

RECORD OF PROCEEDINGS

Regular Meeting

THE VILLAGE COUNCIL OF GENOA, OHIO

August 17, 2015

Mayor Mark Williams called the meeting to order at 7:30 pm with the Pledge of Allegiance to the Flag.

Roll call:

Council members in attendance included Mr. Bittner, Mr. Adams, Mr. Harsanje, Sr., Mr. Lewis, and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Solicitor Brian Ballenger and Fiscal Officer Julie Van Nest.

Mr. Gladden stated Mr. St. Marie was out of town. Mr. Harsanje, Sr. made a motion to excuse Mr. St. Marie from the meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Bittner, Mr. Lewis, Mr. Brown and Mr. Adams.

Nay: 0

Motion carried.

The minutes of the August 3, 2015 regular meeting were presented. Mr. Harsanje, Sr. made a motion to approve the minutes of the August 3, 2015 meeting as written; seconded by Mr. Brown. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Brown, Mr. Lewis, Mr. Adams and Mr. Bittner

Nay: 0

Motion carried.

ENGINEER'S REPORT - Richard Hertzfeld

Bid opening for the 2015 paving program was held August 4, 2015. Two bids were received but HW Bergman Co. submitted the lowest bid at \$139,865.00 and construction completion is scheduled for September 30, 2015.

Poggemeyer completed the plans and specifications for the Senior Citizens Center. Ottawa County is completing the bid documents and is bidding the project; opening is scheduled for August 18, 2015. Construction is scheduled for fall completion.

The draft report is completed and will be reviewed by Mr. Gladden shortly regarding the study of the Wastewater Treatment plant. The study evaluated the new OEPA standards for phosphorous and E-coli reduction.

The 2015 OPWC funding applications are due September 4, 2015. Poggemeyer has been working with Mr. Gladden to put together information for the next phase of the Washington Street Reconstruction project.

Mr. Gladden added that the Ordinance to award the street paving project bid will be presented later in the meeting. He also stated that the Ordinance for the OPWC funding was previously passed and a copy was sent to Michelle Heisler at Poggemeyer.

ADMINISTRATOR'S REPORT - A written report was furnished.

Tree trimmers from AMP will begin trimming trees out of primary wires beginning August 24, 2015. There are critical areas that need to be trimmed.

He has had issues with generation site and met with AMP staff at site on August 12, 2015. The units ran four times this month as CP events and extended hours as unites are converted for CO2 emissions.

He spoke with AD/HOC already and the Public Works staff, along with the Recreation staff, is working on taking down the BPA building.

A water leak detection was performed by Aqua-Line on the system. Three hydrants were leaking that were not shut all the way down and all were remedied. There was a tap leak at 1307 West but that has also been repaired. He added that there were no leaks in the system.

The Public Works staff was working diligently on a nasty water leak at Cherry and Wilson the evening of the meeting. A tap blew out and they had a huge water gush at the time.

He stated that there are two applications pending review of Downtown Design and Review. One for a grandfathered sign at 615 Main Street and one for a paint color change at 625 Main Street. Repainting was done at 630 Main Street with no color change so no review was needed.

He's received one quote of approximately \$7,500.00 and waiting for another quote for tearing down property on RailRoad Street and a second property on Buckeye Street. Everything will come down on Buckeye Street and everything but the garage on RailRoad Street. September 1st is the target date to get started. When everything is done, there will be a well groomed green lot. We may have to maintain the property and charge the owners.

FISCAL OFFICER - No written report

Julie is reviewing the appropriations and will need to bring an Ordinance to Council requesting the adjustment of appropriations by the end of the year.

She is working with Genoa Bank to set up on line banking.

She is working on ACH payroll tax payments and is hoping to use this process with the 8/28/2015 payroll. It is important that everyone knows that all ACH payments are documented through CMI reporting; it's a check and balance system.

RECREATION BOARD REPORT – No report

MAYOR'S REPORT

The next car show is schedule for August 25, 2015.

Music on the Lawn is scheduled for August 23, 2015 at 5:00 pm on the lawn of the Town Hall.

The community garage sales went well with about 40 houses participating.

He reported that the back to school dance went OK and brought in about \$200.00. He's hoping to get ideas for another dance next year and possibly work on this project over the winter months.

He was approached by Police Chief Weis concerning part time Officer Alex Espinoza. Officer Espinoza has been with the department for four years and is the lowest paid Officer. Chief Weis would like to increase Officer Espinoza's wage to \$14.00/hr. Council responded by saying that it's not really a Council matter, but up to the Mayor's discretion.

He stated that an ice cream social will be held from 7:00 – 8:00 pm on September 14, 2015 at Veterans Memorial Park with the American Legion Band playing.

Mayor Williams asked Solicitor Ballenger to review the information regarding the Public Hearing held concerning the business proposal of the old Camper School.

COMMITTEE REPORTS

Economic Development - No report

Streets & Sidewalks - No report

Utilities - No report

Finance/Insurance - No report

Safety - No report

The July 9, 2015 minutes of the Allen-Clay Joint Fire District Trustees meeting were presented. Fire Chief Dennis Hartman's August 13, 2015 report was presented.

Mr. Gladden added that Mr. Lowell Hartman's status on the fire department has been changed from active to support after 58-1/2 yrs of dedicated active service. A commemorative service and award party will be held on November 21, 2015 at Station #3. The family party will also serve to celebrate Mr. Hartman's 80th birthday.

AD-HOC - No report

Mr. Lewis stated that the Village has donated \$250.00 to Experience Ottawa County in the past.

Mr. Lewis then made a motion to approve the 2015 donation of \$250.00 to Experience Ottawa County; seconded by Mr. Adams. Roll call:

Yea: Mr. Lewis, Mr. Adams, Mr. Brown, Mr. Harsanje, Sr., and Mr. Bittner

Nay: 0

Motion carried.

Mr. Gladden added that Parks and Recreation will now be rolled into AD-HOC.

PERSONNEL - No report

GUESTS WISHING TO ADDRESS COUNCIL - None

ORDINANCES/RESOLUTIONS -

At this time Mr. Brown presented the following Ordinance to Council:

ORDINANCE #19-15

An Ordinance awarding a bid to Henry Bergman of 218 E. 9th Street for the Village's 2015 Resurfacing Program in the amount of \$139,865.00 and declaring an emergency.

Mr. Brown made a motion to suspend the three readings of Ordinance #19-15; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Brown, Mr. Harsanje, Sr., Mr. Bittner, Mr. Lewis and Mr. Adams

Nay: 0

Motion carried.

Mr. Brown made a motion to pass Ordinance #19-15 as an emergency; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Brown, Mr. Harsanje, Sr., Mr. Adams, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried.

Mr. Brown made a motion to adopt Ordinance #19-15; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Brown, Mr. Harsanje, Sr., Mr. Adams, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried.

At this time Mr. Harsanje, Sr. presented the following Ordinance to Council:

ORDINANCE #20-15

An Ordinance authorizing the Fiscal Officer to transfer \$130,000.00 from the Electric Fund to the Generation Substation Debt Fund, and declaring an emergency.

Mr. Harsanje, Sr. made a motion to suspend the three readings of Ordinance #20-15; seconded by Mr. Adams. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Brown, Mr. Bittner and Mr. Lewis.

Nay: 0

Motion carried.

Mr. Harsanje, Sr. made a motion to pass Ordinance #20-15 as an emergency; seconded by Mr. Adams. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Bittner, Mr. Brown and Mr. Lewis

Nay: 0

Motion carried.

Mr. Harsanje, Sr. made a motion to adopt Ordinance #20-15; seconded by Mr. Adams. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Bittner, Mr. Lewis and Mr. Brown.

Nay: 0

Motion carried.

OTHER BUSINESS - None

With no further business of the Village, Mr. Adams made a motion to adjourn the meeting; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Adams, Mr. Harsanje, Sr., Mr. Bittner, Mr. Lewis and Mr. Brown.

Nay: 0

Motion carried.

Meeting adjourned at 8:00 pm.

An audio CD of this meeting is available.

ATTEST: Jawad Barjest SIGNED: [Signature]
Fiscal Officer Mayor

APPROVED: 9-8-15