

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

JULY 10, 2017

REGULAR MEETING

Council President, John Lewis called the meeting to order at 7:00 pm and asked all to stand for the Pledge of Allegiance to the Flag.

Mr. Lewis explained that Mayor Harsanje, Sr. was on vacation.

Mr. Lewis then asked for the roll call:

Members in attendance included Mr. Bittner, Mr. St. Marie, Mr. Lewis, Mr. Diebert, Mr. Reed and Mr. Huston.

Also in attendance were Village Solicitor Brian Ballenger, Village Administrator Kevin Gladden and Fiscal Officer Julie Van Nest.

Mr. Lewis asked for a correction to the June 19, 2017 minutes. He noted that the mention of the Allen Township Fire Department in the Safety Committee report needed to be corrected to read the Allen-Clay Joint Fire District.

With this correction, Mr. Bittner made a motion to accept the minutes of the June 19, 2017 meeting; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Reed and Mr. St. Marie

Nay: 0

Motion carried.

ENGINEER'S REPORT - Presented by Kevin Gladden

Mr. Gladden reported that he and Mrs. Van Nest received the necessary paperwork from the Ohio Public Works Commission regarding the water booster pump project and the Washington Street Phase 3 project. The pump project should be done in the fall of 2017 and the Washington Street project should be done in the spring of 2018.

Mr. Gladden is meeting with Doug Nusser of Poggemeyer Design Group on Tuesday, the 11th for further project information.

ADMINISTRATOR'S REPORT - Kevin Gladden

Mr. Gladden reported that the brick building destroyed by fire last month by the park is hopefully coming down next week. C.C. & G. Enterprises has been hired by the insurance company at a cost of \$6,000.00. Payment will be made directly to C.C. & G. Enterprises by the insurance company. We have received a check for \$26,400.00 from the insurance company.

Mr. Gladden reported that a pump was lost at the 2nd Street pump station.

Mr. Gladden reported that according to the Ottawa County Auditor, the property at 817 S. Railroad Street is now in the County land bank and will be coming down soon.

Mr. Gladden is also working with the County regarding the property at 1317 Superior.

Mr. Gladden stated the owner of the Washington Street dead end property called. That property may come down as well.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 325-8094 FORM NO. 10148

Held _____ 20____

FISCAL OFFICER - Julie Van Nest

Mrs. Van Nest reminded everyone that all committee meeting minutes needed to be given to the Administrative Secretary after committee approval for permanent filing.

Prior to the meeting, she gave Finance Committee Chairman Brent Huston \$13,833.47 of paid bills for his review.

Prior to the meeting, she provided the following May, 2017 financial statements to Council members and Village Administrator:

- Bank reconciliation
- Month to Date Fund Report
- Year to Date Fund Report
- Revenue Balancing Summary report
- Expense Balancing Summary report

MAYOR'S REPORT - Given by Mr. Lewis

Council received a notice from the Ottawa County Improvement Corporation in regards to the August 17, 2017 Experience Ottawa County night at Put-In-Bay.

At this time Mr. Lewis scheduled an AD/HOC Committee meeting for July 17, 2017 at 6:30 pm to determine a donation request from Ottawa County Improvement Corporation for the Experience Ottawa County event.

Council is asked to amend the lease agreement with the Civic Theatre so they can start production on August 15, 2017. Mr. Lewis said he will have more information on this at a later date.

Council received a Thank You letter from the Co-Chairmen of the Homecoming. They appreciated all of the hard work provided and for our financial donation.

The Mayor attended several events and meetings recently.

Estimates are being received in order to bring the G.A.R. building up to code.

Mr. Les Wyse has agreed to replace Jeff Cremean on the Audit Committee effective 6/23/2017.

The Fiscal Officer plans to take the two adopted resolutions to the Board of Elections office and instruct them to put the two issues on the November, 2017 ballot. This is for the Memorial Park renewal Levy and the new levy for the Police Department.

COMMITTEE REPORTS

ECONOMIC DEVELOPEMENT - Mr. St. Marie

Mr. St. Marie stated that an Economic Development meeting was held at 6:00 pm, prior to the regular Council meeting to discuss real estate tax sharing and the annexation of properties.

Mr. St. Marie stated that the Economic Development Team is hoping to schedule another meeting for some time in August.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20_____

At this time, Mr. St. Marie made a motion to authorize the Village Solicitor to bring in legislation to deal with annexation and revenue sharing; seconded by Mr. Bittner. Roll call:

Yeah: Mr. St. Marie, Mr. Bittner, Mr. Diebert, Mr. Reed, Mr. Lewis and Mr. Huston

Nay: 0

Motion carried.

STREETS AND SIDEWALKS - No report

UTILITIES - Mr. Diebert

He reported that a Utilities Committee meeting was held on June 28, 2017 regarding Miller's New Market and Riverside Machine utility rates. They discussed a shelved rate and then a reduced rate in the future. He stated that Mr. Gladden is working on the numbers and then a recommendation will be made to Council. Mr. Diebert stated that correspondence concerning the Richard Rideout apartment is now in the hands of the Village Solicitor.

FINANCE AND INSURANCE - No report

Mr. Huston stated that the Mayor asked him to remind people to get in their signed petitions to the Board of Elections if they are planning to run for a position on Council.

SAFETY COMMITTEE - Mr. Bittner

Mr. Bittner stated that a Safety Committee meeting was held on June 26, 2017 to discuss the hiring of part time officers and raises for the department. He read his meeting minutes. Highlights of the safety meeting included:

Lonnie Fosnight, Jr. has left the department as a part time officer effective 6/30/2017.

The two active part time officers are now making \$13.00/hr. and suggested a \$2.00/hr. raise effective 7/16/2017. One part time officer is contemplating leaving Genoa for a higher paying position.

One part time officer works 2 days a month and is making \$15.00/hr.

Recommended a \$.50/hr. raise for the Chief and the three full time officers effective 7/16/2017.

There was no response to a recent ad in the newspaper to hire part time officers.

The Chief decided to change the PD schedule back to 8 hr. shifts rather than the 10 hr. shifts because there was too much time overlap.

At this time Mr. Bittner made a motion to give a \$2.00/hr. raise to Officer King and Officer Jacks. The Chief, Sgt. Mocniak, Officer Garcia and Officer Herrig is to receive a \$.50/hr. raise. Raises will become effective July 16, 2017. Motion was seconded by Mr. Lewis.

Mrs. Van Nest stated that the pay increase would come from the money saved by Officer Fosnight, Jr. leaving the department. She also told Council that the Village cannot afford to hire another police officer; whether full time or part time. Mr. Bittner said that we are between a rock and a hard spot; no PT applications received and the chance of losing the

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS B00-325-8094 FORM NO 10148

Held _____ 20_____

officers that we currently have. Mr. Gladden asked the Fiscal Officer when the Police Administrator received a raise last. Last raise was received in August of 2016.

With no further discussion, Mr. Lewis asked for the roll to be called:

- Yeah: Mr. Bittner, Mr. Lewis, Mr. Huston, Mr. Reed and Mr. St. Marie
- Nay: Mr. Diebert
- Motion carried.

Mr. Bittner added that he attended the Ottawa Regional Planning Commission in Port Clinton and provided minutes of the May 16, 2017 to Council members. "Same stuff".

AD/HOC - Mr. Lewis

Mr. Lewis mentioned the AD/HOC meeting scheduled for 6:30 pm on July 17, 2017.

PERSONNEL - No report

At this time Mr. Lewis presented Ordinance #32-2017 to pass as an emergency:

ORDINANCE #32-2017

An Ordinance to proceed for levying tax exceeding ten-mill limitation.

Mr. Lewis made a motion to pass Ordinance #32-2017 as an emergency; seconded by Mr. Bittner. Roll call:

- Yeah: Mr. Lewis, Mr. Bittner, Mr. Huston, Mr. Reed and Mr. St. Marie
- Nay: Mr. Diebert
- Motion carried.

Mr. Lewis made a motion to adopt Ordinance #32-2017; seconded by Mr. Bittner. Roll call:

- Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. St. Marie
- Nay: 0
- Motion carried.

With no further business of the Council, Mr. Bittner made a motion to adjourn the meeting; seconded by Mr. St. Marie. Roll call:

- Yeah: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Lewis and Mr. Reed.
- Nay: 0
- Motion carried.

Meeting adjourned at 7:40 pm

An audio recording of this meeting is not available due to technical issues.

ATTEST: Julie A. Van Nest
Julie A. Van Nest, Fiscal Officer

SIGNED: Kenneth H. Harangozo
Mayor

APPROVED: 7-17-17