

RECORD OF PROCEEDINGS

Regular Meeting

THE VILLAGE COUNCIL OF GENOA, OHIO

August 3, 2015

Mayor Mark Williams called the meeting to order at 7:30 pm with the Pledge of Allegiance to the Flag.

Roll call:

Council members in attendance included Mr. Bittner, Mr. Adams, Mr. Harsanje, Sr., Mr. Lewis, Mr. St. Marie and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Solicitor Brian Ballenger and Fiscal Officer Julie Van Nest.

The minutes of the July 20, 2015 Public Hearing were presented. Mr. Lewis made a motion to approve the minutes of the July 20, 2015 Public Hearing as written. Mr. Adams seconded the motion. Roll call:

Yea: Mr. Lewis, Mr. Adams, Mr. Brown, Mr. Harsanje, Sr., Mr. St. Marie and Mr. Bittner

Nay: 0

Motion carried.

The minutes of the July 20, 2015 regular meeting were presented. Mr. Lewis moved to approve the minutes of the July 20, 2015 meeting as written. Mr. Harsanje, Sr. seconded the motion. Roll call:

Yea: Mr. Lewis, Mr. Harsanje, Sr., Mr. Adams, Mr. Brown, Mr. St. Marie and Mr. Bittner

Nay: 0

Motion carried.

ENGINEER'S REPORT - No written report was furnished.

ADMINISTRATOR'S REPORT - No written report was furnished.

Mr. Gladden stated that bid openings would be held on August 4, 2015 at noon in the Council Chambers for the 2015 Street Paving Project.

He reported that there has been a rash of water valve replacements. It seems they won't turn off.

He stated that he feels the 1991 dump truck should be replaced before winter. He suggested leasing and will have more information later.

He stated that an ADHOC meeting should be scheduled to address the issue in the park.

He reported that a new prospective business is in the process of finalizing plans to move into the Superior Wire facility.

He stated that Council still needs a resolution concerning the Camper Street rezoning issue that was discussed at the Public Hearing and voted on at the last meeting. Everything is still in limbo at this time. Solicitor Brian Ballinger will review the minutes of the Public Hearing and the last meeting and advise at the next regularly scheduled Council meeting.

FISCAL OFFICER - No written report

Mrs. Van Nest reported that Ordinance #17-15 has been filed with the Ottawa County Auditor requesting to increase the General Fund appropriations by \$35,000.00 for the purchase of the police vehicle. The Auditor has sent a Certificate stating that the total appropriations from each fund do not exceed the Official Estimate of Resources.

July, 2015 finances are as follows:

Receipts: \$358,492.00
Expenses: \$336,714.00 of which \$76,870.00 was payroll and payroll taxes

She stated that the 2014 End of the Year financial statements have been filed with the Auditor of the State.

She is working with Genoa Bank to set up on line banking. With on line banking the Fiscal Officer would be able to transfer money from the general fund checking account to the payroll checking account to cover payroll expenses rather than writing a physical check as done in the past. She also stated that since two signatures are required on checks over \$25,000.00 and each payroll transfer would be approximately \$35,000.00, she would have two signatures on the bank transfer confirmation. She is also working with payroll vendors so we can make ACH payments for our payroll taxes and payroll deductions. She is hoping to be able to do ACH payments on the 8/7/2015 payroll.

It is important that everyone knows that all ACH payments are documented through CMI reporting; it's a check and balance system.

RECREATION BOARD REPORT – No report

MAYOR'S REPORT

There was a good turn out for the car show held on July 28, 2015.

Music on the Lawn is scheduled for August 23, 2015 at 5:00 pm.

The community garage sales are scheduled for August 7th and 8th.

He stated that the park looks good and that the quarry can be seen from the shelter house.

He reminded everyone that the back to school dance will be held August 15, 2015 with a rain date of August 16, 2015. An announcement will go out with the next utility bills.

The Ottawa County Improvement Corporation is holding a get together on August 20, 2015 in Put-in-Bay. He also asked if we wanted to be a sponsor. He then turned over the information to Council member John Lewis. Mr. Lewis asked the fiscal officer to find out the amount of our previous annual sponsorships.

COMMITTEE REPORTS

Economic Development - No report

Mr. St. Marie asked to schedule an Economic Development committee meeting for August 17, 2015 at 7:00 pm with the AD-HOC meeting.

Streets & Sidewalks - No report

Utilities - No report

Mr. Harsanje, Sr., stated that the Tree Committee will meet on August 11, 2015 at 7:00 pm.

Finance/Insurance - No report

Mr. Bittner stated that he and Mr. Harsanje, Sr. had met with the Ottawa County Regional Planning Commission recently. At that time they were told that the annual dues were past due. Mrs. Van Nest stated that she had just received an invoice the same day as the meeting and thought it was for \$1,650.00. Mr. Harsanje, Sr. stated that the OCRPC helped zoning pay for an attorney or an engineer a couple of years ago.

AD-HOC - No report

A meeting is scheduled for August 17, 2015 at 7:00 pm along with the Economic Development Committee.

PERSONNEL - No report

GUESTS WISHING TO ADDRESS COUNCIL - None

ORDINANCES/RESOLUTIONS -

At this time Mr. Bittner presented the following Ordinance to Council for the third reading:

ORDINANCE #16-15

An Ordinance creating a Parking Violations Bureau in
The Village of Genoa.

Mr. Bittner made a motion to move to pass Ordinance #16-15 as an emergency. Mr. St. Marie seconded the motion. Roll call:

Yea: Mr. Bittner, Mr. St. Marie, Mr. Adams, Mr. Brown, Mr. Lewis and Mr. Harsanje, Sr.
Nay: 0
Motion carried.

Mr. Bittner made a motion to adopt ordinance #16-15. Mr. St. Marie seconded the motion. Roll call:

Yea: Mr. Bittner, Mr. St. Marie, Mr. Brown, Mr. Harsanje, Sr., Mr. Lewis and Mr. Adams
Nay: 0
Motion carried.

At this time Mr. Lewis presented the following Ordinance to Council:

ORDINANCE #18-15

An Ordinance repealing Chapter 145, titled Advisory

Board for Veterans Memorial Park; and declaring an emergency.

Mr. Lewis made a motion to suspend the readings of Ordinance #18-15 and to pass as an emergency. Mr. Harsanje, Sr., seconded the motion. Roll call:

Yea: Mr. Lewis, Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie, Mr. Brown and Mr. Adams
Nay: 0
Motion carried.

Mr. Lewis made a motion to pass Ordinance #18-15 as an emergency. Mr. Harsanje, Sr., seconded the motion. Roll call:

Yea: Mr. Lewis, Mr. Harsanje, Sr., Mr. Brown, Mr. Adams, Mr. St. Marie and Mr. Bittner
Nay: 0
Motion carried.

Mr. Lewis made a motion to adopt Ordinance #18-15. Mr. Harsanje, Sr., seconded the motion. Roll call:

Yea: Mr. Lewis, Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie, Mr. Brown and Mr. Adams
Nay: 0
Motion carried.

Mr. Gladden stated letters will need to go out to Advisory Board members stating the disbandment of the Board.

OTHER BUSINESS

Village Administrator Kevin Gladden stated that Park Director Mike Thomas' mother passed away and a service will be held August 4, 2015 at 10:30 am. Any Village employee who would like to attend will be excused from work.

Mr. Gladden added that former employee Margaret Hebert also passed away recently.

Solicitor Brian Ballinger reminded committees that the minutes of each meeting need to be taken and submitted to the Administrative Secretary once approved for permanent keeping.

With no further business of the Village, Mr. Harsanje, Sr., made a motion to adjourn the meeting. Mr. Adams seconded the motion. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Bittner, Mr. Lewis, Mr. St. Marie and Mr. Brown
Nay: 0
Motion carried.

Meeting adjourned at 7:55 pm.

An audio CD of this meeting is available.

ATTEST: Jewel Warkent SIGNED: [Signature]
Fiscal Officer Mayor

APPROVED: 8-17-15