

RECORD OF PROCEEDINGS

Meeting

Minutes of

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

20

Held

FEBRUARY 21, 2017

REGULAR MEETING

Mayor Kenneth J. Harsanje, Sr. called the meeting to order at 7:00 pm and asked everyone to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:

Council members in attendance included Mr. Brent Huston, Mr. John Lewis, Mr. Jacob Diebert, Mr. Darryl Bittner, Mr. Issac St. Marie and Mr. Tim Reed.

Also in attendance were Village Solicitor Brian Ballenger, Police Chief Brad Weis and Fiscal Officer Julie Van Nest.

Mr. Diebert made a motion to approve the minutes of the February 6, 2017 Council of the Whole meeting as written; seconded by Mr. Reed. Roll call:

Yeah: Mr. Diebert, Mr. Reed, Mr. Bittner, Mr. St. Marie, Mr. Lewis and Mr. Huston

Nay: 0

Motion carried.

Mr. Lewis made a motion to approve the minutes of the February 6, 2017 regular Council meeting; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. St. Marie

Nay: 0

Motion carried.

ENGINEER'S REPORT - No report

ADMINISTRATOR'S REPORT - Mr. Gladden was not present

- Mayor Harsanje, Sr. was told by Mr. Gladden earlier in the day that Miller's New Market hired a consultant to conduct a huge energy study but seems to be using more energy now than ever. They are in contact with their consultant and will be checking to see where their power is going and why. Riverside Machine is also concerned about the increase in usage. Mr. Reed added that the Hour Glass had a monthly bill of \$1,000.00 and no one was there.
- Mayor Harsanje, Sr. said that Kevin has offered a solution for the skunk problem in town which has been mentioned a lot on facebook.

Mr. Diebert stated that a lot of people are commenting on facebook also about the additional cost on their bills. He would like Mr. Gladden to clarify.

FISCAL OFFICERS REPORT - No written report

- Mrs. Van Nest reported giving Mr. Huston \$65,000.00 in paid invoices for his review.

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- Mrs. Van Nest stated that a meeting was held on February 13, 2017 with Hal Burke from the collection agency of Scheer, Green and Burke, Co. for delinquent utilities and taxes.
- Mrs. Van Nest reported that we have 14 income tax payment plans set up worth \$43,262.58 and all are current at this time.
- One resident has been summoned into Ottawa County court for failure to file taxes and one resident for non-payment of income taxes. Both cases have been dismissed as they have complied with the Village requests to pay and/or file.

MAYOR'S REPORT - No written report

- On February 13, 2017 he met with the Fiscal Officer and Mr. Burke about the delinquent income taxes and utilities. The Fiscal Officer is to supply Mr. Burke further information. The collection office will serve notices, make phone calls and then take to court if necessary.
- Mayor Harsanje, Sr. attended the Ottawa County Safety meeting on February 15, 2017 dealing with working smart at home or in the workplace.
- Mayor Harsanje, Sr. will attend Senior Resource Advocate training at Riverview on February 22, 2017 to learn of what is offered.
- The Genoa Branch Library will celebrate its 50th birthday on February 25, 2017. An open house is scheduled from 1-4 pm with cake cutting at 1:15 pm. He encouraged all to attend.
- The Mayor will attend a Regional Growth Partnership meeting in Maumee, Ohio on Monday, February 27, 2017.
- The Zoning Board of Affairs meeting will be held on Thursday, March 2, 2017 at 7:30 pm in the Council Chambers to discuss the old camper building.
- The Ottawa County Improvement Corporation 2017 Business and Industry Awards banquet will be held on March 1, 2017. The Village will pay for the Councilmember's dinner; all guests will need to pay \$30.00. Please make checks payable to Ottawa County Improvement Corporation. All reservations and payments need to be made to the Fiscal Officer by February 22, 2017.
- The Northwest Ohio Mayors & Managers Association annual steak dinner will be held in Pemberville on March 30, 2017. The Village will pay for the Councilmember's dinner; all guests will need to pay \$40.00. Please make checks payable to NOMMA. All reservations and payments need to be made to the Fiscal Officer by March 8, 2017.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT - Mr. St. Marie

Mr. St. Marie reported that the Genoa Economic Development Team will meet on March 11, 2017 at 9:00 am at Ray's Café.

Mr. St. Marie said that the Genoa Economic Development Team met February 11, 2017 at 9:00 am at Rays Café and had had several ideas and suggestions. They are hoping to have a planning event on April 24, 2017 in the school cafeteria for the surrounding areas that may be interested in starting a business.

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STREETS & SIDEWALKS - Mr. Reed

Mr. Reed stated that a meeting was held at 6:30 pm just prior to the regular Council meeting to discuss elimination of the Tree Committee. He was told that the public works department will take over. Ordinance #11-2017 pertaining to the Tree Committee will be presented later in this meeting for a second reading.

UTILITIES - Mr. Diebert

No report was given.

FINANCE/INSURANCE - Mr. Huston

No report was given. He asked to schedule a Finance Committee meeting for March 6, 2017 at 6:30 to go over details of the 2017 budget.

Mr. Huston also brought up the fact that people are using the ballfields a lot because of the good weather. But, it's unfortunate that people are not cleaning up after their animals. Mr. Diebert referred to the Village Codified Ordinances, section #505.16 which addresses this matter. Violation of this section is considered a minor misdemeanor. Mayor Harsanje, Sr. would like Mr. Gladden to get signs hung up immediately with this notification and Mr. Lewis stated that he would like to see the specific ordinance number sited on each sign.

SAFETY - Mr. Bittner

Mr. Bittner stated that we will be losing a part time officer in the near future and that a Safety Meeting was held at 6:00 pm just prior to the regular schedule Council meeting to meet a new police candidate. The committee also discussed the possibility of a three year tax levy for the police department.

Mr. Bittner also presented the Fire Department report to each Council member.

Mr. Bittner asked to schedule a Safety Committee meeting for 6:00 pm on March 20, 2017 to discuss future needs of the Police Department.

Mr. Bittner asked to call a Council of the Whole meeting for 6:00 pm on March 6, 2017 to interview a candidate for a part time position with the police department.

AD/HOC - Mr. Lewis

Mr. Lewis reported receiving a donation request from the Ottawa County Drug Task Force and the new prosecutor. He added that a donation to the Task Force was not budgeted for 2017 and that they are funded through other main sources.

Mr. Lewis reported that the Civic Theatre has a summer play scheduled for July 13th thru the 16th in the Town Hall. This is a younger group of Genoa and Oak Harbor youth and is not the same as the Civic Theatre group.

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Mr. Lewis then made a motion to allow the Civic Theatre to go ahead with the already planned summer play for July 13th thru 16th and to allow the air conditioning turned on for show time. Mr. Bittner seconded the motion. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. St. Marie, Mr. Reed, Mr. Huston and Mr. Diebert
Nay: 0
Motion carried.

At this time Mr. Reed presented the following Ordinance to Council for the second reading:

ORDINANCE #11-2017

An Ordinance repealing Genoa Codified Ordinance Chapter 153, Titled Tree Commission.

At this time Mr. Lewis presented the following Ordinance to Council for the second reading:

ORDINANCE #15-2017

An Ordinance imposing a moratorium for a period of 180 days granting of any permit allowing retail dispensaries, cultivators, or any processors or medical marijuana within the Village of Genoa, Ohio.

At this time, Mr. Huston presented the following Ordinance to Council:

ORDINANCE #17-2017

An Ordinance authorizing the Fiscal Officer to transfer two thousand seven hundred fifty-six dollars from the water fund (601), sewer fund (602) and the electric fund (603) into the equipment debt fund (305) and declaring an emergency.

Mr. Huston made a motion to suspend the rules requiring Ordinance #17-2017 be read three times; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Huston, Mr. Lewis, Mr. Reed, Mr. St. Marie, Mr. Diebert and Mr. Bittner
Nay: 0
Motion carried.

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Mr. Huston made a motion to pass Ordinance #17-2017 as an emergency measure; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. St. Marie and Mr. Reed

Nay: 0

Motion carried.

Mr. Huston made a motion to adopt Ordinance #17-2017; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. St. Marie and Mr. Reed

Nay: 0

Motion carried.

At this time, Mr. Huston presented Ordinance # 18-2017 to Council for the first reading:

ORDINANCE #18-2017

An Ordinance to make permanent appropriations for current expenses and other expenditures of the Village of Genoa, State of Ohio, during the fiscal year ending December 31, 2017.

At 7:32 pm, Mr. Diebert made a motion to go into Executive Session under ORC code #121.22.G1 for the hiring of personnel; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Reed, Mr. Lewis and Mr. Bittner

Nay: 0

Motion carried.

At 7:45 pm, Mr. Diebert made a motion to exit Executive Session; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Diebert, Mr. Lewis, Mr. St. Marie, Mr. Bittner, Mr. Huston and Mr. Reed

Nay: 0

Motion carried.

Mr. Diebert reported that no action was taken.

Mr. Bittner made a motion to recommend the hiring of Beth St. John as Administrative Secretary at \$15.50/hour; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. St. Marie and Mr. Reed

Nay: Mr. Huston

Motion carried.

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With no further business of the Council, Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. St. Marie. Roll call:

Yeah: Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Huston, Mr. Lewis and Mr. Reed

Nay: 0

Motion carried.

Meeting adjourned at 7:50 pm.

An audio recording of this meeting is available upon request.

ATTEST: *Jewel Darrus*
Fiscal Officer

SIGNED: *Kenneth L. Hovary*
Mayor

APPROVED: 3-6-2017

*Corrections made to this copy. W
Added Ordinance # 18-2017*