

RECORD OF PROCEEDINGS
GENOA VILLAGE COUNCIL

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 06, 2010

20

Mayor Williams called the meeting to order at 7:30 PM with the Pledge of Allegiance.

Roll called: present were: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise.

Mayor had received a request from Mr. Brown asking to be excused as he is on afternoons this week.

Moved by Mr. Hise, seconded by Mr. Adams to excuse Mr. Brown from the July 06, 2010 meeting.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

Also present were Garth Reynolds, Village Administrator, Brian Ballenger, Village Solicitor and Charles Brinkman, Fiscal Officer.

APPROVAL OF MINUTES

Minutes of the June 21, 2010 meeting were presented.

Mr. Lewis stated he had a couple of changes. On page 1, Line 5, change "excise" to "excuse".

Also, Page 1, Line 3, change "tasking" to "asking".

Moved by Mr. Adams, seconded by Mr. Bittner to accept the minutes of the June 21, 2010 meeting as amended.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

ENGINEER'S REPORT

Mr. Rich Hertzfeld of Poggemeyer Design Group stated there were a few items:

1. 2009 Curb Ramp Replacement:
Project plans and specifications are completed; bid opening is scheduled for July 20, 2010 by Ottawa County Planning Commission. Construction will be later this summer or fall of 2010.
2. 2010 Street Resurfacing Program:
Preparation of specifications is underway. Bidding is anticipated in July, 2010 with construction in summer/fall of 2010.
3. North Coast Inland Trail Extension:
Planning activities are beginning.
4. Ohio Public Works Commission, Round 25 Funding Applications:
Funding applications are due September 3, 2010. Northwest Storm Sewer Phase IV and Washington Street Reconstruction Phase II will be submitted.

ADMINISTRATOR'S REPORT

Written report was presented.

Mr. Reynolds reviewed the report.

1. Jacob Hasselbach has successfully completed his probationary period and after review by the Mayor will be given an increase as in the past.
2. Storm Damage was widespread. The South sub station was damaged and repairs will be over the \$5000.00 limit. The water booster pump station on SR 579 had a control panel damaged. The Parks had numerous limbs down and the public address system was fried. Limbs were down throughout the Village and the damage to one residents pick up has been turned in to insurance. Estimates from two area firms to take down damaged Village trees will be forth coming.
3. The half pipe in the parks has been repaired. The underneath area has been enclosed and painting will be completed within 90 days.

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4. Quotes for the replacement of sign have been received. The main sign in front of Town Hall is \$1600.00 and the four other signs are \$1250.00. This does not include installation.
5. The Cruise In was a success with over 175 cars.
6. Council has received a copy of a letter about the Abbott property. Mr. Bittner asked if there were any ideas for this property. Mr. Reynolds stated none at this time as the Village just wants it to be under control and cleaned up.
7. Mr. Bittner asked if the Village could post a schedule of the holidays for trash pickup. Mr. Reynolds and the Mayor stated that they were working on this.

FISCAL OFFICER'S REPORT

Mr. Brinkman presented paid bills of \$136,667.73. Mr. Brinkman also stated the auditors will be in the Village starting on July 7, 2010.

RECREATION ADVISORY BOARD

Mr. Reynolds stated no report.

MAYOR'S REPORT

Mayor wished to thank the Public Works, Mr. Reynolds and the Police Department for their effort in cleaning up after last storm and getting electric back on quickly.

Mayor has received notice of training on ethics and the Sunshine Law for public officials by the Human Resources of Port Clinton, but no date or time was stated.

Police Department reports many bicycle thefts and wants to remind residents that bicycles are required to be registered.

OCIC is having an "Experience Ottawa County" days on August 19 and 20, 2010. They are looking for donations of \$100.00 - &1500.00 or other. Mr. Lewis asked if the Village has contributed in the past. Mayors stated the Village has and asked Mr. Brinkman to research and bring the information on the amount contributed to the next Council meeting.

Mayor also stated he has received a copy of the 2009 Ottawa County Commissioners Annual Report; additional copies can be obtained at the courthouse.

Mayor stated that the Farmers Market is still being held every Saturday and invited those with excess product to sell to come down.

Mayor stated after review by the Ottawa County Prosecutor, Sheriff and Village Solicitor; no problems with the past hiring were found. In the future, appointments will be approved by the Mayor and Council. Mr. Hise apologized to Mr. Reynolds, but asked to remember that the Village had no Solicitor and the former Solicitor would not cooperate with the Sheriff in the review.

ECONOMIC DEVELOPMENT COMMITTEE

Mr. St Marie stated no report.

STREETS/SIDEWALKS COMMITTEE

As Mr. Brown was absent; no report.

UTILITIES COMMITTEE

Mr. Hise stated no written report, but reviewed items discussed at meeting before Council. There are manholes in the Village that need to be replaced according to Mr. Gladden and this will be reviewed and cost estimates obtained. Mr. Hise also presented a proposal for time study for the Village. This is being sent to Finance/Insurance Committee.

Also discussed with landlord - tenants shut off notices, referred to Brian Ballinger, Village Solicitor. Mr. Reynolds was directed to bring in legislation to begin auto pay for Utility Bills with Genoa Bank.

FINANCE /INSURANCE COMMITTEE

Mr. Adams scheduled a meeting before Council on July 19 at 6:30 PM in Village Town Hall.

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SAFETY COMMITTEE

Mr. Bittner stated no report.

AD HOC COMMITTEE

Mr. Lewis scheduled a meeting on July 9 2010 at 3:30 PM in Village Town Hall to discuss Rails-to-Trails. There are grant funds available from the Ohio Department of Natural Resources and the Ohio Department of Transportation. Mr. St Marie asked about the match amounts for the grants. Mr. Reynolds stated the grants would cover about 92% of the costs and the match would be the other 8%.

PERSONNEL COMMITTEE

As Mr. Brown was absent; no report

ANYONE WISHING TO ADDRESS COUNCIL

Pam Brown, of the trailer court, stated it was always policy to go to the Fire Department in case of severe weather. They opened it up for people the first storm, but then stated it would only be available if there was someone at the station.

Mayor stated the old high school was an option. Mr. Hise stated it was built like a bunker. Mr. Reynolds has talked to Chief Moritz about this problem. Ms. Brown stated the last couple of storms have really scared her. Mr. Lewis stated the fire station should be open. Mr. Bittner will bring this up at the next meeting of the Fire Department. Mayor stated the Village would look into it. Ms. Brown stated anything is better than a mobile home.

Jessica
Mrs. Whitt commented on the delays in being able to put a fence on her property. The form was not clear on everything that was needed and how it was to be completed. Mr. Hise asked if faxed copies were acceptable. Mr. Reynolds stated they were; and the completed form submitted looked to be acceptable until all the details were reviewed. Mr. Hise stated the Village should run this more as a business and review costs for only about a \$1000.00 of permits a year.

ORDINANCES/RESOLUTIONS/MOTIONS

Mr. Adams presented **Ordinance 20-10**, an Ordinance Amending Section 147.02 of the Genoa Codified Ordinances to Authorizing the Village Administrator to Approve Invoices, Estimates, Contracts, Purchase of Equipment, Materials and Labor, for any Work Activity Associated with the Village of Genoa up to Five Thousand Dollars (\$5,000.00) Without the Approval Village Council; And Declaring an Emergency. Motion by Mr. Adams and seconded by Mr. Lewis that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

Mr. Adams moved, Mr. Lewis seconded that **Ordinance 20-10** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

Mr. Adams moved, Mr. Hise seconded that **Ordinance 20-10** be adopted.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

Mr. Lewis presented **Ordinance 21-10**, an Ordinance Vacating a Part of an Alley Within the Village of Genoa, And Declaring an Emergency.

Motion by Mr. Lewis and seconded by Mr. Adams that the rule requiring Ordinances to be fully and distinctly read on three different days be dispensed with in accordance with ORC 731.17.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

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Mr. Lewis moved, Mr. Adams seconded that **Ordinance 21-10** be passed as an emergency measure in accordance with ORC 731.30.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

Mr. Lewis moved, Mr. Adams seconded that **Ordinance 21-10** be adopted.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas. Vote: Yea 5, Nay 0. Motion passed.

OTHER BUSINESS

Mr. Hise asked about the emailing of public records, and what was the charge for this. Mayor stated there is no charge.

Mr. Ballenger stated that the Village does not charge, and that the Council packets emailed may not be in the final form.

Mr. Brinkman stated that the Village is not allowed to charge for labor, only direct costs.

Mr. Hise asked if the public could be advised of this option on the utility bills.

Mr. Ballenger stated putting the Council packets on the web site may be a good idea.

Mr. Hise asked that the Tree Commission insert be put in the utility bills.

Mr. Reynolds stated this would be done.

Motion to adjourn the meeting was made by Mr. Adams, seconded by Mr. Lewis.

Roll called: Mr. St Marie, Mr. Bittner, Mr. Lewis, Mr. Adams and Mr. Hise, all Yeas.

Vote: Yea 5, Nay 0. Motion passed.

For a more detailed description of any of the items contained herein, please refer to the CD recording of this meeting on file in the Clerk's Office.

Meeting adjourned at 8:26 PM.


FISCAL OFFICER


MAYOR