

RECORD OF PROCEEDINGS

Minutes of GENOA VILLAGE COUNCIL Meeting

OCTOBER 3, 2016

Regular Meeting

Mayor Kenneth Harsanje, Sr. called the meeting to order at 7:00 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:
Council members in attendance included Mr. Bittner, Mr. Lewis, Mr. Reed, Mr. Diebert, Mr. St. Marie and Mr. Huston.

Also in attendance were Village Administrator Kevin Gladden, Police Chief Brad Weis, Solicitor Brian Ballenger and Fiscal Officer Julie Van Nest.

The minutes of the September 19, 2016 regular Council meeting were presented. Mr. Diebert made a motion to approve the minutes of the September 19, 2016 regular meeting; seconded by Mr. Bittner. Roll call:

Yea: Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Reed and Mr. Huston

Nay: 0

Abstain: Mr. St. Marie

Motion carried.

ENGINEER'S REPORT - Mr. Hertzfeld was not in attendance.

Mr. Gladden provided a written report furnished by Mr. Hertzfeld with the following information:

- Poggemeyer is assisting the Village with the preparation of a pilot study to evaluate the effectiveness of using ferric chloride in the removal of phosphorous in order to meet the new OEPA standards.
- Poggemeyer reported construction on the 2016 Street Resurfacing Project began on August 9th and the contractor has completed all work except paving of 3 remaining patches. Construction completion is scheduled for September 30, 2016. The engineer's estimated cost of construction is \$124,400.00.
- Poggemeyer assisted the Village in preparing and submitting applications for the Washington Street Reconstruction Project and the Water Booster Pump Station Upgrade Project.

ADMINISTRATOR'S REPORT - No written report.

Mr. Gladden reported that Mayor Harsanje, Sr. appointed Christopher Kutchenriter as the new public works employee to fill the vacant spot created by the retirement of John Krupa. Mr. Gladden also promoted Jacob Hasselbach as Electrical Superintendent and Jacob will receive an increase in pay.

Mr. Diebert made a motion to approve the appointment of Christopher Kutchenriter as a new public works employee and to promote Jacob Hasselbach to the position of Electrical Superintendent with an increase in pay; seconded by Mr. St. Marie. Roll call:

Yea: Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Reed, Mr. Lewis and Mr. Huston.

Nay: 0

Motion carried.

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- Mr. Gladden and the Mayor attended the annual AMP Conference in Columbus September 25th thru the 28th. All AMP projects look favorable and Mr. Gladden will provide more information at a later date.
- Mr. Gladden reported that we were awarded funding at the September 28, 2016 OPWC meeting for the two projects mentioned above in the engineers report.
- Mr. Gladden explained Ordinance #34-2016 that is on the agenda. An ordinance is required yearly in order to participate in the Joint Solid Waste District.

FISCAL OFFICER - No written report.

- Mrs. Van Nest provided Finance Committee Chairman Brent Huston \$227,000.00 in vendor checks for his review.
- Mrs. Van Nest told Council members that notices will be sent out in October to residents explaining the new credit card service. The notice will clearly state the fees involved for using this payment service. Payments will be able to be made on our website, by phone or in the office.
- Mrs. Van Nest reported collecting \$4,000.00 from a delinquent tax payer that we have been working with for the last year.

MAYOR'S REPORT

- The Red Neck Tractor Pull was held in the park on September 24, 2016 with a great day.
- The Mayor attended the Northwest Ohio Mayor's Luncheon on September 20, 2016. During the meeting, the group was informed that the money lost by State cuts will never be replaced as long as Kasich is in office. It was also suggested that entities work together to cut costs.
- Council members received a Thank You letter from Joyful Connections for our recent donation.
- Mayor Harsanje, Sr. reminded Council members that the deadline to get paperwork to Administration Secretary Mary Ann Bell for Council packets is the Thursday prior to the regularly scheduled meeting.
- The Garden Club met on September 29th and 30th to plant mums at the town hall and to provide other gardening services throughout the Village.
- The Ottawa County Improvement Corporation will hold their 3rd Annual Career Showcase on October 7, 201 at Camp Perry from 9:00 am to 1:00 pm.
- Genoa Trinity United Methodist Church will hold a Community Needs Fair on October 22, 2016 from 10:00 am to 2:00 pm. They will be addressing the emotional, spiritual, physical, financial and mental needs of the community. Free hot dogs, coats, hats and gloves will be provided. Mayor Harsanje, Sr. encouraged Council members to attend and show their community support.
- Council members are invited to attend the Public Official's Meeting to be held at the Ottawa County Riverview Healthcare

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Campus, either for breakfast on October 21, 2016 or dinner on October 27, 2016. Copies of the invitation were provided by the Mayor and he asked that everyone make their own reservation if they plan to attend.

- Genoa Kiwanis Club is sponsoring the annual Halloween parade on October 24, 2016 from 6:00 pm to 9:00 pm.
- Trick or treat will be held on October 31, 2016 from 6:00 pm to 7:30 pm.
- Mayor Harsanje, Sr. shared a painting of the town hall done by 5th grader Gabriel Dunn. Her school class was asked to paint a hometown picture and she expressed that the "town hall is the symbol of Genoa". The Mayor will ask Mary Sutter, President of Genoa Bank if the picture can be displayed at the bank for all to enjoy. Great job Gabriel!

COMMITTEE REPORTS

Economic Development - No written report.

Mr. St. Marie stated that the surveys have been received. They will be reviewed and compiled by their volunteer committee in the near future. At this time there is no future meetings scheduled. They are hoping to present this information at the annual Chamber of Commerce dinner.

Streets & Sidewalks - No written report.

Mr. Reed reported that a Tree Commission will hold a meeting on October 11, 2016. He also told Mr. Gladden that he will have the requested tree removal list and Mayor Harsanje, Sr. said that Mr. Reed has the authority to get this list from whoever has it.

Utilities - No written report.

Mr. Diebert stated that he will get with Utility manager Leeann Dufendock to see where we stand with delinquent utility bills. He will also ask her if the collection agency is making any progress.

Finance/Insurance - No written report.

Mr. Huston stated that he is leaving for vacation and is hoping to be back in time for the next meeting. He will get with the Fiscal Officer as soon as he returns to go over finances and possibly schedule another committee meeting in the near future.

Safety - No written report.

Mr. Bittner stated that the Ottawa County Regional Planning Commission has approximately \$600,000.00 available for tearing down nuisance properties. He added that we have about \$25,000.00 available. Mr. Gladden added that we have a couple of properties on the list and we are hoping to get some type of funding.

AD-HOC - No written report.

Mr. Lewis read aloud the Thank you note received from Joyful Connections and emphasized the fact that our donations benefit the children. He feels strongly that our yearly donation is important due to the impact on the children.

Mr. Lewis also mentioned that Issue #4 on the general election ballot would need a yes vote in order for Ordinance #14-2016 to go into affect.

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Mr. Lewis also stated that the digital village sign that had been previously discussed will probably not materialize as it won't fit into the downtown historical district decor.

Personnel - No written report.

GUESTS WISHING TO ADDRESS COUNCIL -

Ty Harsanje of 609 Wilson Street addressed Council and stated that all members did a good job at the meeting.

ORDINANCES AND RESOLUTIONS -

At this time Mr. Huston presented the following Ordinance to Council:

ORDINANCE #34-2016

An Ordinance to adopt the Solid Waste Management Plan for The Ottawa-Sandusky-Seneca Joint Solid Waste Management District and declaring an emergency.

Mr. Huston made a motion to suspend the three reading rule of Ordinance #34-2016; seconded by Mr. Reed. Roll call:

Yea: Mr. Huston, Mr. Reed, Mr. St. Marie, Mr. Bittner, Mr. Diebert and Mr. Lewis

Nay: 0

Motion carried.

Mr. Huston made a motion to pass Ordinance #34-2016 as an emergency; seconded by Mr. Reed. Roll call:

Yea: Mr. Huston, Mr. Reed, Mr. Bittner, Mr. Diebert, Mr. St. Marie and Mr. Lewis

Nay: 0

Motion carried.

Mr. Huston made a motion to adopt Ordinance #34-2016; seconded by Mr. Reed. Roll call:

Yea: Mr. Huston, Mr. Reed, Mr. Lewis, Mr. Diebert, Mr. St. Marie and Mr. Bittner

Nay: 0

Motion carried.

With no further business of the Village, Mr. Bittner made a motion to adjourn the meeting; seconded by Mr. Diebert. Roll call:

Yea: Mr. Bittner, Mr. Diebert, Mr. Reed, Mr. Huston, Mr. St. Marie and Mr. Lewis

Nay: 0

Motion carried.

Meeting adjourned at 7:40 pm.

An audio CD of this meeting is available upon request.

ATTEST: _____

Fiscal Officer

SIGNED: _____

Mayor

APPROVED: 10-17-16

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