

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held

20

March 19, 2018

REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Koppinger, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis, and Fiscal Officer Julie Van Nest.
- Mayor Harsanje Sr. presented a Proclamation to the Genoa High School OHSAA Individual Wrestling Tournament State Champions.
- Mayor Harsanje Sr. asked for a motion to approve the minutes of the Council meeting on March 5th, 2018.

Mr. Lewis made a motion to accept the minutes as written, for the Regular Council meeting on March 5th, 2018; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. St. Marie, Mr. Koppinger, and Mr. Huston.

Nay:

Abstained:

Motion carried.

ENGINEER'S REPORT – Kevin Gladden – No Report

ADMINISTRATOR'S / ZONING REPORT - Kevin Gladden

- Mr. Gladden asked on behalf of the Administration Secretary and Affinity IT Service, how many Councilman need and or use, their Village e-mail address.

FISCAL OFFICERS REPORT – Julie Van Nest

- Ms. Van Nest informed Council that Mr. Huston is reviewing invoices paid on March 12th, totaling \$126,276.00.
- Ms. Van Nest stated she closed January using the new UAN system and presented Council with the final reports for the month consisting of the, Bank Reconciliation including a signature page for the finance chairman to sign, Revenue Summary, Corporation Summary, Month to Date Fund Report, Payment Listing for the Month.
- Ms. Van Nest informed Council she will be attending UAN training for payroll in Columbus on Wednesday, and then the Auditor of the State Conference on Thursday and Friday.
- Ms. Van Nest reminded Council that Committee Meeting minutes needed to be done and given to her so she can keep them on file.

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- Mr. Lewis asked Ms. Van Nest about two items on the payment list for outstanding payments for January 31, 2018. One, what was Neon Goldfish, and two, how much do we owe to the Oak Harbor Conservation Club?
- Ms. Van Nest replied, Neon Goldfish host our Web Site, and Chief Weis responded the Oak Harbor Conservation Club is the Police range they use.

MAYORS REPORT – Ken Harsanje Sr.

- Written Report Attached
- Mayor Harsanje Sr. asked for a Motion to wave the right to request a hearing, to revoke a Liquor Permit.

Mr. Huston made a motion to waive the right to request a hearing, to revoke a liquor permit; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St.Marie, Mr. Lewis, Mr. Koppinger, and Mr. Bittner.

Nay:

Abstained:

Motion carried.

- Mr. Huston asked about the new hours at the Administration Building. Mayor Harsanje Sr. responded that the Administration Building will now be opened from 8:00 am to 4:00 pm, Monday thru Friday. The hours of all department are now consistent within the Village.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie

- There will be an Economic Development Committee Meeting at 7:00 pm on Wednesday March 20th at Rayz Café.

STREETS & SIDEWALKS - Mr. Koppinger – no written report

- Mr. Koppinger stated he had completed his research on the 10th Street sign issue, and we will need to contact the family to inform them there will be no action from Council to put up a sign.

UTILITIES - Mr. Diebert – no report

FINANCE/INSURANCE - Mr. Huston – no report

SAFETY - Mr. Bittner

- Mr. Bittner provided Council with copies of the Allen-Clay Joint Fire Department Meeting minutes.
- Mr. Bittner stated they held a Safety Committee Meeting prior to Council and they agreed to have Chief Weis advertise for a full time and part time Officer for the Genoa Police Dept. with approval from Council.

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Mr. Bittner made a motion to advertise to hire a full time and part time Officer for the Genoa Police Department; seconded by: Mr. St.Marie.

Yeah: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Lewis, and Mr. Koppinger.

Nay:

Abstained:

Motion carried

AD/HOC - Mr. Lewis

- Mr. Lewis stated the AD/HOC Committee held a meeting prior to Council where Township Trustee Mr. Tom Bergman gave an update on what their committee was doing with the Old School House/GAR building. Mr. Bergman asked if the Village would make a donation to that cause.
- Mr. Lewis reported the AD/HOC Committee agreed to ask Council to donate \$2,500.00 to the Chamber of Commerce for the School House/GAR Building project.

Mr. Lewis made a motion to donate \$2,500.00 to the Chamber of Commerce for the Old School House/GAR Building project. Seconded by; Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Koppinger, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

PERSONNEL - Mr. Koppinger – no report.

QUESTIONS: Mayor Harsanje Sr. asked if anyone wished to address Council.

Mr. Thomas Bergman 217 E. 11th St. Genoa, Ohio – Mr. Bergman thanked Council for the donation to the Old School House/GAR project.

Mr. Bergman noted the previous Trustees had passed a "Community Reinvestment Area" which had him worried, as it can offer up to 100% tax abatements for 15 years on any and all new properties in the area. Mr. Bergman stated the present Trustees would like to ask Council if they could attend the next Trustee meeting, on Monday the 26th at 6:30 pm. He added, the next meeting they will be covering the Tax abatements being offered and how it could affect the area.

ORDINANCE #08-2018

AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF GENOA, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #08-2018 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

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Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Koppinger, and Mr. Lewis.

Nay:

Abstained:

Motion carried.

Mr. Huston made a motion to pass Ordinance #08-2018 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. St. Marie, Mr. Bittner, Mr. Lewis, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

- Mr. Diebert asked why a couple of the Funds had been increased from last year. One, the Police Fund by \$64,000 which Ms. Van Nest stated it included hiring a new Police Officer and insurance costs which had gone up. Two, the Buildings and Grounds Fund, Ms. Van Nest reported we had been putting money into the buildings so she wanted to make sure there was enough to cover those costs, and in the Capital Outlay Fund she included \$45,000 for the Water Distribution, Sewer project, and Bike Trail.
- Mr. Diebert stated he was concerned because when a cushion is added to an account, it tends to be spent.
- Mr. Gladden replied there should be some cushion in the Fund accounts, because they do not want to have to do an amended certificate.
- Ms. Van Nest reported with the new UAN system she is using she is having to renumber all the accounts which puts her into another year of trying to guess what should be in the accounts.

Mr. Huston made a motion to adopt Ordinance #08-2018; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. Koppinger, and Mr. St. Marie

Nay:

Abstained:

Motion carried.

ORDINANCE #09-2018

AN ORDINANCE AMENDING TAX ORDINANCE 40-2016 SECTION 181.013 FOF THE CODIFIED ORDINANCES OF THE VILLAGE OF GENOA, FOR ALLOCATION OF FUNDS; AND DECLARING AN EMERGENCY.

Mr. St. Marie made a motion that the rule requiring three distinct readings for Ordinance #09-2018 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Lewis. Roll call:

Yeah: Mr. St. Marie, Mr. Lewis, Mr. Koppinger, Mr. Huston, Mr. Bittner, Mr. Diebert

Nay:

Abstained:

Motion carried.

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Mr. St. Marie made a motion to pass Ordinance #09-2018 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

- Mr. Koppinger asked about how the Capital Improvement Fund had decreased but the other two Funds were not addressed.
- Mr. Huston explained, with the new UAN system our Income Tax now goes into the General fund instead of its own fund. We no longer have to separate them, so we take 17.5% out of the General Fund and put it into the Capital Improvement Fund.

Yeah: Mr. St. Marie, Mr. Diebert, Mr. Bittner, Mr. Huston, Mr. Lewis, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

Mr. St. Marie made a motion to adopt Ordinance #09-2018; seconded by Mr. Lewis. Roll call:

Yeah: Mr. St. Marie, Mr. Lewis, Mr. Koppinger, Mr. Bittner, Mr. Diebert, and Mr. Huston.

Nay:

Abstained:

Motion carried.

Hildebrand

- Mr. St. Marie mentioned that Mr. Greg Hildebrandt from Cash Services called him and several others on Council stating he was confused as to why his bid was not accepted. Mr. Gladden replied the bid was nonconforming and there is no opportunity to correct a bid within the bidding procedure.
- Mr. Gladden stated Council would have to pass a motion to give the job to Cash Services allowing a nonconforming bid. Council has the final decision and does not feel it would be a wise choice to change the rules that everyone else had to follow.
- Mr. Diebert stated he would not change from his original motion he made at the last meeting.
- Mr. Diebert asked if Council would think about doing some improvements to the Gordon Building before Homecoming, Mr. Gladden mentioned it was already scheduled to be painted.

Mr. Diebert made a motion to adjourn the meeting; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. Koppinger, and Mr. St. Marie

Nay:

Abstained:

Motion carried.

With no further business of the Council, Meeting adjourned at 7:50 pm. Audio recording available.

ATTEST: *Jim W. ...*
Fiscal Officer

SIGNED: *Kenneth J. Haraway*
Mayor

APPROVED: 4-2-18

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Mayor's Report

6:30 pm Safety Committee Meeting

6:45 Ad-Hoc Committee Meeting

7:00 pm Regular Council Meeting

- Tuesday, March 6th – Attended Genoa Merchants Meeting
- Tuesday, March 6th – Attended Genoa Homecoming Meeting
- Tuesday March 13th – I assisted Senior Resources to deliver meals to seniors in Genoa.
- Wednesday, March 14th – Attended OCIC Dinner / Awards Meeting
- Thursday March 15th Attended O. C. Health Advisory Council Meeting
- Monday, March 19th – Committee and Regular Council Meeting

Upcoming Events

- Monday, March 20th – Merchants Meeting 8:00 am / Rayz
- Monday March 20th – Economic Team Meeting 7:00 pm/ Rayz
- Wednesday, March 21st- Ottawa County Safety Council 11:00 am / Camp Perry
- Monday, March 26th – NOMMA Dinner / Meeting 5:30 pm / Pemberville
- Monday, April 2nd – Next Council Meeting 7:00 pm

