

# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**March 5, 2018**

## **REGULAR MEETING**

Mayor Harsanje, Sr. called the meeting to order at 7:02 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.

Mayor Harsanje Sr. then asked for the roll call:

Council members in attendance included, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Koppinger, and Mr. St. Marie.

Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis, and Fiscal Officer Julie Van Nest.

Mayor Harsanje Sr. asked for a motion to approve the minutes of the Council meeting on February 20th, 2018.

Mr. Gladden made a correction to a comment about the bid opening, stating the date was March 1st, not March 5th. Also corrected was the spelling of Mr. Bergman's name on the 2<sup>nd</sup> page, 1<sup>st</sup> bullet.

Mr. Diebert made a motion to accept the minutes as amended, for the Regular Council meeting on February 20th, 2018; seconded by: Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Koppinger, Mr. Bittner, and Mr. Lewis.

**Nay:**

**Abstained:**

**Motion carried.**

### **ENGINEER'S REPORT** – Kevin Gladden

- Mr. Gladden stated the bid opening was held for the Washington Street reconstruction Phase 3 Storm Sewer Project. The apparent low bidder was Cash Services and the second lowest bidder was B Hill'z.
- Mr. Gladden reported and explained the issues with Cash Services bid, then recommend using the 2<sup>nd</sup> lowest bid from B Hill'z.

Mr. Diebert made a motion to accept B Hill'z as the lowest and best bidder, for the Washington Street reconstruction Phase 3 Storm Sewer Project; seconded by: Mr. Koppinger. Roll call:

Mr. Lewis asked to clarify the amount difference between Cash Services and B Hill'z, which was \$19,000 dollars.

**Yeah:** Mr. Diebert, Mr. Koppinger, Mr. St. Marie, Mr. Bittner, Mr. Huston and Mr. Lewis.

**Nay:**

**Abstained:**

**Motion carried.**

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## **ADMINISTRATOR'S / ZONING REPORT** - Kevin Gladden

- Written report attached.

## **FISCAL OFFICERS REPORT** – Julie Van Nest

- Ms. Van Nest informed Council that Mr. Huston is reviewing invoices paid on March 1st, totaling \$193,631.00.
- Ms. Van Nest gave Council the ballot language that needed to be approved for the Board of Elections.
- Ms. Van Nest reported the 2017 financial statements had been filed with the State of Ohio.

## **MAYORS REPORT** – Ken Harsanje Sr.

- Written Report Attached

## **COMMITTEE REPORTS**

### **ECONOMIC DEVELOPMENT** – Mr. St. Marie – no written report

- Tuesday March 20<sup>th</sup> 7:00 pm at Rayz Café will be a Genoa Economic Development Committee meeting.

### **STREETS & SIDEWALKS** - Mr. Koppinger - No report

### **UTILITIES** - Mr. Diebert – no written report

- Mr. Diebert will be scheduling a meeting with Ms. Dufendock to discuss acquiring an updated report of write off accounts so that he and Mr. Ballenger can work on them.

### **FINANCE/INSURANCE** - Mr. Huston

- Mr. Huston reported Finance Committee met prior to the Council meeting and discussed adding another Genoa Police Officer to the payroll.

### **SAFETY** - Mr. Bittner

- Mr. Bittner provided Council with copies of the Allen-Clay Joint Fire Department and Safety Committee meeting minutes.
- Mr. Bittner scheduled a Safety Committee meeting for March 19th at 6:30 pm.

### **AD/HOC** - Mr. Lewis

- Mr. Lewis scheduled an AD/HOC Committee meeting for March 19<sup>th</sup> at 6:45 pm.

### **PERSONNEL** - Mr. Koppinger – no report.

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**QUESTIONS:** Mayor Harsanje Sr. asked if anyone wished to address Council.

Mr. Thomas Bergman of 217 E. 11<sup>th</sup> St. - Chairman of Genoa Planning Commission and elected Trustee. He mention his position as Trustee had been approved by the County Prosecutor, and was not a conflict of interest.

Mr. Bergman reported the Planning Commission had decided to incorporate a Genoa Historical Society.

**ORDINANCE #07-2018**

**AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TWO THOUSAND SEVEN HUNDRED FIFTY SIX DOLLARS (\$2,756.00), FROM WATER FUND (5101), THE SEWER FUND (5201), AND THE ELECTRIC FUND (5301), INTO THE EQUIPMENT DEBT FUND (3401) AND DECLARING AN EMERGENCY.**

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #07-2018 be dispensed with in accordance with O.R.C. section 731.17; seconded by: Mr. Diebert. Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Koppinger, Mr. St. Marie.  
**Nay:**  
**Abstained:**  
**Motion carried.**

Mr. Huston made a motion to pass Ordinance #07-2018 as an emergency measure according to ORC section 731.30; seconded by: Mr. Diebert. Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. Koppinger, Mr. Bittner, and Mr. St. Marie.  
**Nay:**  
**Abstained:**  
**Motion carried.**

Mr. Huston made a motion to adopt Ordinance #07-2018; seconded by: Mr. Diebert. Roll call:

**Yeah:** Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. Koppinger, Mr. St. Marie, and Mr. Bittner.  
**Nay:**  
**Abstained:**  
**Motion carried.**

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Mr. Diebert made a motion to adjourn the meeting at 7:32 pm; seconded by: Mr. Huston

Yea: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. St. Marie, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

An audio recording of this meeting is available upon request.

ATTEST: Jean A. Barnes  
Fiscal Officer

SIGNED: Jonathan G. Hensinger  
Mayor

APPROVED: 3-19-18