

**May 15, 2017**  
**REGULAR MEETING**

Mayor Harsanje, Sr. called the meeting to order at 7:01 pm and asked all to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje, Sr. then asked for the roll call:

Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, and Mr. Reed, on vacation and not present Mr. Issac St. Marie.

Mr. Bittner made a motion to excuse Mr. St. Marie, seconded by Mr. Lewis. Roll Call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Reed, Mr. Huston, and Mr. Diebert.

Nay: 0

Motion carried.

Also in attendance were Village Solicitor Brian Ballenger, Police Chief Brad Weis, Village Administrator Kevin Gladden, and Fiscal Officer Julie Van Nest.

Mr. Harsanje Sr. asked for a motion to approve the minutes for the May 1, 2017 regular Council meeting.

Mr. Lewis made a motion to accept the minutes for the May 1, 2017 regular Council meeting; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Reed, Mr. Huston, and Mr. Diebert.

Nay: 0

Motion carried.

**ENGINEER'S REPORT** – Attached as given by Mr. Doug Nusser.

**ADMINISTRATOR'S REPORT** - Attached as given by Mr. Gladden.

**FISCAL OFFICERS REPORT** - Julie Van Nest

- Mrs. Van Nest stated she gave the Council copies of the, March Financial Statement, Bank Reconciliation, Revenue Balancing Report, Expense Balancing Report, Month to date Fund Report, Year to date Fund Report.
- Mrs. Van Nest gave \$145, 000 in Invoices to Mr. Huston for review which were sent out on May 5, 2017.

**MAYOR'S REPORT** -

- Mayor Harsanje Sr. has attended several Homecoming meetings.
- May 4th, Mayor Harsanje Sr. and Sargent Mocniak inspected several properties throughout the Village for junk or junk vehicles, those residents will be receiving letters on cleaning up their property.
- Mayor Harsanje Sr. reported that a yearly Arbor Day celebration will be observed with the Genoa 5<sup>th</sup> grade class.
- May 17<sup>th</sup> Mayor Harsanje Sr., Chief Weis, Mr. Gladden, and Leann Dufendock will attend Safety Council Meeting in Port Clinton.
- Reminder May 29<sup>th</sup> 9:00 am is the Memorial Day Ceremony at the Cemetery.

- Homecoming June 2<sup>nd</sup> and 3<sup>rd</sup>, Genoa and Clay township police will be working together to help out. Any other help offered in setting up, and tearing down, would be greatly appreciated.
- Mayor Harsanje Sr. purposed that the Genoa Police Department Personnel receive a (.50) 50 cents an hour raise starting June 1<sup>st</sup> and then review their pay status again after January 1<sup>st</sup>.
- Mrs. Van Nest stated she did not feel comfortable giving the raises at this time due to the fact that we did not have the money in the General Fund for the raises. She understands that the Mayor felt it was needed but Mrs. Van Nest suggest they wait until the Audit came back before making a decision.
- Mr. Gladden substantiated Mrs. Van Nest statement by saying. The money for the raises was not in the General Fund at this time and considering the unfunded liability that we do not know of from the Audit, for example: The Audit could tell us that we have \$50,000 dollars from when Chuck balanced the General Fund out of the Electric Fund, so if \$50,000 needs to go back to the General Fund from the Electric Fund then we are short.
- Mr. Gladden advised after looking at the budget, that Council hold off on this motion until the Exit Audit interview is over.
- Mrs. Van Nest explained that it would be another two weeks before the Exit meeting would be held.
- After questions on when and what would be presented at the Exit meeting, Mrs. Van Nest explained we will receive a list of adjustments that would have to be made from errors in postings, once those are made she will know better where the budget stands.
- Mr. Gladden suggested the motion be put on hold and reconsiders later with retroactive pay. No motion was given, it was decided to put the request on hold for now.
- Mr. Ballenger explained that the Ohio Historical Society approved the destruction of 300 banker boxes of records under the original RC1 filing. Mr. Gladden will make arrangements to have them disposed of. The next step will be the RC2, this entails a one day a year collection of material to be destroyed. Each department will make a list and submit the records to be destroyed. This can be done yearly without permission.

## **COMMITTEE REPORTS**

ECONOMIC DEVELOPMENT - Mr. St. Marie – no report.

STREETS & SIDEWALKS - Mr. Bittner- No report

UTILITIES - Mr. Diebert

- Mr. Diebert stated they held a Utilities meeting prior to Council meeting, in regards to Utility debts from deceased residents.
- These debt amounts will be given to Mr. Ballenger so he may write the Ordinances to remove them from the books.
- The committee also discussed Yard Waste card cost, they had determined the \$30.00 cost were suitable for the service provided.
- Mr. Gladden will be setting up a meeting to address the issue with Millers New Market utility costs.
- Mr. Diebert commented Riverside Machine had not returned the ladders yet. It is his hope they will be done before the Quarry opens. He stated he would contact them on Tuesday to follow up. Mr. Diebert is also looking into a few other issues at the park for the Mayor.

FINANCE/INSURANCE - Mr. Huston – No report

- Mr. Huston stated he had a copy of the Investment Policy which they will review after passage of the Ordinance later in the meeting.

SAFETY - Mr. Bittner

- Mr. Bittner presented the Fire Department Minutes and reported they were in the process of accepting applications for a new Fire Chief.
- Tuesday evening May 16<sup>th</sup> Mr. Bittner will be attending the Ottawa Regional Planning Commission.

AD/HOC - Mr. Lewis

- Mr. Lewis received in the mail from the Village an Invitation to the 100<sup>th</sup> Birthday of Camp Miakonda, on May 20<sup>th</sup> at 9:00 am until 5:00 pm. He stated anyone who would like to visit would be welcome as he will not be able to attend.
- Mr. Lewis reported that the Check for the donations to Joyful Connections and American Legion Post 324 for their Memorial Services will be mailed on Tuesday.

PERSONNEL - Mr. St.Marie was not present so no report was given.

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At this time, Mr. Bittner Presented Ordinance # 26-2017 to Council (**Second Reading**):

**ORDINANCE / RESOLUTIONS - Resolution #26-2017** A resolution declaring the amount of taxes that may be raised by levy at the maximum rates by law authorized by law without the vote of the electors to be insufficient and declaring the necessity of an additional levy in excess of such rates. (**Second reading**)

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At this time, Mr. Lewis Presented Resolution # 27-2017 to Council as an **emergency**:

**ORDINANCE / RESOLUTIONS - Resolution #27-2017** A resolution pursuant to section 5705.03 of the revised code requesting the Ottawa County auditor to certify to the Council of the Village of Genoa, Ottawa County, Ohio, the total current tax valuation of the Village of Genoa, Ohio and the dollar amount of revenue that would be generated by a two and 0/100 (2.0) mill additional tax levy for police purposes within said village and declaring an emergency. (**First reading**)

Mr. Lewis made a motion that the rule requiring three distinct readings for Resolution #27-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Lewis made a motion to pass Resolution #27-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Reed, Mr. Huston, and Mr. Diebert.

Nay: 0

Motion carried.

Mr. Lewis made a motion to adopt Resolution #27-2017; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Reed, and Mr. Huston

Nay: 0

Motion carried.

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At this time, Mr. Diebert presented Ordinance # 28-2017 to Council as an **emergency**:

**ORDINANCE / RESOLUTIONS - Ordinance #28-2017** A Ordinance declaring it necessary to renew all of an existing 1.3 mill Tax Levy for the purpose of providing current expenses of operating, maintaining, and improving the Village of Genoa Parks, and requesting the Ottawa County Auditor to certify the total Current Tax Valuation of the Village and the dollar amount of Revenue that would be generated by that Renewal Levy; and declaring an emergency **(First Reading)**.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #28-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Diebert made a motion to pass Ordinance #28-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. Reed,

Nay: 0

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #28-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Reed,

Nay: 0

Motion carried.

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At this time, Mr. Huston presented Ordinance # 29-2017 to Council **(First Reading)**:

**ORDINANCE / RESOLUTIONS - Ordinance #29-2017** An Ordinance accepting the Investment Policy, Genoa Codified Ordinance 133.05; **(First Reading)**

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At this time, Mr. Huston presented Ordinance # 30-2017 to Council as an **emergency**:

**ORDINANCE / RESOLUTIONS - Ordinance #30-2017** An Ordinance amending 34-15 Distributing the cost of Village Audits among various funds; and declaring an emergency.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #30-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. RL, and Mr. Bittner.  
Nay: 0  
Motion carried.

Mr. Huston made a motion to pass Ordinance #30-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Reed,  
Nay: 0  
Motion carried.

Mr. Huston made a motion to adopt Ordinance #30-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. Lewis.  
Nay: 0  
Motion carried.

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At this time, Mr. Lewis presented Ordinance # 31-2017 to Council as an **emergency**:

**ORDINANCE / RESOLUTIONS - Ordinance #31-2017** An ordinance to authorize the Village Administrator to enter into an agreement with Affinity IT Group to replace and install the Administration Domain Name Server (DNS) for the Village of Genoa, Ohio and declaring an emergency. **(First Reading)**

Mr. Lewis made a motion that the rule requiring three distinct readings for Ordinance #31-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Diebert, , Mr. Bittner, and Mr. Reed.  
Nay: 0  
Motion carried.

Mr. Lewis made a motion to pass Ordinance #31-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Reed, Mr. Diebert, and Mr. Bittner  
Nay: 0  
Motion carried.

Mr. Lewis made a motion to adopt Ordinance #31-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Bittner, Mr. Diebert, and Mr. Reed  
Nay: 0  
Motion carried.

With no further business of the Council, Mr. Bittner made a motion to adjourn the meeting; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Huston, Mr. Reed,

Nay: 0

Motion carried.

Meeting adjourned at 7:51 pm.

An audio recording of this meeting is available upon request.