

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

November 16, 2015

Regular Meeting

Mayor Mark Williams called the meeting to order at 7:30 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mr. Gladden asked everyone to remain standing for a moment of silence in honor of Genoa resident and Little League Coach, Mr. Mike Emerson due to his recent passing.

Mayor Williams then asked for the roll call:

Council members in attendance included Mr. Bittner, Mr. St. Marie, Mr. Harsanje, Sr., Mr. Adams, Mr. Lewis and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Solicitor Brian Ballenger and Fiscal Officer Julie Van Nest.

The minutes of the November 2, 2015 regular meeting were presented. Mr. Adams made a motion to approve the minutes of the November 2, 2015 meeting; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Adams, Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie and Mr. Brown and Mr. Lewis.

Nay: 0

Motion carried.

ENGINEER'S REPORT - No Report

ADMINISTRATOR'S REPORT - A written report was provided. A copy is attached and entered into the minutes.

Mr. Gladden reported that the temporary appropriation budget for 2016 would be presented at the meeting for the first reading. Permanent appropriations will need to be passed by March 31, 2016.

Mr. Gladden sent a letter to the owner of 816 S. Railroad Street and gave him a 30 day extension to abate his property before the Village will have it demolished. Property at 503 Buckeye is schedule for the first week of December. Mr. Gladden will write a letter on 11/17/2015 to the homeowner and advise him of the demolition.

Mr. Gladden stated that the Planning Commission met on November 9, 2015 and after much discussion, agreed that the height of an accessory building should be changed from 18 ft. to 20 ft. limit because of the new building designs and larger vehicles. Solicitor Brian Ballenger will have new legislation for Council to decide and act on.

FISCAL OFFICER - No written report

Mrs. Van Nest reported that the year to date receipts in the General Fund were \$692,575.58 and the year to date expenses for the General Fund were \$700,362.55. The General Fund balance at 10/31/2015 was \$23,000.00.

Mrs. Van Nest reported that she has worked closely with the auditing firm of Charles Harris and Associates and was approved to review and re-distribute expenses out of the General Fund and into other funds. This would increase our General Fund balance and decrease other fund balances.

Mrs. Van Nest will present an ordinance at the next meeting adjusting the 2015 appropriations for the end of year.

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

At this time Mr. Gladden highly recommended that several Finance Committee meetings be held between now and March 31, 2016. He strongly encouraged all Council members to attend; whether or not they are on the Committee. He added that Julie has been in constant contact with the Auditors and unfortunately she is still fighting the situation that was resolved in March. It seems like it is two steps forward and three steps back. . Mr. Gladden recommended that Council Members seriously consider the passage of the new Tax Ordinance # 24-15 which was tabled at the last meeting. It would be presented again at this meeting for the third reading.

This Ordinance needs to be in adopted by 1/1/2016 but amendments can be made after further meetings.

MAYOR'S REPORT

A copy of the donation request letter from Joyful Connections was in all Council members' packets for donation consideration. He added that donations were made in the past.

The Genoa Pastoral Association will hold its' annual Community Ecumenical Thanksgiving Service on Monday, November 23, 2015 at 7:00 pm.

A copy of the Ohio Municipal League invoice was in all Council members' packets for consideration. Solicitor Ballinger stated that he felt that out of all of the organizations that we belong to, we would benefit the most from OML. Mayor Williams stated that we will probably continue to participate in the OML.

A copy of a hearing notice from the Ohio Division of Liquor Control was in all Council members' packets for review. This notice asked whether or not the Village of Genoa would like to request a hearing concerning the Black Swamp Market's application for a liquor license.

Mr. Lewis made a motion not to request a hearing pertaining to the Black Swamp Market's application for a liquor license; seconded by Mr. Harsanje, Sr. Roll call:
Yea: Mr. Lewis, Mr. Harsanje, Sr., Mr. Brown, Mr. Adams, Mr. St. Marie and Mr. Bittner
Nay: 0
Motion carried.

The Fiscal Officer will return the paperwork to the Division of Liquor Control.

COMMITTEE REPORTS

Economic Development - No report

Mr. St. Marie scheduled an Economic Development Committee meeting for January 4, 2016 at 7:00 pm.

At this time Mr. Gladden added that he received a phone call the morning of the Council meeting from a prospective buyer of the property between Sunoco Mini Mart and Gordon Lumber about the possibility of a mixed housing business development. He added that this property is not in the Village and he will furnish more information at the next meeting.

He also reported that BCS Express Trucking Company took possession of property on Industrial Drive and is moving dirt. They are getting ready to move in with the possibility of adding 30-40 employees.

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

Streets & Sidewalks - No report

Utilities - No report

Mr. Harsanje, Sr., scheduled a Utility Committee meeting for December 7, 2015 at 7:00 pm.

Mr. Bittner thanked the Village Administrator for the prompt response to the sewer project at his home.

Finance/Insurance - No report

Mr. Adams furnished Council members with a copy of the minutes from the November 2, 2015 committee meeting. There were no questions.

Safety - No report

Mr. Bittner furnished Council members with a copy of the fire department reports.

AD-HOC - No report

Mr. Lewis scheduled an AD-HOC meeting for December 7, 2015 at 6:45 pm to discuss the Joyful Connections donation request and any others that might come in.

Mr. Lewis commented on how nice the lights look at the quarry bathhouse.

Personnel - No report

Mr. Brown furnished minutes of the 10/19/2015 Personnel Committee meeting. The only discrepancy was on the policy and procedure manual about holiday pay for the police department. Solicitor Ballinger is to draft legislation to amend 5.04 section 3. Correct readings will be held at that time.

GUESTS WISHING TO ADDRESS COUNCIL - None

ORDINANCES/RESOLUTIONS -

At this time Mr. Lewis made a motion to un-table Ordinance #24-15 and to bring back to the Council for the third reading; seconded by Mr. Adams. Roll call:

Yea: Mr. Lewis, Mr. Adams, Mr. Brown, Mr. Harsanje, Sr., Mr. Bittner and Mr. St. Marie.

Nay: 0

Motion carried.

Mr. Lewis then presented Ordinance #24-2015 to Council:

ORDINANCE #24-15

An Ordinance to amend Chapter 181 of the Codified Ordinances of the Village of Genoa regarding Municipal Income Tax.

Mr. Lewis made a motion to adopt Ordinance #24-15; seconded by Mr. Bittner.

Roll call:

Yea: Mr. Lewis, Mr. Bittner, Mr. Harsanje, Sr., Mr. St. Marie, Mr. Adams and Mr. Brown.

Nay: 0

Motion carried.

At this time Mr. Harsanje, Sr. presented the following Ordinance to Council for the first reading:

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

ORDINANCE #25-15

An Ordinance approving the re-codification, editing and inclusion of certain Ordinances as parts of the various component codes of the Codified Ordinances of Genoa, Ohio and declaring an emergency.

Mr. Harsanje, Sr. made a motion to suspend the three readings of Ordinance #25-15; seconded by Mr. Bittner. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie and Mr. Adams, Mr. Brown and Mr. Lewis

Nay: 0

Motion carried.

Mr. Harsanje, Sr. made a motion to pass Ordinance #25-15 as an emergency; seconded by Mr. Adams. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Brown, Mr. Bittner, Mr. St. Marie and Mr. Lewis.

Nay: 0

Motion carried.

Mr. Harsanje, Sr. made a motion to adopt Ordinance #25-15; seconded by Mr. Adams. Roll call:

Yea: Mr. Harsanje, Sr., Mr. Adams, Mr. Bittner, Mr. St. Marie, Mr. Lewis and Mr. Brown.

Nay: 0

At this time Mr. Adams presented the following Ordinance to Council for the first reading:

ORDINANCE #26-15

An Ordinance to make temporary appropriations for current expenses and other expenditures of the Village of Genoa, State of Ohio, during the fiscal year ending December 31, 2016.

OTHER BUSINESS

Mr. Harsanje, Sr. made a motion to empower Solicitor Brian Ballenger to appeal to the Court to reallocate funds from various funds and serve at the discretion of the Fiscal Officer and the Village Administrator; Mr. Bittner seconded the motion. Roll call:

Solicitor Ballenger explained that we have funds sitting in some of our larger utility funds such as electric and water and in order for us to use these funds for day to day expenses, the Village needs approval by the Court to move to the General Fund. Mr. Gladden added that this is similar to what other municipalities have done also. This is the only legal way of transferring money into the General Fund from funds that have large balances. This will bring us back into balance and we go forward from this point.

Yea: Mr. Harsanje, Sr., Mr. Bittner, Mr. Adams, Mr. Brown, Mr. Lewis and Mr. Saint Marie.

Nay: 0

Motion carried.

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

With no further business of the Village, Mr. Adams made a motion to adjourn the meeting; seconded by Mr. Harsanje, Sr. Roll call:

Yea: Mr. Adams, Mr. Harsanje, Sr., Mr. Bittner, Mr. St. Marie, and Mr. Brown.

Nay: 0

Motion carried.

Meeting adjourned at 8:00 pm.

An audio CD of this meeting is available upon request.

ATTEST: *Jane D. Carter*
Fiscal Officer

SIGNED: *Kenneth Harsanje, Sr. (ACTING)*
Mayor

APPROVED: 12-7-15