

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

December 18, 2017 REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. St. Marie, Mr. Reed, Mr. Huston, Mr. Diebert, and Mr. Bittner.
- Mr. Diebert, made a motion to excuse Mr. Lewis; seconded by Mr. Huston. Roll call:
Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Reed and St. Marie.
Nay:
Motion carried.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis, and Fiscal Officer Julie Van Nest.
- Mayor Harsanje Sr. then asked Mr. Thomas and Mr. Hartsel to come forward for a presentation.
- Mr. Gladden was presented with an award from the Genoa Athletic Department for 20 years of Service as the Football announcer and 24 years as Basketball announcer, for the Genoa High School Athletic Department.
- Mr. Gladden thanked the Genoa Athletic Department for the recognition and support through the years as the announcer.
- Mayor Harsanje Sr. asked for a motion to approve the minutes for the Council meeting on December 4th, 2017.
- Mr. Diebert asked for a spelling correction to the first page, ninth bullet, correcting to correction. Mayor Harsanje Sr. asked to have Mr. Gladdens name included in the (Also in attendance) section on the first page 4th bullet.
- Mr. Diebert made a motion to accept the minutes as amended for the Regular Council meeting on December 4th, 2017; seconded by Mr. Huston. Roll call:
Yeah: Mr. Diebert, Mr. Huston, Mr. Reed, Mr. St. Marie, and Mr. Bittner.
Nay: 0
Motion carried.

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ENGINEER'S REPORT – Kevin Gladden – no report

ADMINISTRATOR'S / ZONING REPORT - Kevin Gladden

- Mr. Gladden stated Public Works handled the first snow storm with no problems and calling in a second crew at 4:30 in the morning, keeping overtime fairly low.
- Mr. Gladden reported the Revenue Tax Sharing with Clay Township would be executed that evening and returned to Clay Township who will be responsible to see that it is recorded with the Auditor.
- Mr. Gladden stated the Public Works crew worked on several light poles that had been cracked and falling over in the down town area, including replacing some of them which now use LED bulbs.
- Mr. Gladden mentioned due to advancements in technology the decorative poles on N. Main St. can be fitted with an LED light bulb solution costing \$91.00, giving the Village a pay back within a year and a half of about 65% per light. He also mentioned Oak Harbor will be able to refit there original lights with this same solution.

FISCAL OFFICERS REPORT – Julie Van Nest

- Ms. Van Nest stated Mr. Huston was reviewing the paid invoices paid on December 8th totaling \$138,709.00. Council was provided with a special check register for all invoices that were paid, as well as \$49,768.00 for payroll paid on December 8th.
- Ms. Van Nest mentioned she was working on the Resolution with the Auditor for the Police Levy. She stated the Resolutions first reading would be done tonight, and the deadline to the board of election is on February 8th.
- Ms. Van Nest provided Novembers financial statements and reports, Bank Reconciliation, Month to date Fund Report, Year to date Fund Report, Revenue Balancing Summary Report, and the Expense Balancing Summary Report. Last pay checks for this year will be deposited into bank accounts on December 22nd.
- Ms. Van Nest attended UAN training on Thursday and Friday December 14th and 15th. She will use UAN instead of CMI starting January 1st. UAN provided Ms. Van Nest with a Laptop and Printer.
- Ms. Van Nest stated in order to go forward with UAN she needed to close the payroll account with Genoa Bank, and transfer the \$100.00 dollars in that account to the General checking account. She also stated she may eventually need to do this with several other accounts too.
- Mr. Huston, made a motion to transfer \$100.00 from the payroll account to the General checking account and close out the payroll account; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed and St. Marie.

Nay:

Motion carried.

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- Mr. Diebert asked Ms. Van Nest if she had received the cost of placing the Police levy on the ballot. Ms. Van Nest replied it would be around \$400.00 dollars.

MAYORS REPORT – Ken Harsanje Sr. – Report Attached

- Mayor Harsanje Sr. asked Mr. Gladden to read a letter written by Mr. Reed thanking all those who supported him during his term as Village Council member with a special thank you to Mr. Bittner and Mr. St. Marie for taking over his committee duties when necessary. He spoke of how much it takes to operate the Village, much more than people know, and that it had been an honor to serve on council.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie

- Mr. St. Marie stated that Mr. Dan Skees would be moving into his new building.

STREETS & SIDEWALKS - Mr. Bittner – no report

UTILITIES - Mr. Diebert – no report

FINANCE/INSURANCE - Mr. Huston – no report

SAFETY - Mr. Bittner

- Mr. Bittner gave Council copies of the Fire Department Reports and wish lists. He stated they were in the thinking stages of a K9 unit with no cost to the fire department, he mentioned the details were in the report.

AD/HOC - Mr. Diebert

- Mayor Harsanje Sr. stated AD/HOC would be holding a meeting on January 16th at 6:30pm and minutes from the last AD/HOC meeting were included in Council packets.
- Mr. Diebert stated AD/HOC met on December 11th to discuss the old School House (GAR) building. AD/HOC committee came to the decision after some discussion that the Old GAR building did have historic value, and would not be taken down.
- Mr. Bergman submitted a design for revamping the GAR building for future use. This would not be done with public funds. It was stated the design would be placed on the Genoa Village website. There will be further discussion on the building at the next AD/HOC meeting.

PERSONNEL - Mr. St. Marie – no report.

QUESTIONS: Mayor Harsanje Sr. asked if anyone wished to address Council.

- Patrick Lawrence O'Keefe from Port Clinton, wanted to introduce himself, he mentioned he was the author of the book The History of Ottawa County and he was the new President of the Ottawa County Historical Society. He stated he was concerned about the outcome of the GAR building and was happy to see there was interest in keeping it.

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ORDINANCE 65-2017

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TEN DOLLARS (\$10.00), FROM THE SEWER CAPITAL IMPROVEMENT FUND (FUND #411), TO THE SEWER FUND (FUND #602), AND DECLARING AN EMERGENCY.

Mr. St. Marie made a motion that the rule requiring three distinct readings for Ordinance #65-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Mayor Harsanje Sr. questioned Ms. Van Nest on why we were transferring \$10.00 from one account to another.

Ms. Van Nest replied; three of the Ordinances were for funds that have sat for a long Time with small balances, so the plan is to just close out the accounts. Funds

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Bittner, Mr. Huston, and Mr. Reed.

Nay:

Motion carried.

Mr. Huston, made a motion to pass Ordinance #65-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Reed, Mr. Huston, and Mr. Bittner.

Nay:

Motion carried.

Mr. St. Marie, made a motion to adopt Ordinance #65-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Bittner, Mr. Huston, and Mr. Reed,

Nay:

Motion carried.

ORDINANCE 66-2017

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TWENTY THOUSAND ONE HUNDRED NINETY-EIGHT DOLLARS AND FORTY-THREE CENTS (\$20,198.43), FROM THE ISSUE 2 OPWC PROJECTS FUND (FUND #406), TO THE CAPITAL IMPROVEMENTS FUND (FUND #403), AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #66-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

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Mr. Diebert pointed out in the Ordinance there was an error of an extra number in the account number. It is located below Section 1 in the (To) line and we need to remove the extra number 1 from the account number so it reads 403.810.4191.

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Reed, and Mr. St. Marie.

Nay:

Motion carried.

Mr. Diebert, made a motion to pass Ordinance #66-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, St. Marie, and Mr. Reed.

Nay:

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #66-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Reed, Mr. St. Marie and Mr. Bittner.

Nay:

Motion carried.

ORDINANCE 67-2017

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER SEVEN HUNDRED FORTY DOLLARS (\$740.00), FROM THE JOINT LAW ENFORCEMENT GRANTS FUND (FUND #408), TO THE GENERAL FUND (FUND #101), AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #67-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. St. Marie.

Nay:

Motion carried.

Mr. Huston, made a motion to pass Ordinance #67-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Reed, Mr. St. Marie, and Mr. Bittner.

Nay:

Motion carried.

Mr. Huston made a motion to adopt Ordinance #67-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, and Mr. Reed.

Nay:

Motion carried.

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RESOLUTION 68-2017

A RESOLUTION DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATES AUTHORIZED BY LAW WITHOUT THE VOTE OF THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY OF AN ADDITIONAL LEVY IN EXCESS OF SUCH RATES. (FIRST READING)

ORDINANCE 69-2017

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF GENOA, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY.

Mr. St. Marie made a motion that the rule requiring three distinct readings for Ordinance #69-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Bittner, Mr. Huston, and Mr. Reed.

Nay:

Motion carried.

Mr. St. Marie, made a motion to pass Ordinance #69-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Reed, Mr. Huston, and Mr. Bittner.

Nay:

Motion carried.

Mr. St. Marie made a motion to adopt Ordinance #69-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Reed, and Mr. Bittner.

Nay:

Motion carried.

ORDINANCE #70-2017

ORDINANCE AMENDING WAGE AND SALARY SCHEDULE ESTABLISHED BY ORDINANCE #11-15 FOR ALL VILLAGE EMPLOYEES, MAYOR AND VILLAGE COUNCIL AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #70-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

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Mr. Diebert asked what was being updated or change on Ordinance #70-2017. Ms. Van Nest explained that the pay range on several position had been increased.

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. St. Marie.

Nay:

Motion carried.

Mr. Huston, made a motion to pass Ordinance #70-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Reed, and Mr. Bittner.

Nay:

Motion carried.

Mr. Huston made a motion to adopt Ordinance #70-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Reed, Mr. Bittner, and Mr. St. Marie.

Nay:

Motion carried.

RESOLUTION 71-2017

A RESOLUTION DECLARING IT NECESSARY TO SUBMIT THE OTTAWA COUNTY ENGINEER RECOMMENDATION OF POSTING OF 45 MPH SPEED LIMIT ON GENOA-CLAY CENTER RD (CR-51) BETWEEN SR-51 AND HELLWIG ROAD, WITH THE OHIO DEPARTMENT OF TRANSPORTATION; AND DECLARING AN EMERGENCY.

Mr. St. Marie made a motion that the rule requiring three distinct readings for Resolution #71-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. St. Marie, Mr. Huston, Mr. Reed, Mr. Diebert, and Mr. Bittner.

Nay:

Motion carried.

Mr. St. Marie, made a motion to pass Resolution #71-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. St. Marie, Huston, Mr. Reed, Mr. Bittner, and Mr. Diebert.

Nay:

Motion carried.

Mr. St. Marie made a motion to adopt Resolution #71-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. St. Marie, Mr. Huston, Mr. Bittner, Mr. Reed, and Mr. Diebert.

Nay:

Motion carried.

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ORDINANCE NO. 72-2017

ORDINANCE INCREASING WATER CHARGES (EXHIBIT A) TO REFLECT A COST INCREASE FROM THE CITY OF OREGON, OHIO, IMPOSING A CAPITAL IMPROVEMENT CHARGE FOR THE OREGON WATER TREATMENT PLANT, HARMFUL ALGAE BLOOM INFRASTRUCTURE IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #72-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Reed, and Mr. St. Marie.
Nay:
Motion carried.

Mr. Diebert, made a motion to pass Ordinance #72-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Reed, and Mr. Bittner.
Nay:
Motion carried.

Mr. Diebert made a motion to adopt Ordinance #72-2017; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Reed, Mr. St. Marie, and Mr. Bittner.
Nay:
Motion carried.

ORDINANCE 73-2017

AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH BURNHAM & FLOWER INSURANCE GROUP FOR HRA/FSA HEALTH COVERAGE BENEFITS FOR THE VILLAGE EMPLOYEES FOR 2018; AND ELIMINATING ANY CO-PAY ASSOCIATED WITH HEALTH CARE INCURRED BY VILLAGE EMPLOYEES THROUGH PAYROLL DEDUCTION, AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #73-2017 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Reed, and Mr. St. Marie.
Nay:
Motion carried.

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Mr. Huston, made a motion to pass Ordinance #73-2017 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, and Mr. Reed.

Nay:

Motion carried.

Mr. Huston made a motion to adopt Ordinance #73-2017; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, and Mr. Reed.

Nay:

Motion carried.

Mr. Bittner made a motion to go into Executive Session for ORC 121.22 G1 including Council, Mr. Gladden, and Ms. Van Nest to discuss Employees and Salaries; seconded by Mr. St. Marie. Roll call:

Yeah: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Huston, and Mr. Reed.

Nay:

Motion carried.

Council entered Executive Session at 7:47pm and left Executive Session at 8:07pm. With no further business of the Council, Meeting adjourned at 7:08 pm. An audio recording of this meeting is available upon request.

ATTEST: Jane [Signature] SIGNED: Kenneth L. Harvath
Fiscal Officer Mayor

APPROVED: 1-2-18