

## February 5, 2018

### REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Koppinger, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis, and Fiscal Officer Julie Van Nest.
- Mayor Harsanje Sr. asked for a motion to approve the minutes of the Council meeting on January 16th, 2018.

Mr. Diebert made a correction on page 3 under Personnel, changing relied, to replied.

- Mr. Diebert made a motion to accept the minutes as amended for the Regular Council meeting on January 16th, 2018; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. Koppinger.

**Nay:** 0

**Abstained:** Mr. St. Marie

**Motion carried.**

#### **ENGINEER'S REPORT** – Kevin Gladden

- Mr. Gladden reported construction had started on the Water Booster Pump Station, adding it will be a 4 to 5 week project.
- Mr. Gladden stated advertisements for bids on the construction of the Phase III Washington St. Storm Sewer Project will be in the Suburban Press over the next two weeks and, the notice to proceed has been sent to the Ohio Public Works Commission.

#### **ADMINISTRATOR'S / ZONING REPORT** - Kevin Gladden

- Mr. Gladden informed Council of the electric rate change, which take effect in the next billing cycle. It will show a slight increase of up to 3%. Utility bills will also include a \$2.00 surcharge from the City of Oregon to cover their water plant improvements.
- Mr. Gladden reported the traffic light at 6<sup>th</sup> and Main St. will be flashing red both ways until parts arrive for it to be repaired.
- **MAYORS REPORT** – Ken Harsanje Sr. – Report Attached

## **COMMITTEE REPORTS**

### **ECONOMIC DEVELOPMENT** – Mr. St. Marie – no report

- Mr. Gladden mentioned the Quit Claim Deed has been signed for the property at Brunner and will be filed by Mr. Ballenger. Economic Development will meet to discuss the process of selling the property.

### **STREETS & SIDEWALKS** - Mr. Koppinger – no written report

- Mr. Koppinger stated at the next Council meeting he will be prepared to report/settle the 10<sup>th</sup> St. issue.

### **UTILITIES** - Mr. Diebert – no report

### **FINANCE/INSURANCE** - Mr. Huston – no report

### **SAFETY** - Mr. Bittner – no report

- Mayor Harsanje Sr. asked for a Safety committee meeting at 6:30 pm before the next council meeting on February 20<sup>th</sup>.

### **AD/HOC** - Mr. Lewis

- Mr. Lewis reported after meeting on the Inland Bike Trail project, he contacted Sandy Blausey about the property on the north side of the trailer park. Mrs. Blausey informed Mr. Lewis she no longer owns the property as she has deeded it to her daughters. Mr. Gladden stated that only one daughter holds the deed. Changes to the paperwork will be made accordingly and Mr. Lewis will contact the new owner.

### **PERSONNEL** - Mr. Koppinger – no report.

### **QUESTIONS:** Mayor Harsanje Sr. asked if anyone wished to address Council.

Thomas Bergman 217 E. 11<sup>th</sup> St. Genoa, Ohio informed Council that he learned at the Trustee Association meeting, if the Village allowed comments on their Facebook page, those comments would then be considered records and the Village would be required to keep them. Mr. Bergman also mentioned he will be presenting more information in March on the History of the GAR building.

Mayor Harsanje Sr. noted if any of the Council members wanted to attend training like Mr. Berman had, they can contact Julie Van Nest on training that is available.

- **FISCAL OFFICERS REPORT** – Julie Van Nest
- Ms. Van Nest stated on January 12<sup>th</sup> the paperwork was filed and accepted by the Ottawa County Board of Elections to put the Genoa Police Levy on the ballot in May.
- Ms. Van Nest informed Council that Mr. Huston is reviewing bills and invoices written on January 19<sup>th</sup>, totaling \$103,781.00 and bills and invoices paid on January 26<sup>th</sup> totaling \$169,000.00.

- Ms. Van Nest reported Ordinance #03-2018 is for Temporary Supplemental Appropriation, she explained these were accounts that were unfamiliar to her and needed to be added in December when she was setting up UAN.
- Ms. Van Nest explained Ordinance #02-2018 is to ask for approval from the Auditor of the State to set up an Agency Fund account. This Fund is for holding the employees Flex Spending deductions that pay their health care expenses.

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**ORDINANCE #02-2018**

**AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO CREATE AND MAINTAIN AN AGENCY FUND FOR THE PURPOSE OF EMPLOYEE FSA WITHHOLDING, AND DECLARING AN EMERGENCY.**

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #02-2018 as amended be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Koppinger, Mr. St. Marie, and Mr. Bittner.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Diebert made a motion to pass Ordinance #02-2018 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston.

Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Koppinger, Mr. Lewis, and Mr. Bittner.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Diebert made a motion to adopt Ordinance #02-2018 as amended; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. Koppinger, and Mr. St. Marie.

**Nay:**

**Abstained:**

**Motion carried.**

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**RESOLUTION #03-2018**

**AN ORDINANCE AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF GENOA, OHIO TO MAKE SUPPLEMENTAL APPROPRIATIONS TO THE 2018 TEMPORARY APPROPRIATIONS AND DECLARING AN EMERGENCY.**

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #03-2018 as amended be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Lewis, and Mr. Koppinger.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Huston made a motion to pass Ordinance #03-2018 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert.

Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Lewis, Mr. Koppinger, and Mr. Bittner.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Diebert made a correction to the back page of the Ordinance #03-2018 under Clerk/Treasurer certificate to change the year from 2017 to 2018.

Mr. Huston made a motion to adopt Ordinance #03-2018 as amended; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Koppinger, and Mr. St. Marie.

**Nay:**

**Abstained:**

**Motion carried.**

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Mr. St. Marie made a motion to go into Executive Session per ORC 121.22 to discuss Personnel Issues and Wages of Public Employees; seconded by Mr. Diebert.

Roll call:

**Yeah:** Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. Koppinger.

**Nay:**

**Abstained:**

**Motion carried.**

Council entered Executive Session at 7:25 pm.

Council left Executive Session at 8:18 pm.

With no further business of the Council, Meeting adjourned at 8:19 pm.  
An audio recording of this meeting is available upon request.

ATTEST: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
Fiscal Officer Mayor

APPROVED: \_\_\_\_\_