

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

AUGUST 15, 2016

Regular Meeting

Mayor Kenneth Harsanje, Sr. called the meeting to order at 7:00 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:
Council members in attendance included Mr. Bittner, Mr. Lewis, Mr. Reed, Mr. St. Marie, Mr. Diebert and Mr. Huston.

Also in attendance were Police Chief Brad Weis, Solicitor Brian Ballenger and Fiscal Officer Julie Van Nest.

The minutes of the August 1, 2016 regular Council meeting were presented. Mr. Lewis made a motion to approve the minutes of the August 1, 2016 regular meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. St Marie

Nay: 0

Motion carried.

Mayor Harsanje, Sr. stated that Mr. Gladden was sick and unable to attend the meeting.

ENGINEER'S REPORT - Mr. Hertzfeld was not in attendance.

ADMINISTRATOR'S REPORT - Mr. Gladden was not in attendance.

- Mayor Harsanje, Sr. was told by Mr. Gladden prior to the meeting that the majority of the street paving is complete at this time.

FISCAL OFFICER - No written report.

- Mrs. Van Nest provided Finance Committee Chairman Brent Huston \$151,000.00 in vendor checks for his review and \$36,737.49 in payroll checks from August 5, 2016. The payroll figure included withholding taxes paid also.
- Mrs. Van Nest passed the Notary test on August 11, 2016 and is now waiting to receive her commission from the Secretary of the State of Ohio.
- Mrs. Van Nest attended the Ottawa County Safety Committee's August 12, 2016 CPR and first aid training and is now Red Cross certified.
- Mrs. Van Nest will not be at the September 6, 2016 meeting.
- Mrs. Van Nest made Council members aware that their direct deposit paychecks will be available to them on August 19, 2016.

MAYOR'S REPORT

- The next regularly scheduled meeting will be held on Tuesday, September 9th because of the Labor Day holiday.
- Councilman Darryl Bittner will represent the Village at the 8/17/2016 OCIC Safety Training at Magruder Hospital. The topic will be "Occupational Health: What Employers need to know".
- The Mayor and Village Administrator met with Columbia Gas representatives and contractors concerning gas main replacement in the Washington, Buckeye, Fourth and Second Streets area. No date has been set at this time.

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- An open house will be held on August 16, 2016 at Genoa Custom Interiors from 5-7:00 pm. He encouraged all Council members to attend if possible.
- Red Neck Tractor Pulls are scheduled for August 27, 2016 and will be held in the park.
- The Genoa community garage sale days did not fare well because of the rainy conditions.
- The next Chamber of Commerce car show is scheduled for August 30, 2016 at 5:30 pm
- The AMC Glass City car show will be held on September 4, 2016 in the park.
- Experience Ottawa County gathering will be held on August 18th at Put-In-Bay from 4:30 – 8:30 pm. Seven people will represent the Village at this event.
- He met with Bill Kegerize, Commissioner Stahl, Mark Mulligan, Sheriff Levorchick and several others to prepare for a community substance awareness program which is scheduled for 9/18/2016 at Genoa High School.
- The Chamber of Commerce is still looking for someone to take over the Fall Street Fair. At this time, it's looking like this fair is in jeopardy.
- A proclamation was signed by the Mayor to "Turn the Town Teal" at the end of August to promote awareness of Ovarian Cancer.

COMMITTEE REPORTS

Economic Development – No written report.

Mr. St. Marie stated that an Economic Development team meeting is scheduled for August 27, 2016 at 9:30 am at Rayz' Café. This meeting is also open to the public.

Streets & Sidewalks - No written report.

Utilities - No written report.

Mr. Diebert furnished a copy of the August 8, 2016 Utility Committee meeting. This meeting pertained to the Ordinances that are being proposed later in this meeting.

Mr. Diebert reported that the recent power outage was caused by a raccoon who took out two fuses.

Finance/Insurance - No written report.

Mr. Huston stated that a Finance Committee meeting was held at 6:30 pm prior to the regular scheduled Council meeting to discuss proposed pay raises for the police department. Mr. Huston and the Fiscal Officer was asked by the Mayor to review the Police budget to see if there was any way that we could afford another full time officer as requested by the Police Chief. Mr. Huston reported that the committee feels that the budget cannot sustain the Chief's request at this time. It was determined that the wage increases proposed by the Fiscal Officer could be granted upon approval of Council. Adjustments in the police budget would have to be made to cover these wages.

At this time, Mrs. Van Nest also explained the proposed credit card Service provided by GovPayNet. She understands that this service has been

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requested by residents for quite sometime. Utility Clerk Leeann Dufendock and the Fiscal Officer sat through a webinar presentation and feel that this service would benefit those requesting this service. She explained that this company was highly recommended by the Village of Pemberville and that any fees incurred will be paid by the customer. There are NO FEES to the Village, which will include programming, set up and training. Once implemented, payments can be made in person at the office, 24/7 by phone or 24/7 on our website. When we are closer to implementing this service an announcement will be sent out with the utility bills stating that we will be offering this service, instructions for use AND the service fees clearly noted. At that point it will be their choice whether or not to use the service provided.

Solicitor Ballenger stated that he had reviewed the GovPayNet contract and everything is in order.

Mr. Diebert made a motion to contract with GovPayNet for credit card payment services which will allow residents to pay utility and tax bills; seconded by Mr. Bittner. Roll call:

Yea: Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Reed, Mr. Lewis and Mr. Huston.

Nay: 0

Motion carried

Mr. Huston made a motion to give the police department personnel raises as proposed by the Fiscal Officer retro active to August 1, 2016; seconded by Mr. Bittner. Roll call:

Yea: Mr. Huston, Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Reed and Mr. Lewis

Nay: 0

Motion carried

A copy of the raise proposal is attached and entered into the minutes.

Mr. Huston scheduled a Finance Committee meeting for 6:30 pm on Tuesday, September 6, 2016.

Safety - No written report.

Mr. Bittner furnished the July 14, 2016 minutes of Allen-Clay Joint Fire District Trustees meeting:

No report from the Police Chief.

AD-HOC - No written report.

Mr. Lewis stated that an AD-HOC meeting was held at 6:15 pm prior to the Finance Committee on August 15, 2016 to discuss two yearly donation requests.

Mr. Lewis made a motion to make a \$250.00 donation to Joyful Connections; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Lewis, Mr. St. Marie, Mr. Huston, Mr. Reed and Mr. Diebert

Nay: Mr. Bittner

Motion carried.

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Mr. Lewis made a motion to make a \$250.00 donation to Experience Ottawa County; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Reed and Mr. Huston

Nay: Mr. Bittner

Motion carried.

Personnel - No written report.

Mr. Reed scheduled a Personnel Committee meeting for Tuesday, September 6, 2016 at 6:30 pm in conjunction with the Finance Committee.

GUESTS WISHING TO ADDRESS COUNCIL -

Mr. Jerry Bower of 606 Superior Street addressed Council. He praised the Police Department for their professional service during a break-in at his home last year. He is encountering constant and continual problems with his neighbors since this incident and would like to install a privacy fence.

The Village Solicitor stated that this is a zoning issue and that he would need to check with Village Administrator/Zoning Officer Kevin Gladden for approval. He will need to work with Mr. Gladden and then approach the Zoning Board of Appeals if his request is denied by the Zoning officer.

Mr. Bower stated that he would contact Mr. Gladden.

ORDINANCES AND RESOLUTIONS -

Mr. Diebert presented the following Ordinance to Council:

ORDINANCE #23-2016

An Ordinance providing sewer assessments upon lots and lands in the Village of Genoa, Ottawa County, Ohio, for the 2016 tax year and declaring an emergency.

Mr. Diebert made a motion to suspend the three reading rule of Ordinance #23-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. Bittner, Mr. Huston, Mr. Reed and Mr. St. Marie.

Nay: 0

Motion carried

Mr. Diebert made a motion to pass Ordinance #23-2016 as an emergency; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. Bittner, Mr. Huston, Mr. Reed and Mr. St. Marie.

Nay: 0

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #23-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. Diebert, Mr. Lewis, Mr. St. Marie, Mr. Reed, Mr. Huston and Mr. Bittner.

Nay: 0

Motion carried.

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Mr. Lewis presented the following Ordinance to Council:

ORDINANCE #24-2016

An Ordinance providing for assessments for Nuisance Abatement upon lots and lands in the Village of Genoa, Ottawa County, Ohio for the 2016 tax year and declaring an emergency.

Mr. Lewis made a motion to suspend the three reading rule of Ordinance #24-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Reed and Mr. Huston

Nay: 0

Motion carried

Mr. Lewis made a motion to pass Ordinance #24-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Reed, Mr. Huston and Mr. Bittner

Nay: 0

Motion carried

Mr. Lewis made a motion to adopt Ordinance #24-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Reed and Mr. St. Marie.

Nay: 0

Motion carried.

Mr. St. Marie presented the following Ordinance to Council:

ORDINANCE #25-2016

An Ordinance providing for assessments for mowing upon lots and lands in the Village of Genoa, Ottawa County, Ohio, for the 2016 tax year and declaring an emergency.

Mr. St. Marie made a motion to suspend the three reading rule of Ordinance #25-2016; seconded by Mr. Lewis. Roll call:

Yea: Mr. St. Marie, Mr. Lewis, Mr. Reed, Mr. Bittner, Mr. Diebert and Mr. Huston

Nay: 0

Motion carried

Mr. St. Marie made a motion to pass Ordinance #25-2016 as an emergency; seconded by Mr. Lewis. Roll call:

Yea: Mr. St. Marie, Mr. Lewis, Mr. Reed, Mr. Bittner, Mr. Diebert, Mr. Huston

Nay: 0

Motion carried

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Yea: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Reed, Mr. Huston and Mr. Lewis.

Nay: 0

Motion carried

Mr. Bittner made a motion to adopt Ordinance #27-2016; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Bittner, Mr. St. Marie, Mr. Reed, Mr. Lewis, Mr. Huston and Mr. Diebert.

Nay: 0

Motion carried.

Mr. Lewis presented the following Ordinance to Council:

ORDINANCE #28-2016

An Ordinance authorizing the Village Administrator to designate the authorized representative and an authorized alternate representative to serve as the Village of Genoa, Ohio's representative on various committees of the Board of Trustees of American Municipal Power, Inc. and declaring an emergency.

Mr. Lewis made a motion to suspend the three reading rule of Ordinance #28-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. Bittner Mr. St. Marie, Mr. Huston and Mr. Reed.

Nay: 0

Motion carried

Mr. Lewis made a motion to pass Ordinance #28-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Reed, Mr. Huston and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Lewis made a motion to adopt Ordinance #28-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Reed and Mr. St. Marie.

Nay: 0

Motion carried

Mr. St. Marie presented the following Ordinance to Council:

ORDINANCE #29-2016

An Ordinance to approve and authorize the execution of the power sales contract with American Municipal Power, Inc. and taking other actions in connection in the AMP Solar Project II and declaring an emergency.

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Mr. St. Marie made a motion to suspend the three reading rule of Ordinance #29-2016; seconded by Mr. Huston. Roll call:

Yea: Mr. St. Marie, Mr. Huston, Mr. Bittner, Mr. Diebert, Mr. Lewis and Mr. Reed.

Nay: 0

Motion carried

Mr. St. Marie made a motion to pass Ordinance #29-2016 as an emergency; seconded by Mr. Huston. Roll call:

Yea: Mr. St. Marie, Mr. Huston, Mr. Reed, Mr. Lewis, Mr. Bittner and Mr. Diebert

Nay: 0

Motion carried

Mr. St. Marie made a motion to adopt Ordinance #29-2016; seconded by Mr. Huston. Roll call:

Yea: Mr. St. Marie, Mr. Huston, Mr. Reed, Mr. Lewis, Mr. Diebert and Mr. Bittner.

Nay: 0

Motion carried

At this time Mr. Huston presented the following Ordinance:

ORDINANCE #30-2016

An Ordinance authorizing the Fiscal Officer to transfer \$130,000.00 from the Electric Fund (603) to the Generation Substation Debt Fund (301) and declaring an emergency.

Mr. Huston made a motion to suspend the three reading rule of Ordinance #30-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Reed and Mr. Lewis

Nay: 0

Motion carried

Mr. Huston made a motion to pass Ordinance #30-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Reed and Mr. St. Marie

Nay: 0

Motion carried

Mr. Huston made a motion to adopt Ordinance #30-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Reed, Mr. Bittner and Mr. Lewis

Nay: 0

Motion carried

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At this time Mr. Reed presented the following Ordinance to Council:

ORDINANCE #31-2016

An Ordinance amending the Genoa Municipal Code Chapter 931 titled Utility Usage for Public Purposes and specifically sections 931.06 and 931.08 and declaring an emergency.

Mr. Reed made a motion to suspend the three reading rule of Ordinance #31-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Reed, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis and Mr. St. Marie.

Nay: 0

Motion carried

Mr. Reed made a motion to pass Ordinance #31-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Reed, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Lewis and Mr. Huston

Nay: 0

Motion carried

Mr. Reed made a motion to adopt Ordinance #31-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Reed, Mr. Diebert, Mr. St. Marie, Mr. Lewis, Mr. Huston and Mr. Bittner

Nay: 0

Motion carried

At this time Mr. Huston presented the following Ordinance to Council:

ORDINANCE #32-2016

An Ordinance amending the Genoa Municipal Code Chapter 935 titled Water Rules and Regulations and specifically sections 935.14, 935.15, 935.18 and 935.24 (a)(2) and declaring an emergency.

Mr. Huston made a motion to suspend the three reading rule of Ordinance #32-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. St. Marie and Mr. Reed.

Nay: 0

Motion carried

Mr. Huston made a motion to pass Ordinance #32-2016 as an emergency; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Reed, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried

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Mr. Huston made a motion to adopt Ordinance #32-2016; seconded by Mr. Diebert. Roll call:

Yea: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Lewis and Mr. Reed

Nay: 0

Motion carried

With no further business of the Village, Mr. Bittner made a motion to adjourn the meeting; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. Lewis.

Nay: 0

Motion carried

Meeting adjourned at 8:00 pm.

An audio CD of this meeting is available upon request.

ATTEST: Jessica Barnes SIGNED: Kenneth L. Hayward
Fiscal Officer Mayor

APPROVED: 9-6-16