

RECORD OF PROCEEDINGS

February 18, 2021 REGULAR MEETING

- Mayor Thomas Bergman called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Bergman asked for the roll call:
- Council members in attendance included, Mr. Diebert, Mrs. Huston, Mr. Huston, Mr. Lewis. Mr. St. Marie attended via Zoom. Mr. McPherson was absent due to being out of town.

Mr. Diebert made a motion to excuse Mr. McPherson; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. St. Marie and Mrs. Huston.

Nay:

Abstained:

Also, in attendance, Village Administrator Kevin Gladden and Solicitor Brian Ballenger attended via Zoom, Fiscal Officer Julie VanNest, and Police Chief Matt Herrig attended in person.

- Mayor Bergman asked for approval of the minutes from the regular Council meeting on February 1, 2021.
- Corrections to the minutes for the February 1, 2021 meeting were recorded.

Mr. Diebert made a motion to approve the minutes as amended from the February 1, 2021 regular Council meetings; seconded by Mr. Huston.

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, and Mrs. Huston.

Nay:

Abstain: Mr. St. Marie - due to being absent from the meeting.

ENGINEERS REPORT – Mr. Hertzfeld- report attached

ADMINISTRATORS REPORT – Mr. Gladden

- Mr. Gladden reported that Public Works has been working hard plowing due to all the snow.

FISCAL OFFICERS REPORT – Ms. VanNest – report attached

MAYORS REPORT – Mayor Bergman

- Mayor Bergman stated that Council had reviewed Mr. Jones physical and he would now like to appoint Cody Jones as a part time Patrol Officers with a starting pay of \$15.00 an hour.

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Mr. Huston made a motion to hire Cody Jones as Part Time Patrol Officer starting at \$15.00 an hour; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mrs. Huston, Mr. Lewis, and Mr. St. Marie.

Nay:

Abstained:

- Mayor Bergman informed Council that the Genoa Chamber is in need of a place to hold Chamber meetings and store materials.
- Mayor suggested they allow the Chamber to use the Town Hall and Council Chamber Office and asked Council if they would consider that option.
- Mr. Gladden commented that Chamber had used that same space in the past for their meetings.
- Council agreed to discuss it further.

ECONOMIC DEVELOPEMENT - Mrs. Huston – no report

STREETS AND SIDEWALKS - Mr. McPherson – no report

UTILITIES - Mr. Diebert – no report

FINANCE AND INSURANCE - Mr. Huston – no report

- Mr. Huston scheduled a Finance Committee meeting to discuss permanent appropriations for March 1, 2021 at 6:00 pm.

SAFETY - Mr. St. Marie – no report

AD HOC - Mr. Lewis – no report

PERSONNEL – Mr. St. Marie – no report

PARKS & PUBLIC GROUNDS Mrs. Huston

- Mrs. Huston stated they held a Parks and Public Grounds Committee meeting prior to Council where they finalized a budget for certain project, once quotes are obtained, they will report back to Council.

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ORDINANCE 08-2021

ORDINANCE AMENDING THE GENOA PERSONNEL POLICY AND PROCEDURE MANUAL; AND DECLARING AN EMERGENCY

Mr. Lewis made a motion that the rule requiring three distinct readings for Ordinance 08-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. St. Marie, Mr. Diebert, and Mrs. Huston.

Nay:

Abstained:

Mr. Lewis made a motion to pass Ordinance 08-2021 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Diebert, Mr. St. Marie, and Mrs. Huston.

Nay:

Abstained:

Mr. Lewis made a motion to adopt Ordinance 08-2021; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Diebert, Mrs. Huston, and Mr. St. Marie.

Nay:

Abstained:

ORDINANCE 09-2021

ORDINANCE AUTHORIZING THE MAYOR TO FILE AN APPLICATION FOR THE RECREATIONAL TRAILS PROGRAM WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES; AND DECLARING AN EMERGENCY.

Mrs. Huston made a motion that the rule requiring three distinct readings for Ordinance 09-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mrs. Huston, Mr. Lewis, Mr. St. Marie, Mr. Diebert, and Mr. Huston.

Nay:

Abstained:

Mrs. Huston made a motion to pass Ordinance 09-2021 as an emergency measure according to ORC section 731.30; seconded by Mr. Lewis. Roll call:

Yeah: Mrs. Huston, Mr. Lewis, Mr. Diebert, Mr. St. Marie, and Mr. Huston.

Nay:

Abstained:

Mrs. Huston made a motion to adopt Ordinance 09-2021; seconded by Mr. Lewis. Roll call:

Yeah: Mrs. Huston, Mr. Lewis, Mr. Diebert, Mr. Huston, and Mr. St. Marie.

Nay:

Abstained:

RECORD OF PROCEEDINGS

ORDINANCE 10-2021

ORDINANCE AMENDING THE VILLAGE OF GENOA THOROUGHFARE PLAN; AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance 10-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mrs. Huston, and, Mr. St. Marie.

Nay:

Abstained:

Mr. Diebert made a motion to pass Ordinance 10-2021 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. St. Marie, and Mrs. Huston.

Nay:

Abstained:

Mr. Diebert made a motion to adopt Ordinance 10-2021; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mrs. Huston, Mr. St. Marie, and Mr. Lewis.

Nay:

Abstained:

ORDINANCE 11-2021

ORDINANCE AMENDING THE VILLAGE OF GENOA SUBDIVISION REGULATIONS; AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance 11-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mrs. Huston, and, Mr. St. Marie.

Nay:

Abstained:

Mr. Diebert made a motion to pass Ordinance 11-2021 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. St. Marie, and Mrs. Huston.

Nay:

Abstained:

Mr. Diebert made a motion to adopt Ordinance 11-2021; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mrs. Huston, Mr. St. Marie, and Mr. Lewis.

Nay:

Abstained:

RECORD OF PROCEEDINGS

ORDINANCE 12-2021

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO PAY SALARIED EMPLOYEES A 27 PAY PERIOD FOR PAY-YEAR 2021; AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance 12-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. St. Marie, and Mrs. Huston.

Nay:

Abstained:

Mr. Huston made a motion to pass Ordinance 12-2021 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Lewis, and Mrs. Huston.

Nay:

Abstained:

Mr. Huston made a motion to adopt Ordinance 12-2021; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mrs. Huston, Mr. St. Marie and Mr. Lewis.

Nay:

Abstained:

ORDINANCE 13-2021

ORDINANCE AUTHORIZING THE VILLAGE OF GENOA TO ENTER INTO CONTRACTS WITH ODOT TO PERFORM INSPECTIONS NECESSARY TO COMPLETE [described project]; AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance 13-2021 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mrs. Huston, and, Mr. St. Marie.

Nay:

Abstained:

Mr. Diebert made a motion to pass Ordinance 13-2021 as amended as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. St. Marie, and Mrs. Huston.

Nay:

Abstained:

Mr. Diebert made a motion to adopt Ordinance 13-2021; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mrs. Huston, Mr. St. Marie, and Mr. Lewis.

Nay:

Abstained:

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Mayor Bergman asked if anyone wished to address Council.

Mr. Diebert reported he had received a letter from the Salvation Army Volunteers thanking the Village as they had collected over \$9,000.00 the day they collected in the Village.

Mr. Diebert requested the Village sign up for Amazon Prime to save on shipping cost.

Mr. Gladden informed Mr. Diebert the Village already uses Amazon Business which includes free shipping on almost everything, and if we paid for Prime it would not be worth it.

Mr. Diebert stated he met with the residents on 9th street to discuss the issue of people speeding on their street. Mr. Diebert contacted a sign company recommended by Mr. Gladden to check on the cost of purchasing a sign. He also inquired on whether the Village could use tax dollars (or State Highway money) to purchase these signs. Mr. Diebert asked Council if they would be willing to purchase these signs, he also stated he would discuss it further with the Police Chief.

Mr. Gladden informed Council that if you purchase the AC signs, they would be permanent, so you would have to be able to purchase more signs in the chance other residents requested one. Also, if you purchase the more expensive portable sign/signs there would be issue in certain areas in the Village where there isn't room to place the trailer holding the sign. There was a short discussion on which sign would work better and the areas of Village where they could be used.

Chief Herrig stated the signs were designed to gather statistic on traffic which he could use to monitor issues or complaints.

Mr. St. Marie asked if the signs included cameras and if the village police could patrol more often in the 9th street area.

Chief Herrig responded yes, and they were in the process of monitoring those areas.

Council decided to hold further discussions on the issue at a later date.

Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. Huston.

Yeah: Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Lewis, and Mrs. Huston.

Nay:

Abstained:

Regular Council Meeting will be Monday March 1, 2021 at 7:00 pm.

With no further business of the Council, Meeting adjourned at 7:52 pm.

Audio recording available.

ATTEST: Julia A. Trest
Fiscal Officer

SIGNED: Thomas S. Bergman
Mayor

APPROVED: 3.1.2021
with corrections

Village of Genoa

Engineer's

CT
Richard Hertzfeld,

Feb. 15, 2021

Report to Council

Consultants, Toledo
PE

Current Projects

CDBG Funding Application

The Village has been awarded \$70,000 of CDBG funds, through Ottawa County, to replace curb ramps within the Village.

Design of the project is complete, we will be advertising for bids in March and opening bids March 23, 2021

9th St Sanitary Sewer Pump Station – OPWC Application

This project has been awarded grant and loan funding by the Ohio Public Works Commission.

We anticipate grant funding in the amount of \$240,000 and loan funding in the amount of \$120,990 for a total of \$360,990 approximately 70% of the total estimated project cost of \$520,990. We anticipate the Village borrowing the remaining 30% local share from the Ohio Water Development Authority (OWDA).

The Design and project specifications are complete. We are performing and independent internal review of the project and should be read to advertise for bids in the next couple of weeks.

Sanitary Sewer Rate Study

We will begin work on updating the existing Village sanitary sewer rates and rate structure in January. This study will review past practices, identify future capital improvements, review water consumption records and trends, review fees collected, meet with Village officials to review priorities and options and make recommendations necessary to enable the Village to re-structure water and sanitary sewer rates, if necessary, to provide the necessary revenue to meet future expenses.

We will be having a project start-up meeting with Village staff in the next week or two.

Multi-use Path Extension to Washington St.

We have prepared a conceptual alignment and construction cost estimate for extending the North Coast Inland Trail from its termini to Washington St. We are proceeding with preparation of a funding application to the Ohio Dept. of Natural Resources.

2021 Paving Program

We are proceeding with the preparation of bidding documents for the 2021 Paving Program. The bid will consist of repaving the remainder of N Main St and the paving of several alleys.

We anticipate bidding the project in February - March 2021.

Potential Future Projects:

Elevated Water Storage Tank Inspections

On hold: After approval to proceed by the Village Administrator we complete our review of the reports prepared by Nelson Tank and Engineering Consultants after the inspection of the two elevated water storage tanks. NTEC has identified some deficiencies in the paint, due to aging, and other non-structural deficiencies. We will finish our review of these reports after authorization to proceed.

Rehabilitation of four existing sanitary sewer pumping stations

Second St Pump Station

Two (2) Stations on SR 51

Pump Station at the High School

