

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

September 18, 2017

REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje, Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Reed, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Fiscal Officer Julie Van Nest was absent.
- Mayor Harsanje Sr. introduced the new Allen-Clay Joint Fire District Chief, Michael Musolf.
- Fire Chief Musolf addressed the Council on his history, experience and plans on going forward.
- Mayor Harsanje Sr. asked for a motion to approve the minutes for the September 5th, 2017 Council of the Whole meeting.
- Mr. Lewis made a motion to accept the minutes as written for the September 5th, 2017 Council of the Whole meeting; seconded by Mr. Bittner. Roll call:
Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. St. Marie.
Nay: 0
Motion carried.
- Mayor Harsanje Sr. asked for a motion to approve the minutes for the September 5th, 2017 regular Council meeting.
- Mr. Diebert made a motion to accept the minutes as written for the September 5, 2017 regular Council meeting; seconded by Mr. Bittner. Roll call:
Yeah: Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, Mr. Reed and Mr. St. Marie.
Nay: 0
Motion carried.

ENGINEER'S REPORT – Kevin Gladden – no report

ADMINISTRATOR'S REPORT - Kevin Gladden

Written Report attached.

- Mr. Diebert asked if there was any news on Mr. Rideout's situation and Mr. Gladden responded there was not.

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FISCAL OFFICERS REPORT – given by Mayor Harsanje Sr.

- Brent Huston is reviewing invoices paid on 9/7/17 totaling \$ 74,096.00.
- Renewal of Health Care for employees from Sprouse could increase by 12% for 2018. Mr. Huston and Mrs. Van Nest are working on other quotes from Asher group and First Insurance.
- Mr. Huston stated they will get all three quotes and present them to the Council for their review. He stated there may be other options even from Sprouse on Health Insurance. They are looking at the most cost effective way for the Village to keep the coverage that the employees have.
- Mayor Harsanje Sr. mentioned Mrs. Van Nest would be out of the office next week Tuesday through Thursday for an AMP conference along with the Mayor and Administrator.

MAYORS REPORT – Ken Harsanje Sr.

- Thursday September 7th Mayor Harsanje Sr. attended the Genoa Chamber meeting. Thursday November 16th is the Annual Chamber Dinner, all council members are invited to attend.
- Friday, September 8th Mayor Harsanje Sr., Mr. Gladden, and Mrs. Van Nest met with AMP to discuss credit scores and debt coverage, they will work with John Courtney at the AMP conference.
- Friday, September 15th participated in O.C. Safety Council 5K Walk at Put-In-Bay Island. The Village will get a meeting credit for this walk.
- Saturday September 16th Rayz hosted a Hog Roast and proceeds will go to Genoa Police Dept. Chamber also held a Car Cruise-In and Red Neck Tractor Pull at the Park.
- Wednesday September 20th Chief Weis, Mr. Gladden, and the Mayor will attend an O. C. Safety Council meeting at Camp Perry from 11-1pm.
- Wednesday Sept 20th Mayor Harsanje plans to attend a Flood Plain Workshop at O. C. Emergency Operations Center.
- Saturday Sept 30th all are invited to attend Davis Besse ADB Safety Day and Car Show from 10am-3pm.
- Next Council Meeting is scheduled for Monday October 2nd, 2017.

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COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie – No report

- Genoa Economic Development committee will meet Wednesday September 20th 6:00 pm at Rayz Café.

STREETS & SIDEWALKS - Mr. Bittner – No report

UTILITIES - Mr. Diebert – No report

- Mr. Diebert stated he will meet with Leeann Dufendock to review the outcome of the utility collections.

FINANCE/INSURANCE - Mr. Huston

- Mr. Huston reiterated that the Village is looking into quotes for Health insurance.

SAFETY - Mr. Bittner

- Mr. Bittner stated that council had received copies of the ACJFD reports, and if anyone had a question the Fire Chief was present to answer.
- Chief Weis reported that they had taken the new police car in to get the lights and equipment installed, and it should be ready in two weeks.
- Mr. Lewis asked ACJFD Chief Musolf what a super user was, and Chief Musolf replied, it was someone who frequently calls 911.

AD/HOC - Mr. Lewis

- Mr. Lewis mentioned to Council that each had a copy of the minutes from the September AD/HOC meeting, referring to the letter from O.D.O.T. The letter states the North Coast Inland Trail in the Genoa/Elmore project has been selected to be funded in the transportation alternative program.
- Mr. Gladden mentioned he had a meeting scheduled with Poggemeyer Design on how to handle the process for the project.

PERSONNEL - Mr. St. Marie

- Mr. St. Marie reported they held a Personnel Committee meeting prior to Council meeting to discuss wages and he would have a report ready for the next Regular Council meeting.
- Mayor Harsanje Sr. asked Chief Weis if they had any information on the three juveniles that were charged for the arson of the Train Depot building .
- Chief Weis replied no, due to the fact they were juveniles.

Mayor Harsanje Sr. asked if anyone wished to address Council.

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At this time, Mr. Bittner presented Ordinance # 51-2017 to Council: **(As an Emergency)**

ORDINANCE # 51-2017 AN ORDINANCE AMENDING WAGE AND SALARY ORDINANCE 11-2015, TO INCREASE THE NUMBER OF PART-TIME POLICE OFFICERS IN THE VILLAGE OF GENOA; AND DECLARING AN EMERGENCY.

Mr. Bittner made a motion that the rule requiring three distinct readings for Ordinance #51-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Reed and Mr. St. Marie.

Nay: Mr. Huston

Motion carried.

Mr. Bittner, made a motion to pass Ordinance #51-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Reed, and Mr. St. Marie.

Nay: Mr. Huston

Motion carried.

Mr. Bittner made a motion to adopt Ordinance #51-2017; seconded by Mr. St. Marie. Roll call:

Yeah: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Lewis, and Mr. Reed.

Nay: Mr. Huston

Motion carried.

At this time, Mr. St. Marie presented Ordinance # 52-2017 to Council: **(First Reading)**

ORDINANCE # 52-2017 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH THE GENOA LITTLE LEAGUE BASEBALL; FIRST READING.

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At this time, Mr. Lewis presented Ordinance # 53-2017 to Council: **(As An Emergency)**

ORDINANCE # 53-2017 AN ORDINANCE AMENDING CONTRACT WITH GENOA CIVIC THEATRE; AND DECLARING AN EMERGENCY.

Mr. Lewis made a motion that the rule requiring three distinct readings for Ordinance #53-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Reed, Mr. St. Marie.
Nay:
Motion carried.

Mr. Lewis, made a motion to pass Ordinance #53-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed, and Mr. St. Marie.
Nay:
Motion carried.

Mr. Lewis made a motion to adopt Ordinance #53-2017; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Reed and Mr. St. Marie.
Nay:
Motion carried.

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- Mr. St. Marie made a motion to enter into Executive Session to discuss compensation of personnel or C121.22G1; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, Mr. Reed and Mr. St. Marie.
Nay:
Motion carried.

Council entered into Executive Session at 7:30 p.m.

- Mr. St. Marie made a motion to come out of Executive Session; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, and Mr. Reed.
Nay:
Motion carried.

- **Council exited Executive Session at 7:40 p.m.**

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- Mr. St. Marie made a motion for the Village to cover the full cost of Health Care and a salary increase of 5% for the Village Administrator; seconded by Mr. Lewis

Yeah: Mr. St. Marie, Mr. Lewis, Mr. Bittner, Mr. Huston, Mr. Diebert, and Mr. Reed .

Nay:

Motion carried.

- With no further business of the Council, Mr. Diebert made a motion to adjourn the meeting: seconded by: Huston

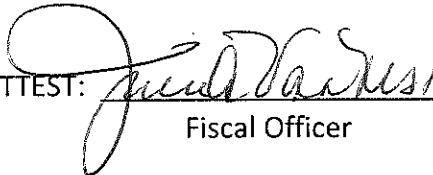
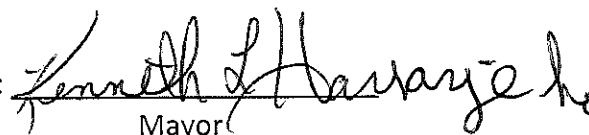
Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Reed and Mr. St. Marie.

Nay:

Motion carried.

Meeting adjourned at 7:41 pm.

An audio recording of this meeting is available upon request.

ATTEST:  SIGNED: 
Fiscal Officer Mayor

APPROVED: 10-2-17

Administrators Report: September 18th, 2017

- Final letter sent to County Auditor for collection of mowed properties and sewer fees in Clay Center. Cost will do on tax duplicate.
- Preparing nuisance letter for 1416 Washington St. and 104 Washington St. Working with County offices to find true owner. Held in trust. May turn over to Land Bank.
- Worked on and completed 70 page water contingency plan for Ohio EPA.
- Lead and Copper water sampling completed. 10 page report compiled for Ohio EPA. (Get the theme).
- Leak detection survey completed of the complete water system. A few small leaks found on hydrants and repaired. Static water loss at less than 2%.
- A safety review was completed by our liability insurance PEP. A couple minor issues found and those were repaired the next day. No violations just the two recommendations.
- Working on compiling information for the next round of OPWC funding. Project will be lagoon treatment for phosphorus reduction and other nutrients.
- As of today the utility bills have not been delivered. Leeann is working with the Post Office to see what happened once they left Genoa. Our mail gets sorted in Detroit so it has been a slow process on normal days but something happened. This is causing extra work for Billing.

Public Works Report: September 18th, 2017

- Village crew out trimming trees. Both for dead branches and line clearance on the electrical system.
- Water new trees several times and Tom Ferguson also volunteered once to water them. Flowers downtown are watered everyday by our crews.
- Tree removed at 104 W. 8th St. and 1516 Buckeye St.
- Replaced signs No Rt. Turn, and Stop Here on St. Rt. 51 and Genoa-Clay Center Rd. southbound. Damaged during the night??
- Repaired a couple of LED lights Downtown. Still awaiting for parts for one light not working yet.
- Replacing hydrant on St. Rt. 579 near water booster pump station. Not repairable as standing.
- Lagoon sludge treatment completed with IFM. Last dose of microbes added. Bottom layer of sludge to be measured in 2018 to chart the reduction.
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Zoning: September 18th, 2017

- No Activity