

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

October 2, 2017

REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje, Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Reed, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Genoa Police Chief Brad Weis, Fiscal Officer Julie Van Nest
- Mayor Harsanje Sr. asked for a motion to approve the minutes for the September 18th, 2017 regular Council meeting.
- Mr. Diebert made a motion to accept the minutes as written for the September 18, 2017 regular Council meeting; seconded by Mr. St. Marie. Roll call:

Yeah: Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Reed, Mr. Lewis and Mr. Huston.

Nay: 0

Motion carried.

ENGINEER'S REPORT – Kevin Gladden

- Mr. Gladden stated that he was working with Poggemeyer to obtain a work schedule from Mosser Construction for the Water Booster Pump Station.

ADMINISTRATOR'S REPORT - Kevin Gladden

- Mr. Gladden reported Ottawa Co. has set up a traffic counters on Main Street, between 13th and 15th street. They are doing a traffic study on North Genoa Clay Ct. Rd. as it leaves St. Rt. 51. The County is trying to equalize the speed limit on each side of the road. Once the equalization is complete, Mr. Gladden stated that it will be brought back to the Streets and Sidewalks Committee for their review.
- Mr. Gladden reported the house on 1307 Superior has been knocked down by the Ottawa Co. Land Bank and the lot will be cleaned and put up for sale soon.
- The Ottawa Co. Land Bank is working on 104 Washington Street, 817 S. Railroad, and 1416 Washington Street, all are in the process of being removed.
- Mr. Gladden thanked the Utility Department and read a letter from Leeann Dufendock, thanking Beth St. John and Marsha Lee for their help in dealing with the extra work involved in last month's utility billing. The bills were lost by the Toledo post office. They arrived 7 to 12 days late causing an abundance of calls and replication of bills.

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- Mr. Lewis asked Mr. Gladden if our contract with Poggemeyer Design included any stipulations on a representative being present at Council meetings. Mr. Gladden replied no that it was not in the contract to be at every Council meeting. He stated Poggemeyer Design was in transition with new people but he would get in touch to see about having someone attend once a month.

FISCAL OFFICERS REPORT – Julie Van Nest

- Ms. Van Nest stated she and Brent Huston were working on getting quotes from two Health Insurance companies, also on Thursday October the 12th at 2:00 pm they will meet with Sprouse. This will give the Village three companies to choose from.
- Ms. Van Nest gave Brent Huston \$176,000 in invoices to review that were paid on the 22nd of September.
- Each Council member was given the financial statements including Bank Reconciliations, Month to Date and Year to Date Fund Balance, Revenue Report, Expense Report, and Balance Summary Reports for the month of August.
- Ms. Van Nest asked for a clarification on Ord. 54-2017 when presented, as to the start date of Mr. Gladdens raise.

MAYORS REPORT – Ken Harsanje Sr.

- Mayor Harsanje Sr. requested a Council of the Whole meeting for October 16th at 6:00 pm to meet with John Courtney to have him explain our debt coverage and credit scores with the AMP recovery plan. Mr. Courtney will work with Mr. Ballenger to put together an Ordinance for the November 6th meeting. He stated that the Village will then work with Amp on a resolution as to a plan for going forward.
- Wednesday September 20th Chief Weis and Mayor Harsanje Sr. attended an O. C. Safety Council meeting at Camp Perry on Ergonomics in the workplace. The next O. C. Safety meeting will be on Oct. 18th.
- Wednesday Sept 20th Mayor Harsanje Sr. attended a Flood Plain Workshop at O. C. Emergency Operations Center, he stated there may be changes coming after the flooding in Texas and Florida.
- September 25th - 28th Mayor Harsanje Sr., Kevin Gladden, and Julie Van Nest attended the AMP conference in Columbus. Information on update and status of the projects were set out to review.
- Saturday Sept 30th Mayor Harsanje Sr. attended the Davis Besse Safety Day and Car Show, he was asked as an elected County official to assist in judging the car show.
- Tuesday October 3rd Council President John Lewis will attend and represent the Village at a meeting on the Future of Ohio Nuclear Plants.

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- Friday October 6th will be the Ottawa County showcase of Job Employment Opportunities for all 9th graders of Ottawa County schools, Mayor Harsanje Sr. will be assisting with it at Camp Perry from 9 to 2 pm.
- Kiwanis Halloween Parade is Monday October 30th, from 6-9 pm.
- Trick or Treat in the Village is Tuesday October 31st, from 6-7:30 pm.
- Saturday October 14th and 28th from 9-12pm the Mayor and Police we will walk the Streets to pass out flyers for the Genoa Police Levy. Those interested in helping will meet at the Genoa Police Station.
- Wednesday October 18th from 6:30-7:30 pm will be a Public Forum on the Police Levy at the Town Hall.
- Next Council Meeting is scheduled for Monday October 16th, 2017 @ 7:00 pm. following Council of the Whole at 6:00 pm.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie

- Mr. St. Marie stated that the Auto Repair Shop will be reopening and the new coffee shop will open mid to late October.

STREETS & SIDEWALKS - Mr. Bittner

- Mr. Bittner stated that there were pot holes on West St. at 4th St.
- Mr. Gladden replied that Public Works was aware and has it scheduled for repair.

UTILITIES - Mr. Diebert – No report

- Mr. Diebert stated he had planned to meet with Leeann Dufendock to review the outcome of the utility collections but had put it off due to Utility bill issue this month.
- Mr. Huston reported that there were calls and posting on Facebook about complaints on Trash pickup.
- Mr. Gladden explained that the rules from Waste Management for garbage pickup are not being followed and that we have two situations which are chronic problems.

FINANCE/INSURANCE - Mr. Huston – No Report

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SAFETY - Mr. Bittner – No Report

- Mr. Bittner stated that he attended the Ottawa County Planning commission but there was no business that effected the Village.
- Chief Weis expressed his appreciation for the over \$1,600.00 raised at the Police Dept. Fund raiser. *affected?*

AD/HOC - Mr. Lewis

- Mr. Lewis read a Thank You note from Joyful Connections received via their newsletter.
- Mr. Lewis asked Council to consider for next year's budget helping to support the Sesquicentennial Committee with funding.

PERSONNEL - Mr. St. Marie

- Mr. St. Marie provided Council with minutes from the last Personnel meeting.

QUESTIONS: Mayor Harsanje Sr. asked if anyone wished to address Council.

- Kelly Guthrie and Cheryl Rouston from Ignite Coffee and Tea Company 22060 St. Rt. 51 announced their Grand Opening and hours, which will be on Saturday October 21st starting at 8:00 am, as well as several other functions and plans they will host.

At this time, Mr. St. Marie presented Ordinance # 52-2017 to Council: (Second Reading)

ORDINANCE # 52-2017 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH THE GENOA LITTLE LEAGUE BASEBALL;
FIRST READING.

At this time, Mr. Huston presented Ordinance # 54-2017 to Council: (As an Emergency)

ORDINANCE # 54-2017 AN ORDINANCE PROVIDING FOR THE PAYMENT OF THE ENTIRE COST OF VILLAGE PROVIDED HEALTH COVERAGE FOR THE VILLAGE ADMINISTRATOR, KEVIN GLADDEN; AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #54-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Reed, and Mr. Lewis, and Mr. Bittner.

Nay:

Motion carried.

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Motion carried.

Mr. Huston, made a motion to pass Ordinance #54-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Reed, Mr. Lewis, Mr. Bittner and St. Marie.

Nay:

Motion carried.

Mr. Huston made a motion to adopt Ordinance #54-2017; seconded by Mr. Diebert.

Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed, Mr. Lewis and Mr. St. Marie.

Nay:

Motion carried.

At this time, Mr. Lewis presented Ordinance # 55-2017 to Council: **(First Reading)**

ORDINANCE #55-2017 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO JOIN A COALITION OF MUNICIPALITIES RETAINING SPECIAL COUNCIL FOR PURPOSES OF INITIATING LITIGATION TO CHALLENGE THE CONSTITUTIONALITY OF AMENDMENTS TO CHAPTER 718 OF THE OHIO REVISED CODE RELATING TO MUNICIPAL INCOME TAX, (First Reading)

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- Mayor Harsanje Sr. gave Council purposed drawings and information outlining the necessary repairs and updates needed for the Old School House/GAR building. He asked Council to review and hold on to the information until next Council of the Whole meeting.
 - Mr. Diebert made a motion to enter into Executive Session to discuss compensation of personnel or ORC 121.22G1; seconded by Mr. Huston.
 - **Council entered into Executive Session at 7:41 p.m.**
 - Mr. Diebert made a motion to come out of Executive Session; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, St. Lewis, Mr. Reed, Mr. St. Marie, and Mr. Bittner.

Nay:

Motion carried.

- **Council exited Executive Session at 7:46 p.m.**
- Mr. Diebert made a motion to make Mr. Gladdens pay raise effective and retroactive to September 24th 2017; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, Mr. Reed and Mr. St. Marie.

Nay: 0

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Motion carried.

- With no further business of the Council, Mr. Diebert made a motion to adjourn the meeting: seconded by: Mr. Huston

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Reed and Mr. St. Marie.

Nay:

Motion carried.

- Meeting adjourned at 7:48 pm.

An audio recording of this meeting is available upon request.

ATTEST: *Jane A. Baird* SIGNED: *Kenneth J. Hussey Sr.*
 Fiscal Officer Mayor

APPROVED: 11-6-17
with corrections