

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

August 21, 2017 REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje, Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Lewis, Mr. Huston, Mr. Reed, and Mr. Diebert. Mr. St. Marie was not present.
- A motion was made by Mr. Bittner; seconded by Mr. Diebert to excuse Mr. St. Marie. Roll Call:

Yeah: Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

- Also in attendance were Village Solicitor Brian Ballenger, Village Administrator Kevin Gladden, and Fiscal Officer Julie Van Nest.
- Mr. Harsanje Sr. asked for a motion to approve the minutes for the August 7, 2017 regular Council meeting.
- Mayor Harsanje Sr. asked for a correction to the minutes under the Mayor's report to read "The Lake Erie at Put-In-Bay on the Ottawa County Water Shed."
- Mr. Lewis corrected under Safety Committee, the word Departments, to read Department.
- Mr. Diebert corrected under Utilities Committee, the phrase "for industrial customers" to read, "Miller's New Market and Riverside Machining". Also under Administrators Report, the word "contacted" was replaced with the word "contractor" and an "s" was added to the word "mosquito".
- Mr. Lewis made a motion to accept the minutes as amended for the August 7, 2017 regular Council meeting; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Reed.

Nay: 0

Motion carried.

ENGINEER'S REPORT – Kevin Gladden

- Mr. Gladden reported the bid opening for the Water Pump Station was on Wednesday August 16th, and they had received three bids. He stated the low bid was at the Engineers estimate and a letter for recommendation will be coming from Poggemeyer Design. He mentioned next will be to do an Ordinance and notify the Public Works Commission.

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ADMINISTRATOR'S REPORT - Kevin Gladden

- Mr. Gladden stated they were working on a couple of Ordinances, one for assessments on lawn mowing, and another for assessments to customers in the sewer district outside the Village, who owe money. These assessments will be sent to the tax department and will be added on to their taxes, unless they can make arrangement to pay before September 9th.
- Mr. Diebert inquired as to where the Village stood with Mr. Rideout. Mr. Gladden answered that they had met with the County and a letter would be forth coming to Mr. Ballenger. Should it go to litigation it will be handled in Executive Session.

FISCAL OFFICERS REPORT – Julie Van Nest

- Mrs. Van Nest gave Brent Huston \$ 160,000 in invoices for his review.
- Mrs. Van Nest submitted the July Financial statements including the Bank Reconciliation, Month to date Fund Report, the Year to date Fund Report, the Revenue and Expense Balancing Summery.
- Mr. Gladden wanted to mention they had a meeting scheduled for Thursday August 24th at 1:00 with Chris Dieter from AMP to go over credit scores and rates. He stated the goal would be to get off the AMP credit line and on to a State funded program.

MAYORS REPORT – Ken Harsanje Sr.

- Mayor Harsanje Sr. read a message from Mr. Reed, He wanted to take time to let everyone know his current situation and that he had finished his chemo and radiation. Now he has 6 months to a year, to rebuild and recoup. Currently he is working on a larynx implant which will allow him to speak. Mr. Reed thanked everyone for their understanding on all he is going through.
- Included in everyone's packet was information on a Flood Plain workshop on September 20th, at the Ottawa County EOC. Mayor Harsanje stated he would be attending and will bring back information.
- Monday August 14th. Mayor Harsanje Sr. attended the seminar at Gibraltar Island /Stone Lab at Put-In-Bay on the Ottawa Water Shed. So far the only algae is good algae and they are hoping if they can get through a couple more weeks that they won't have a problem.
- Wednesday August 16th. Mayor Harsanje Sr. and Mr. Gladden attended the Safety Council meeting on Fire Safety.

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- Thursday August 17th. Chief Weis, Mrs. Van Nest, Mr. Gladden, Mr. St. Marie, Mr. Huston and the Mayor attended OCIC Experience Ottawa County at Put-In-Bay.
- Tuesday August 29th. will be the Chamber of Commerce Cruise-in Car show, a large turnout is expected.
- Thursday August 31st. at 1:00 Mayor Harsanje Sr. will attend a Drug Overdose Awareness Day/Proclamation ceremony at the Ottawa County Court House.
- Tuesday, September 5th. at 8:00 a.m. Genoa Merchants Meeting at Rustic Grounds.
- Due to the Labor Day Holiday on Monday September 4th, the next Council Meeting will be on Tuesday September 5th.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT - Mr. St. Marie – was not present

STREETS & SIDEWALKS - Mr. Bittner – no report

UTILITIES - Mr. Diebert – no report

FINANCE/INSURANCE - Mr. Huston - No report

- Mr. Huston stated they had a Finance meeting prior to Council Meeting and he did have a couple of motions he would like to make.
- Mr. Huston stated they have roughly \$10,000 in a no interest account at Huntington Bank and they would like to move it into a STAR Ohio account which is earning about 1.14 %. They will leave \$1,000 in the Huntington account. Anything they have left they will put into two STAR accounts.
- Mr. Huston made a motion to authorize Mr. Gladden to reinvest money from Huntington to STAR Ohio accounts; seconded by Mr. Diebert
Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Reed, Mr. Lewis, and Mr. Bittner.

Nay: 0

Motion carried.

- Mr. Huston made a motion to work with Genoa Bank to obtain a check scanner free of charge for the Village.; seconded by Mr. Diebert
Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

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SAFETY - Mr. Bittner

- Mr. Bittner turned the floor over to Mr. Lewis who had attended the Fire Board Meeting in his absences.
- Mr. Lewis stated he was honored to represent the Village at the Fire Board meeting as it was the night the new Fire Chief was installed. Mr. Lewis reported that Mr. Hoyles the Fire Board President had a nice installation ceremony for Mr. Michael Timothy Musolf, as the new Fire Chief of the Allen Clay Joint Fire District. Mr. Lewis reported three new members were also sworn in to different stations.
- Mr. Diebert inquired with Chief Weis as to whether the Village Ford Explorer was involved in the Carbon Monoxide issue that is going on at this time. The Chief responded that he did not believe there was an issue with the Explorer and that he was watching the Police website for any further information.

AD/HOC - Mr. Lewis – no report

PERSONNEL - Mr. Reed – no report

Residents were asked and there were none, who wished to address Council.

- Mr. Gladden asked Mr. Lewis if he would be available for an AD/HOC committee meeting for September 5th at 6:30 on the Bike Trail.
- Mr. Lewis asked for a meeting.

At this time, Mr. Huston presented Ordinance # 38-2017 to Council: **(Third Reading)**

ORDINANCE #38-2017 AN ORDINANCE CREATING AN ELECTRIC UTILITY CASH RESERVE POLICY; AND MOVE TO ADOPT.

Mr. Huston made a motion to adopt Ordinance #38-2017; seconded by Mr. Diebert.

Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

ORDINANCE #40-2017 AS AMENDED ORDINANCE CONCURRING WITH THE DECISION OF THE GENOA BOARD OF ZONING APPEALS DENYING A VARIANCE REQUEST FOR A ZERO "0" FOOT FENCE OFFSET, AND DECLARING AN EMERGENCY.

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At this time, Mr. Huston presented Ordinance # 41-2017 to Council: **(As an Emergency)**

ORDINANCE #41-2017 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF GENOA, OHIO TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE 2017 FISCAL YEAR AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #41-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Huston, Mr. Lewis, Mr. Reed, Mr. Bittner, and Mr. Diebert.

Nay: 0

Motion carried.

Mr. Huston, made a motion to pass Ordinance #41-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. Reed, and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Huston made a motion to adopt Ordinance #41-2017; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Huston, Mr. Lewis, Mr. Reed, Mr. Bittner and Mr. Diebert.

Nay: 0

Motion carried.

At this time, Mr. Diebert presented Ordinance # 42-2017 to Council: **(As an Emergency)**

ORDINANCE #42-2017 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY. (First Reading)

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #42-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Diebert, made a motion to pass Ordinance #42-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #42-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Reed and Mr. Lewis.

Nay: 0

Motion carried.

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At this time, Mr. Lewis presented Ordinance # 43-2017 to Council: **(As an Emergency)**

ORDINANCE #43-2017 AN ORDINANCE ADOPTING THE FEDERALLY APPROVED OTTAWA COUNTY MULTIJURISDICTIONAL NATURAL HAZARD MITIGATION PLAN AND DECLARING AN EMERGENCY (First Reading)

Mr. Lewis made a motion that the rule requiring three distinct readings for Ordinance #43-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Huston, Mr. Bittner, and, Mr. Reed.

Nay: 0

Motion carried.

Mr. Lewis, made a motion to pass Ordinance #43-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Reed, Mr. Huston, and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Lewis made a motion to adopt Ordinance #43-2017 as amended; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. Huston.

Nay: 0

Motion carried.

At this time, Mr. Bittner presented Ordinance # 44-2017 to Council: **(As an Emergency)**

ORDINANCE #44-2017 AN ORDINANCE PROVIDING FOR ASSESSMENTS FOR MOWING ON LOTS AND LANDS IN THE VILLAGE OF GENOA, OTTAWA COUNTY, OHIO, FOR THE 2017 TAX YEAR; AND DECLARING AN EMERGENCY. (First Reading)

Mr. Bittner made a motion that the rule requiring three distinct readings for Ordinance #44-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Reed, and Mr. Huston.

Nay: 0

Motion carried.

Mr. Bittner, made a motion to pass Ordinance #44-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Reed, Mr. Diebert and Mr. Huston.

Nay: 0

Motion carried.

Mr. Bittner made a motion to adopt Ordinance #41-2017; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Huston, and Mr. Reed.

Nay: 0

Motion carried.

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At this time, Mr. Huston presented Ordinance # 45-2017 to Council: **(As an Emergency)**

ORDINANCE #45-2017 AN ORDINANCE PROVIDING FOR SEWER ASSESSMENTS UPON LOTS AND LANDS IN THE VILLAGE OF GENOA, OTTAWA COUNTY, OHIO, FOR THE 2017 TAX YEAR; AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #45-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Huston, made a motion to pass Ordinance #45-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Reed, Mr. Lewis, and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Huston made a motion to adopt Ordinance #45-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

At this time, Mr. Diebert presented Ordinance # 46-2017 to Council: **(As an Emergency)**

ORDINANCE #46-2017 AN ORDINANCE AUTHORIZING THE DISPOSAL OF OBSOLETE SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE, THROUGH INTERNET AUCTION AND UTILIZING 'GOVDEALS.COM' FOR 2017; AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #46-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Reed, and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Diebert, made a motion to pass Ordinance #46-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Reed, and Mr. Lewis.

Nay: 0

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #46-2017 as amended; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, and Mr. Reed.

Nay: 0

Motion carried.

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At this time, Mr. Lewis presented Resolution # 47-2017 to Council: **(As an Emergency)**

RESOLUTION #47-2017 A RESOLUTION AMENDING RESOLUTION NO. 26-2017 DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATES AUTHORIZED BY LAW WITHOUT THE VOTE OF THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY OF AN ADDITIONAL LEVY IN EXCESS OF SUCH RATES AND DECLARING AN EMERGENCY.

Mr. Lewis made a motion that the rule requiring three distinct readings for Resolution #47-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Huston, Mr. Reed, and Mr. Bittner.
Nay: 0
Motion carried.

Mr. Lewis, made a motion to pass Resolution #47-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. Huston.
Nay: 0
Motion carried.

Mr. Lewis made a motion to adopt Resolution #47-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Huston, and Mr. Reed.
Abstain: Mr. Diebert
Nay: 0
Motion carried.

With no further business of the Council, Mr. Lewis made a motion to adjourn the meeting; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Bittner, Mr. Diebert and Mr. Reed.
Nay: 0
Motion carried.

Meeting adjourned at 7:48 pm.

An audio recording of this meeting is available upon request.

ATTEST: *Jewell Sanders*
Fiscal Officer

SIGNED: *Kenneth S. Harrison Sr.*
Mayor

APPROVED: *9-5-17*
As corrected