

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

January 4, 2016

Regular Meeting

Mayor Kenneth Harsanje, Sr. called the meeting to order at 7:30 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:

Council members in attendance included Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Lewis and Mr. Brown.

Also in attendance were Village Administrator Kevin Gladden, Solicitor Brian Ballenger, Ottawa County Judge Winters, State Representative Steve Arndt and Fiscal Officer Julie Van Nest.

Mayor Harsanje, Sr. stated that Council was deviating from the Agenda order and asked Mr. Lewis to present Ordinance #01-2016 to Council.

ORDINANCE #01-2016

An Ordinance approving Title Three Legislative Chapter 121 of the Genoa Codified Ordinance Titled Council for the year 2016 and declaring an emergency.

Mr. Lewis made a motion to suspend the rules requiring three readings of Ordinance #01-2016; seconded by Mr. Bittner. Roll call:

Yea: Mr. Lewis, Mr. Bittner, Mr. St. Marie, Mr. Diebert and Mr. Brown

Nay: 0

Motion carried.

Mr. Lewis made a motion to pass Ordinance #01-2016 as an emergency measure; seconded by Mr. Bittner. Roll call:

Yea: Mr. Lewis, Mr. Bittner, Mr. St. Marie, Mr. Brown and Mr. Diebert

Nay: 0

Motion carried.

Mr. Lewis made a motion to adopt Ordinance #01-2016; seconded by Mr. Bittner. Roll call:

Yea: Mr. Lewis, Mr. Bittner, Mr. Brown, Mr. Diebert and Mr. St. Marie

Nay: 0

Motion carried.

Mr. Brown made a motion to elect Mr. Lewis as Council President; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Brown, Mr. St. Marie, Mr. Bittner, Mr. Lewis and Mr. Diebert

Nay: 0

Motion carried.

Mr. Lewis made a motion to nominate Mr. Brown as President Pro-Tem of Village Council; seconded by Mr. Diebert.

Mr. St. Marie also made a motion to nominate Mr. Bittner as President Pro-Tem of Village Council; seconded by Mr. Brown.

A vote was taken as follows for Mr. Brown for Pro-Tem:

Yes: Mr. Lewis, Mr. Diebert and Mr. Bittner

No: Mr. St. Marie and Mr. Brown

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A vote was taken as follows for Mr. Bittner for Pro-Tem:

Yes: Mr. St. Marie, Mr. Brown, Mr. Bittner

No: Mr. Diebert and Mr. Lewis

Upon these results, Solicitor Brian Ballenger asked each Council member to state a specific name upon voting.

Mr. St. Marie voted for Mr. Bittner

Mr. Brown voted for Mr. Bittner

Mr. Diebert voted for Mr. Bittner

Mr. Lewis voted for Mr. Brown

Mr. Bittner voted for Mr. Bittner

Mr. Bittner was appointed as 2016 Council President Pro-Tem.

At this time Mayor Harsanje, Sr. introduced State Representative Steve Arndt. Mr. Arndt thanked Mayor Harsanje, Sr. for the invitation to attend the Swearing In ceremony and expressed his sentiment to such things as the National Anthem, Pledge of Allegiance and the Swearing in Ceremonies of public officials. He continued by encouraging the Village to reach out to him for assistance at the State level in any way to help strengthen the community. Mr. Arndt also suggested keeping an eye on HB 233 as it deals with public improvement projects of historic districts in communities with deferred financing available. Sub Bill 183 has not been voted on yet but is in the Senate at this time. This bill would allow the Village to do a repurpose district using a Joint Economic Development District (JEDD) format. This is usually tied to an industrial or commercial activity and would do a great job toward downtown revitalization. Mr. Arndt left his business card with Council members with contact information.

The minutes of the December 21, 2015 regular meeting were presented. Mr. Diebert made a motion to approve the minutes of the December 21, 2015 meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Brown and Mr. Lewis

Nay: 0

Motion carried.

ENGINEER'S REPORT - No Report

Village Administrator Kevin Gladden stated that Mr. Hertzfeld will be at the next scheduled meeting.

ADMINISTRATOR'S REPORT - No written report.

Mr. Gladden reported that Fred Peterson from Ottawa County EMA will conduct a public meeting January 12, 2016 at 10:00 am in the Town Hall to go over any existing hazards in this area. He will also discuss any grant programs that FEMA has.

Mr. Gladden stated the new Planning Commission will meet on January 11, 2016 at 7:00 pm in the Town Hall to discuss a request to rezone Christ Community Church from R-1 to Highway Business for the purpose of bottling, packaging and distributing a product owned by Mr. Kevin Mackey, owner of The Angry Irishman.

Mr. Gladden reported that the demolition of the house at 503 Buckeye Street is complete. Our Public Works Department removed trees along the alley side of the property as well as some pipes. The Village paid for the demolition and then sent the bill to the property owner with no response. We can assess this expense to the owner's taxes. A lot of people expressed their gratitude in the demolition. He feels other residents realize that we have a process now and know that there is a legal process to clean up properties if the owner doesn't.

Mr. Gladden reported the demolition of the property at 813 N. Railroad will be done next year and the cost will be expensed in the 2016 budget.

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FISCAL OFFICER - No written report

Mrs. Van Nest reported that she is working on closing the month of December as well as the end of the year reports. W-2's will be issued in a timely manner.

Mrs. Van Nest reported that the YTD receipts were \$5,587,423.61 and our YTD expenses were \$6,161,527.21. We have spent \$574,103.60 more than what we have brought in.

Mrs. Van Nest stated that a court date is set for January 28, 2016 to petition the Court for permission to transfer money from the Electric and Water Fund to the General Fund.

MAYOR'S REPORT

Mayor Harsanje, Sr. thanked everyone for their support and for attending his official swearing in by Judge Winters which was briefly held prior to the 7:30 meeting.

Mayor Harsanje, Sr. stated that he received a thank you note from the Ottawa County Community Foundation for our \$250.00 donation made in December.

Mayor Harsanje, Sr. reminded everyone that the next meeting will be held on Tuesday, January 19, 2016 because of the Monday holiday. He announced that a Council of the Whole Organizational meeting will be held at 6:30 pm. At that time Council will discuss the appointment of a new Council member. Committees for 2016 will be filled at that time also.

Mayor Harsanje, Sr. stated a Garden Club meeting will be held on January 26, 2016 at St. Johns Church. The Club was started for the beautification of the Village.

COMMITTEE REPORTS

Economic Development - No report.

Mr. St. Marie rescheduled the Economic Development meeting that was scheduled for 7:00 pm on 1/4/2016 until 2/1/2016 at 7:00 pm. He also stated that he would not be at the 1/19/2016 meeting.

Streets & Sidewalks - A Chairman has not been appointed at this time.

Mayor Harsanje, Sr. stated that Mr. Bittner, Mr. Gladden and himself had recently inspected all of the sidewalks in the Village. He reported that the committee's goal is to repair approximately 15 unsafe sidewalks in 2016.

Utilities - No report

Finance/Insurance - No report

Safety - No report

Mr. Bittner stated that Taylor Beck is now in training as our newest appointed police officer.

AD-HOC - No report

Personnel - No report

Mayor Harsanje, Sr. stated that Council has received applications for the empty Council member seat and discussion will take place at the Council of the Whole meeting scheduled for 1/19/2016.

GUESTS WISHING TO ADDRESS COUNCIL - None

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ORDINANCES/RESOLUTIONS -

Mr. Brown presented Ordinance #02-2016 to Council:

ORDINANCE #02-2016

An Ordinance authorizing the Fiscal Officer to transfer \$22,500.00 from Capital Improvement fund, into Major Projects, and declaring an emergency.

Mr. Brown made a motion to suspend the rules requiring three readings of Ordinance #02-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Brown, Mr. Diebert, Mr. Lewis, Mr. St. Marie and Mr. Brown

Nay: 0

Motion carried.

Mr. Brown made a motion to pass Ordinance #02-2016 as an emergency measure; seconded by Mr. Diebert. Roll call:

Yea: Mr. Brown, Mr. Diebert, Mr. Bittner, Mr. St. Marie, and Mr. St. Marie

Nay: 0

Motion carried.

Mr. Brown made a motion to adopt Ordinance #02-2016; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Brown, Mr. St. Marie, Mr. Bittner, Mr. Lewis and Mr. Diebert

Nay: 0

Motion carried.

Mr. Diebert presented Ordinance #03-2016 to Council:

ORDINANCE #03-2016

An Ordinance authorizing the Fiscal Officer to transfer \$130,000.00 from the Electric Fund, to the Generation Substation Debt Fund and declaring an emergency.

Mr. Diebert made a motion to suspend the rules requiring three readings of Ordinance #03-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. Brown, Mr. Bittner, and Mr. St. Marie

Nay: 0

Motion carried.

Mr. Diebert made a motion to pass Ordinance #03-2016 as an emergency measure; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. Bittner, Mr. Brown and Mr. St. Marie

Nay: 0

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #03-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. Brown, Mr. Bittner and Mr. St. Marie

Nay: 0

Motion carried.

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Mr. St. Marie presented Ordinance #04-2016 to Council:

ORDINANCE #04-2016

An Ordinance authorizing the Fiscal Officer to transfer \$21,500.00 from the Water Fund into the OWDA Washington Street-Fifth Street Waterline Payment Fund and declaring an emergency.

Mr. St. Marie made a motion to suspend the rules requiring three readings of Ordinance #04-2016; seconded by Mr. Brown. Roll call:

Yea: Mr. St. Marie, Mr. Brown, Mr. Bittner, Mr. Diebert and Mr. Lewis
Nay: 0
Motion carried.

Mr. St. Marie made a motion to pass Ordinance #04-2016 as an emergency measure; seconded by Mr. Brown. Roll call:

Yea: Mr. St. Marie, Mr. Brown, Mr. Bittner, Mr. Lewis and Mr. Diebert
Nay: 0
Motion carried.

Mr. St. Marie made a motion to adopt Ordinance #04-2016; seconded by Mr. Brown. Roll call:

Yea: Mr. St. Marie, Mr. Brown, Mr. Diebert, Mr. Lewis and Mr. Bittner.
Nay: 0
Motion carried.

Mr. Bittner presented Ordinance #05-2016 to Council:

ORDINANCE #05-2016

An Ordinance authorizing the Village of Genoa to participate in the Department of Transportation Cooperative Purchasing Program for the year 2016 and declaring an emergency.

Mr. Bittner made a motion to suspend the rules requiring three readings of Ordinance #05-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Bittner, Mr. Lewis, Mr. St. Marie, Mr. Diebert and Mr. Brown
Nay: 0
Motion carried.

Mr. Bittner made a motion to pass Ordinance #05-2016 as an emergency measure; seconded by Mr. Lewis. Roll call:

Yea: Mr. Bittner, Mr. Lewis, Mr. Brown, Mr. St. Marie and Mr. Diebert
Nay: 0
Motion carried.

Mr. Bittner made a motion to adopt Ordinance #05-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Bittner, Mr. Lewis, Mr. St. Marie, Mr. Diebert and Mr. Brown.
Nay: 0
Motion carried.

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OTHER BUSINESS - None

With no further business of the Village, Mr. Lewis made a motion to adjourn the meeting; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. Brown, Mr. Bittner and Mr. St. Marie.

Nay: 0

Motion carried.

Meeting adjourned at 8:15 pm.

An audio CD of this meeting is available upon request.

ATTEST: *John A. Farkest* SIGNED: *Kenneth G. Hausberg Sr.*
Fiscal Officer Mayor

APPROVED: 1-29-16