

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

## September 5, 2017 REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje, Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Reed, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, and Fiscal Officer Julie Van Nest.
- Mr. Harsanje Sr. asked for a motion to approve the minutes for the August 21, 2017 regular Council meeting.
- Mr. Diebert asked for a correction to the word mosquito on front page. Also he asked for a correction to pg. 5. Ord. 41-17 under motion to adopt, It should read Mr. Huston made a motion to adopt, not Mr. Lewis.
- Mr. Diebert made a motion to accept the minutes as amended for the August 21, 2017 regular Council meeting; seconded by Mr. Bittner. Roll call:  
  
Yeah: Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, and Mr. Reed.  
Abstain: Mr. St. Marie.  
Nay: 0  
Motion carried.
- Mr. Harsanje Sr. asked for a motion to approve the minutes for the August 24, 2017 Special Council meeting.
- Mr. Diebert made a motion to accept the minutes for the August 24, 2017 Special Council meeting; seconded by Mr. Lewis. Roll call:  
  
Yeah: Mr. Diebert, Mr. Lewis, Mr. Reed, Mr. St. Marie, and Mr. Bittner.  
Abstain: Mr. Huston.  
Nay: 0  
Motion carried.

### FISCAL OFFICERS REPORT – Julie Van Nest

- Mrs. Van Nest gave Brent Huston \$ 135,000 in invoices for from August 23<sup>rd</sup> for his review.
- Mrs. Van Nest finalized with the Board of Elections the language for the police levy.

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- Mrs. Van Nest stated she wanted to get an early start at looking into Health Insurance before our renewal in January. She stated she has set up two meetings and would like to set up one more
- Mrs. Van Nest reported we had received \$32,000 from property tax which has been deposited in the General Fund, also \$25,800 deposited into our Park Fund, as well as \$5,000 for nuisance abatement, \$718.00 for mowing assessments, and \$2,283.00 in sewer assessment.
- Mrs. Van Nest stated she sent out a Memo asking everyone to sign as acknowledgment and return to her in regards to our Personnel Information on Purchase Order and sales tax.
- Set up STAR Ohio account and is ready to transfer money from Huntington to STAR Ohio this week.

**ENGINEER'S REPORT** – Kevin Gladden - no report

**ADMINISTRATOR'S REPORT** - Kevin Gladden - no report

**MAYORS REPORT** – Ken Harsanje Sr.

- Mayor Harsanje Sr. stated Teal ribbons have been put up around town for the Month of Sept. to create awareness of Ovarian Cancer.
- Wednesday August 30<sup>th</sup> was the Chamber Car Cruise-in. 200 vehicles registered making it a great success. Robert Keaton donated trophies and money, the winners of the 50/50 won \$1,850 dollars.
- Thursday August 31<sup>st</sup>. at 1:00 I attended a Drug Overdose Awareness Day/Proclamation ceremony at the Ottawa County Court House.
- Tuesday, September 5<sup>th</sup> I attended Genoa Merchants Meeting at Rayz Cafe.
- Thursday September 7<sup>th</sup> Chamber will have their monthly meeting at Rayz at 7:30 am.
- Friday September 8<sup>th</sup> from 12-1:30 pm, Mr. Gladden, Mrs. Van Nest, and I will meet with Chris Deeter of AMP to discuss credit scores and debt coverage.
- September 15 OC Safety Council 5 K walk at Put-In-Bay.
- Saturday September 16<sup>th</sup> 12-3 pm Rayz is hosting a Hog Roast / proceeds go to Genoa Police Dept. Also Chamber will have a Car Cruise-In Show 12-3pm and Red Neck Tractor Pull in the Park 1:00 pm.
- Wednesday Sept. 20<sup>th</sup> 6:00 pm I will attend a Flood Plain Workshop at O. C. Emergency Operations Center.
- Saturday Sept 30<sup>th</sup> Davis Besse is having an ADB Safety Day and Car Show from 10am-3pm.

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## COMMITTEE REPORTS

### ECONOMIC DEVELOPMENT – Mr. St. Marie

- Genoa Economic Development will meet Wednesday September 13<sup>th</sup> at 7:00 pm at Rayz Café.

### STREETS & SIDEWALKS - Mr. Bittner

- Streets and Sidewalks Committee met prior to Council, where Mr. Reed presented the idea of asking for a motion to put a Stop sign on Washington in the area of St. John's Day Care, for Safety reasons.
- Mr. Bittner made a motion to Put a Stop Sign on the corner of 13<sup>th</sup> and Washington St. in the Area of St. John's Day Care; Seconded by Mr. St. Marie.  
Roll Call:

Yeah: Mr. Bittner, Mr. St.Marie, Mr. Diebert, Mr. Huston, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

### UTILITIES - Mr. Diebert

- Mr. Diebert stated he plans on meeting with Mr. Gladden to discuss the possibility of purchasing gas from the Natural Gas power plant that will be part of the new Pipe line. He would like to see if it would have an effect on our power cost.

### FINANCE/INSURANCE - Mr. Huston - No report

- Mr. Huston stated he supplied minutes from the last Finance meeting and that he would meet with Julie on Wednesday September 13<sup>th</sup> to go over and make sure they are on the same page in going forward with all finances.

### SAFETY - Mr. Bittner

- Mr. Bittner reported they held a Safety Committee meeting prior to Council meeting to interview Cody Calendine for the position of part time Officer, and the committee agreed that they would like to hire Mr. Calendine.
- Mr. Bittner made a motion to hire Mr. Cody Calendine as part time Officer for Genoa Police Dept. seconded; by Mr. Lewis.
- Mayor Harsanje Sr. asked if there were any question.
- Mr. St.Marie requested discussing the desire to hire a part time officers to make sure it was financially possible for the Village.

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- There was a varied discussion on whether the Village could afford hiring another officer. The discussion was on whether hours worked using part time Officers vs hours worked by full time Officer on overtime.
- It was also mentioned the need to check Ordinances, and holding off till next council meeting.
- Mr. Bittner made a motion to amend the previous motion to read: to hire Cody Calendine, a part time Genoa Officer subject to Council amending Ordinance 11-2015 to read part time Officers may be hired as required. Seconded; by Mr. Lewis. Roll Call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. St. Marie, and Mr. Reed.

Nay: Mr. Huston, Mr. Diebert

Motion carried.

- Mrs. Van Nest asked at what rate of pay would Cody Calendine be hired and Mayor Harsanje Sr. stated he would recommend to Chief Weis that Mr. Calendine start at the \$13.00 an hour rate and move to the higher rate once training has concluded.

#### AD/HOC - Mr. Lewis

- Mr. Lewis stated AD/HOC had a meeting prior to Reg. Council meeting and he is happy to announce the Ottawa County Commissioners received a letter from O.D.O.T. which reads: The Ohio Dept. of Transportation is please to inform you that the North Coast Inland Trail in the Genoa/Elmore project has been selected to be funded in the transportation alternative program.

#### PERSONNEL - Mr. Reed

- Mr. St. Marie stated there would be a Personnel meeting at 6:30 PM on Monday September 18<sup>th</sup> to discuss the Village Administrators Health Care Coverage in Ord. 26-2014.

Mayor Harsanje Sr. asked if anyone wished to address Council.

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At this time, Mr. Lewis presented Resolution # 48-2017 to Council: **(As an Emergency)**

**RESOLUTION # 48-2017** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

Mr. Lewis made a motion that the rule requiring three distinct readings for Resolution #48-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Huston, and Mr. Reed and Mr. St. Marie.

Nay: 0

Motion carried.

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Mr. Lewis, made a motion to pass Resolution #48-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Reed, Mr. Huston, and Mr. Bittner.

Nay: 0

Motion carried.

Mr. Lewis made a motion to adopt Resolution #48-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Lewis, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Reed, and Mr. St. Marie.

Nay: 0

Motion carried.

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At this time, Mr. Huston presented Ordinance # 49-2017 to Council: **(As an Emergency)**

**ORDINANCE # 49-2017** AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TWO THOUSAND SEVEN HUNDRED FIFTY SIX DOLLARS (\$2,756.00), FROM WATER FUND (601), THE SEWER FUND (602), AND THE ELECTRIC FUND (603), INTO THE EQUIPMENT DEBT FUND AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #49-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Reed and Mr. Lewis.

Nay: 0

Motion carried.

Mr. Huston, made a motion to pass Ordinance #49-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Lewis, and Mr. Reed.

Nay: 0

Motion carried.

Mr. Huston made a motion to adopt Ordinance #49-2017; seconded by Mr. Diebert. Roll call:

Mr. Diebert asked the question, "Does the Equipment Debit Fund number need to be listed in the heading since there is only one Equipment Debit Fund?"

Mr. Ballenger stated that is was included in the body of the Ordinance.

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Reed, and Mr. St. Marie.

Nay: 0

Motion carried.

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At this time, Mr. Diebert presented Ordinance # 50-2017 to Council: **(As an Emergency)**

**ORDINANCE # 50-2017** AN ORDINANCE AWARDDING A BID TO MOSSER CONSTRUCTION, 1613 HENTHORN DR. MAUMEE, OHIO 43537 FOR THE AMOUNT OF (\$91,900.00) FOR THE VILLAGE OF GENOA'S WATER BOOSTER PUMP STATION IMPROVEMENTS AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #50-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Diebert, Mr. Lewis, Mr. St. Marie, Mr. Bittner, and Mr. Huston and Mr. Reed.  
Nay: 0  
Motion carried.

Mr. Diebert, made a motion to pass Ordinance #50-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Diebert, Mr. Lewis, Mr. St. Marie, Mr. Bittner, Mr. Reed, and Mr. Huston.  
Nay: 0  
Motion carried.

Mr. Diebert made a motion to adopt Ordinance #50-2017; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Diebert, Mr. Lewis, Mr. St. Marie, Mr. Reed, Mr. Huston, and Mr. Bittner.  
Nay: 0  
Motion carried.

With no further business of the Council, Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Reed, and Mr. St. Marie.  
Nay: 0  
Motion carried.

Meeting adjourned at 7:50 pm.  
An audio recording of this meeting is available upon request.

ATTEST: Jenna Barusch SIGNED: Kenneth J. Haraway  
Fiscal Officer Mayor

APPROVED: 9-18-17