

# RECORD OF PROCEEDINGS

## REGULAR MEETING JANUARY 18, 2022

- Mayor Thomas Bergman called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Bergman asked for the roll call:
- Council members in attendance included, Mr. Lewis, Mr. Diebert, Mr. Spurgeon, Mr. Huston, Mr. Pierce, and Mr. St. Marie.
- Also, in attendance was the Village Administrator Kevin Gladden, Solicitor Brian Ballenger, Chief Herrig, and Fiscal Officer Julie VanNest.

Mayor Bergman asked for approval of the minutes from the regular Council meeting on January 3, 2022.

Mr. Diebert made a motion to approve the minutes as amended from the January 3, 2022 regular Council meetings; seconded by Mr. Spurgeon.

**Yeah:** Mr. Diebert, Mr. Spurgeon, Mr. Pierce, Mr. Lewis, and Mr. Huston.

**Nay:**

**Abstain:** Mr. St. Marie due to absence from the meeting.

### ENGINEERS REPORT – Mr. Hertzfeld – no report

- Mr. Gladden reported he and Mr. Ballenger had enlisted Mr. Hertzfeld and CT Consultants in helping update the CRA for the Village.

### ADMINISTRATORS REPORT – Mr. Gladden – report attached

### FISCAL OFFICERS REPORT – Ms. VanNest

- Ms. VanNest informed Council that she paid invoices on 1/13/2022 in the amount of \$75,567.72 and Council members were provided with the payment listing.
- Payroll and Withholding Tax payments of \$34,911.88 were paid on 1/14/2022.
- Ms. Van Nest reported that December was reconciled but she has a few more steps that are required by the state before she can close out the end of the year.
- Ms. VanNest stated W-2 forms have been mailed, reconciled, and filed with the Federal, State and Local government.
- Ms. Van Nest informed Council after speaking with the Office of Budget and Management she is required to create a new fund for the ARPA money in order to separate it from the Covid money.

### MAYORS REPORT – Mayor Bergman

- Mayor Bergman reviewed the final ARPA rules and explained that previously entities could use a formula to calculate lost revenue, whereas under the new regulations entities have the choice to use the old formula or take the up to \$10,000,000 dollar standard deduction.

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- Mayor Bergman reported Joel Hirt, Commander of the American Legion, spoke with him about the possibility of Heritage Hall becoming the home for the American Legion, as they are interested in selling the current Legion Hall due to their decrease in numbers. It needs to be discussed with the Village Administrator and then sent to a Committee.

ECONOMIC DEVELOPEMENT – Mr. Spurgeon – no report

STREETS AND SIDEWALKS – Mr. Spurgeon – no report

UTILITIES - Mr. Diebert – no report

FINANCE AND INSURANCE - Mr. Huston – no report

SAFETY - Mr. St. Marie – no report

AD HOC - Mr. Lewis – no report

PERSONNEL – Mr. Pierce – no report

PARKS & PUBLIC GROUNDS – no report

- Mr. Diebert stated they held a Parks & Grounds meeting prior to Council where they discussed amending the quarry and employee pay rates.
- Mayor Bergman reported they had also discussed applying for the Nature Works and Land and Water Conservation funds to be used for new restroom and playground activities.

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Mayor Bergman asked if anyone wished to address Council.

Mr. Huston made a motion to adjourn the meeting; seconded by Mr. St. Marie.

**Yeah:** Mr. Huston, Mr. St. Marie, Mr. Diebert, Mr. Spurgeon, Mr. Pierce and Mr. Lewis.

**Nay:**

**Abstained:**

The next Regular Council Meeting will be Monday February 7, 2022 at 7:00 pm.

With no further business of the Council, Meeting adjourned at 7:15 pm.

Audio recording available.

ATTEST:   
Fiscal Officer

SIGNED:   
Mayor

APPROVED: 2-22-2022

## Administrators Report: January 18<sup>th</sup>, 2022

- First I want to apologize for not bringing this up at the last meeting. The Village offices were closed in consultation with the Mayor out of Covid-19 concerns. Residents are used to using the drop box from the last round of closures. A notification went out on Genoa Responds to use emails and phone extensions as published for each department as recorded. The Mayor and I will keep a track on cases and of course follow the science. By all accounts we may peak soon and be back open at the end of January.
- Executed contract with AMP to recover monies from the sale of REC's on the JV5 dam project. This is for 2021 and 2022.
- Water leak on Sunday night 1-9-22 in alley behind Camper School. All in rock. Crew worked about five hours.
- Replaced a pole on West 6<sup>th</sup> St. knocked over by a fire truck on a fire at 610; Buckeye St. Had carry through secondary and a streetlight on the pole. All had to be transferred to new pole.
- Last of the list of trucks and loaders serviced in house. Park equipment also done.
- Reviewing final ARPA rule. Going over some items with Mayor. 474 pages.
- Replaced streetlight and straightened pole behind the legion hall. Almost fell over in the high winds.
- Worked on traffic signal at 6<sup>th</sup> and Main St. Yellow caution out. Was not the bulb put internal wiring had to be replaced.
- Signal on flash at 4<sup>th</sup> and Main St. Main processor was out. Luckily we had a spare from 13<sup>th</sup> St. Replaced it with the spare and signal came back. US Utilities is pricing a new one. Even though it is working the controllers at 6<sup>th</sup> and 4<sup>th</sup> are over 20 years old and replacement parts are hard to find. All new controllers are solid state and are Bluetooth capable.

- Executed contract for design, engineering, and bidding of the 2022 Lift Station Rehabilitation project. These are the 4 lift stations in the system.
- Executed contract for 2022 Paving Program, for design, engineering, and bidding.
- First Phase of the Town Hall painted of the front foyer is complete. Both bathrooms completed also. The Capitol Budget items have been completed and funds are in the process of being collected. Will receive the last \$96,000.00 for that work. Carpeting should be installed in Feb.
- Final OUPS report completed. We received 657 locates for our service area not including our own.
- A Public Hearing on residential districts and proposed changes from A-1 to M-2 for BCA trucking for property on Industrial Dr. The earliest it can be done because advertising will be Feb. 22<sup>nd</sup> at 6:00 pm before the Council Meeting.
- Continuing the Taco Bell electric job. Has been very difficult with the weather but we are on their schedule not ours.
- Water leak in alley behind Car Wash on Main St. Jack hammered rock from under pipe and banded.
- Met with County Auditor on Industrial Drive lots. They are Zoned M2 and are only being taxed as A-1. No need for hearing on this issue. Will meet on the 22<sup>nd</sup>. For hearing on Zoning Changes.