

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

March 21, 2016

Regular Meeting

Mayor Kenneth Harsanje, Sr. called the meeting to order at 7:30 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje then asked for the roll call:

Council members in attendance included Mr. Bittner, Mr. Reed, Mr. Diebert and Mr. Lewis.

Also in attendance were Village Administrator Kevin Gladden, Solicitor Brian Ballenger, Police Chief Brad Weis and Fiscal Officer Julie Van Nest.

The minutes of the March 7, 2016 Public Budget Hearing were presented. Mr. Reed made a motion to approve the minutes of the March 7, 2016 Public Budget Hearing as presented, seconded by Mr. Diebert. Roll call:

Yea: Mr. Reed, Mr. Diebert, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried.

The minutes of the March 7, 2016 regular Council meeting were presented. Mr. Lewis and Mr. Diebert asked for spelling corrections. Mr. Diebert made a motion to approve the minutes of the March 7, 2016 regular Council meeting as amended; seconded by Mr. Reed. Roll call:

Yea: Mr. Diebert, Mr. Reed, Mr. Bittner and Mr. Lewis

Nay: 0

Motion carried.

ENGINEER'S REPORT - No Report

ADMINISTRATOR'S REPORT - No written report

- The Big Dipper is scheduled to open April 1, 2016. The floor has been completely replaced due to rotting and will need to be inspected by the Health Department before opening. The outside will receive steel sheeting and painted cream and green to match other Village buildings.
- Final payments have been made on the park maintenance building and the shelter house. A water hydrant has been installed to the shelter house as well.
- He's doing research to see if the fire department building can come down. The Civil War building should be able to be repainted, using the same green and cream color scheme.
- An hour and a half power outage occurred Friday, March 18, 2016 due to a squirrel in the south substation reclosure. Three fuses were knocked out to the transformer. The crew decided to fix the problem on sight and did an excellent job.
- A meet and greet the Ottawa County Sheriff will be held at Ray's Café on April 14, 2016 from 5:00 to 6:30 pm and is being sponsored by Genoa Bank.
- Hiring of a public works employee has been temporarily put on hold because there are no qualified applicants applying. Kevin will possibly have to advertise in the AMP Update or through the Ohio Municipal League.
- A retirement celebration will be held at the Genoa Retirement Center for Linda Smith-Bronowski on March 31, 2016 at 5:30 pm.
- Future housing demolition will be determined after review of the budget.

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FISCAL OFFICER - No written report

- The first half property tax has been received from the County. The General Fund received \$36,295.00 and the Park Fund received \$32,357.00.
- She furnished Councilman Diebert \$240,175.00 in bills for review that were sent out March 9, 2016.
- She stated that payroll and payroll taxes for 3/18/2016 was \$32,183.0.
- Direct deposit will begin with the April 1, 2016 payroll. Council's direct deposit will be made on April 29, 2016.
- Julie thanked Council for supporting World Autism Awareness Day in the Village as her daughter Amber is autistic.

MAYOR'S REPORT

- A Proclamation was read by the Mayor proclaiming April, 2016 as Autism Awareness month and April 2, 2016 as World Autism Awareness Day in the Village of Genoa. The Proclamation will be sent to Autism Speaks Organization. The Village will display blue lights at the town hall in order to help spread awareness throughout April; Autism Awareness Month.
- Seven people from the Village will attend the annual Northwest Ohio Mayor's Association meeting scheduled for March 30, 2016 in Pemberville.
- Five people from the Village attended the Ottawa County Improvement Corporation annual Industrial Awards Dinner on March 9, 2016. He was proud to announce that Jerry Kyle of Advanced Product Design of Genoa was awarded the Small Business Award for the year.
- The Mayor received a thank you note from Ottawa County Board of Developmental Disabilities for participation at the basketball fundraiser in Oak Harbor held on March 7, 2016. Genoa High School's basketball team won the tournament. Thank you to Jerry Hielman for representing the Village since a Council meeting was also held that night.
- An Easter Egg Hunt will be held at 1:00 pm on Saturday, March 26, 2016 at the park.
- The Mayor attended the Ottawa County Health District Advisory Council on 3/10/2016 and came away as the newly elected Vice President.
- The Big Dipper is scheduled to open on April 1, 2016.
- AMP Inc. is providing on line training. It's not required but explains their program and registration will end on Friday, March 25, 2016. See the Mayor for more information.

COMMITTEE REPORTS

Economic Development - No report

Streets & Sidewalks - No report

Mr. Reed stated a meeting was held at 6:30 pm prior to the regular Council meeting that evening. Mr. Gladden furnished a list of resurfacing and street repairs that he recommended for the 2016 paving project. Mr. Reed will have a full report at the next meeting.

Mr. Reed also reported that the Tree Commission met on Tuesday, March 15, 2016. They are working on an area map of the Village and plan to break it down into five sections so they can trace out tree planting, tree trimming and help with sidewalk

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repairs. They can determine and highlight what's been done and what needs to be done and they will try to keep the Village so it's not spread all over the place. He feels it's going to be quite a job to get things going. He wasn't involved in the past but feels that trees and sidewalks were placed sporadically throughout the Village with no real plan.

Utilities - No report

Mr. Diebert stated that a meeting was held at 6:00 pm prior to the regular Council meeting that evening. His main focus is to enforce the existing policies and Ordinances and being consistent with these as well. All committee members agreed that any and all business pertaining to utilities need to be directed to the Village Administrator or the Utility Clerk; no deals are to be made behind the scenes.

Finance/Insurance -

Mr. Diebert submitted draft minutes of the March 7, 2016 Committee meeting.

Safety - No report

Mr. Bittner furnished the Fire Department minutes. He mentioned that he attended the Ottawa County Regional Planning Commission with Jake Diebert. Mr. Diebert added that several area municipalities are being very specific in their ordinances regarding to the temporary structures, PODS.

AD-HOC - No report

Mr. Lewis submitted draft minutes of the March 7, 2016 Ad-Hoc Committee meeting. A check for \$500.00 was sent to the Genoa Elementary P.T.O. to support their annual carnival. He reminded everyone of the Council of the Whole meeting on March 28, 2016 beginning at 5:00 pm for interviews.

Personnel - No report

GUESTS WISHING TO ADDRESS COUNCIL - None

ORDINANCES/RESOLUTIONS -

At this time Mayor Harsanje, Sr. asked to table Ordinance #08-2016 until the March 28, 2016 special meeting because we did not have a quorum.

Mr. Diebert made a motion to table Ordinance #08-2016, making permanent appropriations; seconded by Mr. Reed. Roll call:

Yeah: Mr. Diebert, Mr. Reed, Mr. Bittner and Mr. Lewis

Nay: 0

Motion carried.

At this time Mr. Diebert presented Ordinance #09-2016 to Council for the second reading:

ORDINANCE #09-2016

An Ordinance authorizing the Village Administrator to enter into an agreement with Poggemeyer Design Group for professional services for a period of three (3) years.

At this time Mr. Diebert presented Ordinance #10-2016 to Council for the second reading:

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ORDINANCE #10-2016

An Ordinance approving the Planning Commission recommendation for zoning change from "R-1" to "B-2" for property located at 303 W. 4th Street, Genoa, Ohio.

At this time Mr. Lewis presented Ordinance #11-2016 to Council for the second reading:

ORDINANCE #11-2016

An Ordinance amending Title Three Section 121.0 of the Village of Genoa Codified Ordinances titled meetings.

At this time Mr. Bittner presented Ordinance #12-2016 to Council for the second reading:

ORDINANCE #12-2016

An Ordinance authorizing the Fiscal Officer to remove non-sufficient funds checks from the accounting system.

OTHER BUSINESS - None

At this time Solicitor Brian Ballenger stated that due to the required third reading of Ordinance #11-2016 which pertains to a change in the start time of meetings that a motion would need to be made to have the April 4, 2016 start at 7:00 pm.

Mr. Diebert made a motion to have the April 4, 2016 regular Council meeting start at 7:00 pm; seconded by Mr. Reed. Roll call:

Yeah: Mr. Diebert, Mr. Reed, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried.

With no further business of the Village, Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Diebert, Mr. Bittner, Mr. Reed and Mr. Lewis

Nay: 0

Motion carried.

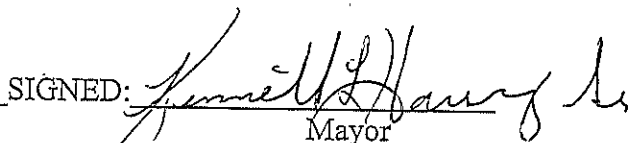
Meeting adjourned at 8:00 pm.

An audio CD of this meeting is available upon request.

ATTEST:


Fiscal Officer

SIGNED:


Mayor

APPROVED: 4-4-16