

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

FEBRUARY 16, 2016

Regular Meeting

Mayor Kenneth Harsanje, Sr. called the meeting to order at 7:30 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:
Council members in attendance included Mr. Bittner, Mr. Diebert, Mr. Lewis, Mr. Reed and Mr. Brown.

Also in attendance were Solicitor Brian Ballenger, Police Chief Brad Weis and Fiscal Officer Julie Van Nest.

Mayor Harsanje, Sr. asked for a moment of silence in remembrance of ACJFD #1 Fire Chief Timothy Tank

Mayor Harsanje, Sr. stated Mr. St. Marie was unable to attend the meeting and asked for a motion to excuse him.

Mr. Lewis made a motion to excuse Mr. St. Marie from the meeting; seconded by Mr. Bittner. Roll call:
Yea: Mr. Lewis, Mr. Bittner, Mr. Reed, Mr. Diebert and Mr. Brown
Nay: 0
Motion carried.

The minutes of the January 27, 2016 Council of the Whole were presented. Mr. Lewis made a motion to approve the minutes of the January 27, 2016 Council of the Whole meeting; seconded by Mr. Bittner. Roll call:
Yea: Mr. Lewis, Mr. Bittner, Mr. Diebert and Mr. Brown
Abstain: Mr. Reed
Nay: 0
Motion carried.

The minutes of the January 27, 2016 Council meeting were presented. Mr. Lewis made a motion to approve the minutes of the January 27, 2016 meeting; seconded by Mr. Bittner. Roll call:
Yea: Mr. Lewis, Mr. Bittner, Mr. Brown and Mr. Diebert
Abstain: Mr. Reed
Nay: 0
Motion carried.

The minutes of the February 1, 2016 Council meeting were presented. Mr. Lewis made a motion to approve the minutes of the February 1, 2016 Council meeting; seconded by Mr. Bittner. Roll call:
Yea: Mr. Lewis, Mr. Bittner, Mr. Diebert and Mr. Brown
Abstain: Mr. Reed
Nay: 0
Motion carried.

ENGINEER'S REPORT - No report

ADMINISTRATOR'S REPORT - A written report indicating 2016 projects was provided although Mr. Gladden was not present.

Mayor Harsanje, Sr. stated that the help wanted ad for the Public Works employee has not been posted yet.

Mayor Harsanje, Sr. stated that the town hall needs a lot of work and he's hoping that grants will be available to help with the costs.

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

FISCAL OFFICER - No written report

Mrs. Van Nest reported that \$114,000.00 in paid invoices was given to Mr. Brown for review.

Mrs. Van Nest stated that the 2015 annual financial report will be filed with the Auditor of the state by the 2/29/2016 deadline.

Mrs. Van Nest stated that she will have detailed financial information available for the 3/4/2016 finance meeting.

MAYOR'S REPORT

Mayor Harsanje, Sr. asked everyone to view the Village website and let Administrative Secretary Mary Ann Bell know of any changes. The new Council members will need to write up some sort of profile also for the website.

He announced the following upcoming community activities and meetings for those who would like to attend:

- Coffee with the Cops will be held 2/18/2016 at 8:00 am at the Genoa McDonalds
- Merchants meetings are held every Tuesday at 8:00 am; alternating between Ray's Café and R-Café.
- Chamber of Commerce meetings are held the first Thursday of the month at 7:30 am at Ray's Café.
- The Ottawa County Improvement Corporation business and awards dinner will be held 3/9/2016. Please see the Fiscal Officer if you plan to attend.
- Genoa Bank is having an open house on 2/25/2016, from 5-6:30 pm
- TMACOG is offering a Public Records training seminar on April 8, 2016 in Toledo. Each Council member is required to attend Public Records training once throughout their term. Please see the Fiscal Officer for registration information.
- A finance meeting is scheduled for 6:30 pm on March 7, 2016.
- The Ohio Municipal League is sponsoring training for new Council members in Napoleon, Ohio on April 2, 2016. Please see the Fiscal Officer for registration information.

Mayor Harsanje, Sr. received a thank you note from Joyful Connections for our holiday donation.

COMMITTEE REPORTS

Economic Development – No report.

Streets & Sidewalks - No report.

Mr. Reed reported that he and Kevin Gladden looked into the driveway approach on Main Street. Mr. Reed feels it's a Columbia Gas issue but suggested we put stone in the approach area.

Mr. Reed stated that he met with Genoa Care Center concerning the delivery trucks using the 2nd Street entrance rather than using Rt. 163 as instructed. He said a sign will be posted. He added that the Genoa Care Center requested more police patrol because of speeders.

Mr. Reed said the Tree Commission met on February 9, 2016 and he will provide minutes when they are completed. The Commission has plans to trim trees on Saturday, February 20, 2016.

RECORD OF PROCEEDINGS
Minutes of GENOA VILLAGE COUNCIL Meeting

At this time Solicitor Ballenger told Mr. Reed that it's nice to see his enthusiasm but.....Mr. Reed should not be going to these places and representing the Village Council on his own; as a single Council person. Council works as a Council. The Committees need to bring their information to the Mayor and the Mayor will then take care of matters.

Utilities - No report

Mr. Diebert stated a Utility Committee meeting was held at 6:00 pm; prior to the regular meeting. Discussed were the budgetary concerns of uncollected utility bills as well as looking at ways of changing and enforcing the collection process. The major concern is rental properties and trying to impose the property owners to be responsible for unpaid bills. We need to look into writing off the books the uncollectable bills for deceased, bankruptcy, etc. The time line of issuing past due notices and shut offs were also discussed. Mr. Diebert would like to meet with the Solicitor to make sure we are following the law and our own codified codes for collection.

Finance/Insurance - No report

Mr. Brown stated that a short Finance/Personnel meeting were held at 7:00 pm, prior to the regular meeting. The topic of discussion included police department wages and the request for increases. The Fiscal Officer will review the department's budget and advise. He also reminded everyone of the Finance Committee meeting scheduled for 6:30 pm on March 7, 2016.

Safety - No report

Mr. Bittner furnished the fire department reports. He also stated that the Annual Awards Dinner will be held March 5, 2016.

AD-HOC - No report

Mr. Lewis scheduled a meeting for March 7, 2016 at 6:15 pm

Personnel - No report

GUESTS WISHING TO ADDRESS COUNCIL - None

ORDINANCES AND RESOLUTIONS

At this time Mr. Brown presented the following Ordinance to Council:

ORDINANCE #07-2016

\$4,000.00 An Ordinance authorizing the Fiscal Officer to transfer
(204) from the General Fund (101) to the Parks & Recreation Fund
and declaring an emergency.

Mr. Brown made a motion to suspend the three readings of Ordinance #07-2016; seconded by Mr. Mr. Diebert. Roll call:

Yea: Mr. Brown, Mr. Diebert, Mr. Lewis, Mr. Bittner and Mr. Reed

Nay: 0

Motion carried.

Mr. Brown made a motion to pass Ordinance #07-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Brown, Mr. Diebert, Mr. Lewis, Mr. Bittner and Mr. Reed

Nay: 0

Motion carried.

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

Mr. Brown made a motion to adopt Ordinance #07-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Brown, Mr. Diebert, Mr. Reed, Mr. Bittner and Mr. Lewis

Nay: 0

Motion carried.

OTHER BUSINESS - None

Mr. Diebert asked when a decision would be made about the rezoning of Christ Community Church. Solicitor Brian Ballenger stated that he will put an ordinance together for Council's approval. Mr. Ballenger will also put an ordinance together stating the time change for the regular scheduled Council meetings.

With no further business of the Village, Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Diebert, Mr. Bittner, Mr. Brown, Mr. Lewis and Mr. Reed

Nay: 0

Motion carried.

Meeting adjourned at 8:05 pm.

An audio CD of this meeting is available upon request.

ATTEST: *Jane D. Tarter*
Fiscal Officer

SIGNED: *Kenneth L. Harney Jr.*
Mayor

APPROVED: 3.7-16