRESS COUNCIL - none

ORDINANCES/RESOLUTIONS -

At this time Mr. Bittner presented the following Ordinance to Council for the first reading:

**ORDINANCE #16-2015**

An Ordinance creating a Parking Violations Bureau in  
The Village of Genoa.

**OTHER BUSINESS**

Mayor Williams recommended hiring Mr. Greg Greggila as the Parking Violations Hearing Officer for parking violations subject to approval of Ordinance #16-2015.

Mayor Williams stated TMOGAG members are invited to a Summer Caucus and Forum with State Lawmakers on Wednesday August 5<sup>th</sup> at Penta Career Center.

Mr. Harsanje, Sr. made a motion to hire Greg Greggila as the Parking Violations Hearing Officer subject to approval of Ordinance #16-2015; seconded by Mr. Bittner. Roll call:

YEA: Mr. Harsanje, Sr., Mr. Bittner, Mr. Adams, Mr. Brown and Mr. Lewis

NAY: 0

Motion carried.

With no further business of the Village, Mr. Adams made a motion to adjourn the meeting; seconded by Mr. Lewis. Roll call:

YEA: Mr. Adams, Mr. Lewis, Mr. Harsanje, Sr., Mr. Brown and Mr. Bittner

NAY: 0

Motion carried.

Meeting adjourned at 7:50 pm

An audio CD of this meeting is not available.

ATTEST: *Juan Walters* SIGNED: *[Signature]*  
Fiscal Officer Mayor

APPROVED: 7.20.15  
As amended