

RECORD OF PROCEEDINGS

April 16, 2018

REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:13 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, and Mr. Koppinger, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis, and Fiscal Officer Julie Van Nest.
- Mayor Harsanje Sr. presented a Proclamation recognizing the month of May as Motorcycle Awareness Month.
- Mayor Harsanje Sr. asked for a motion to approve the minutes of the Council meeting on April 2nd, 2018.

Mr. St. Marie asked for a correction on a comma where a period should be.

Mr. Bittner made a motion to accept the minutes as amended, for the Regular Council meeting on April 2, 2018; seconded by Mr. Lewis. Roll call:

Yeah: Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Koppinger, and Mr. Huston
Nay:

Abstained:

Motion carried.

ENGINEER'S REPORT – Kevin Gladden – no report

ADMINISTRATOR'S / ZONING REPORT - Kevin Gladden – report attached

- Mr. Gladden mentioned he handed out information on conferences from the Ohio Municipal League. He stated the conference includes the series on legislative update, home rule, open records, public meetings, medical marijuana, public nuisances, economic development, and social media.
- Mr. Gladden noted he was working on an easement issue involving the Catholic Church on two allies that were to be closed in 2010. He stated Council approved closing the allies in 2010 but the paperwork was never submitted to the County Engineers Office for approval. Once the County completes the paperwork Mr. Gladden will take it to the Records office and the issue will be closed.
- Mr. Gladden informed Council for the next meeting he would be putting together a list of non-usable equipment to advertise on Gov. Deals. The list will include a Truck, and couple of lawnmowers etc. that are of no use. Mr. Gladden hopes to have Council open the list by a simple motion.
- Mr. Gladden stated he would be speaking to the Economic Development Committee on how to advertise and bid out Village Property that might be for sale.

RECORD OF PROCEEDINGS

FISCAL OFFICERS REPORT – Julie Van Nest

- Ms. Van Nest stated she gave Brent Huston Finance Chair, bills for review consisting of \$107,360.00 paid on April 6th and \$90,131.00 paid on April 10th.
- Ms. Van Nest reported she ^{Payroll and} paid Payroll withholding taxes on Friday the 13th of \$32,443.00.
- Ms. Van Nest gave Council February financial statements consisting of February Bank Reconciliation, Fund Summary Report, Revenue Summary Report, Payment Listings for the month, and Appropriations Status.
- Ms. Van Nest mentioned she was starting her second month of working with UAN and it was starting to come together but it was still a learning process. She stated she did not have March Financials done at this time but she was working on it.
- Ms. Van Nest presented Council with the Recommendation for Signature page. She asked the Finance Committee to sign and return it to her once they have reviewed all the Finance paperwork.
- Ms. Van Nest stated on Friday she had attended the Auditor of the State Public Records training in Tiffin, Ohio.

MAYORS REPORT – Ken Harsanje Sr. – report attached

- Mayor Harsanje Sr. mentioned the NOMMA meeting that had been postponed is now scheduled for May 30th in Pemberville at 5:30 pm.
- Mayor Harsanje Sr. thanked those who showed up to help hand out the levy flyers.
- Mr. Lewis asked about the meeting on April 17th at the Ory Park in Elmore. Mayor Harsanje Sr. commented it would be with O.D.O.T. to look at the location for the North Coast Island Bike Trail leaving Elmore and going across the river.
- Mayor Harsanje Sr. requested an Economic Development Committee meeting be scheduled on May 7th at 6:00 pm to discuss selling of Village properties.
- Mayor Harsanje Sr. also requested scheduling a Safety Committee meeting along with Streets & Sidewalk Committee on May 7th at 6:30 pm.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie – no report

STREETS & SIDEWALKS - Mr. Koppinger – no report

UTILITIES - Mr. Diebert – no written report

- Mr. Diebert stated the Village did shut off utilities for several residents for non-payment.

FINANCE/INSURANCE - Mr. Huston – no report

- Mr. Huston requested an Investment Committee meeting for May 7th at 6:50 pm.

RECORD OF PROCEEDINGS

SAFETY - Mr. Bittner

- Mr. Bittner provided Council with copies of minutes from the Allen/Clay Joint Fire Department meeting.

Mr. Bittner made a motion to hire Cody Calendine as a full time Genoa Police Officer; seconded by Mr. St. Marie. Questions:

- Ms. Van Nest asked what his rate of pay would be.
- Chief Weis stated they would need to look at the pay scale for the starting wage of full time Genoa Police Officer. He also reported he had a couple other applicants but his recommendation was to hire Cody Calendine due to his prior service and training.

Roll call:

Yeah: Mr. Bittner, Mr. St. Marie, Mr. Diebert, Mr. Huston, Mr. Lewis, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

- Mr. Lewis stated he received a questionnaire from the Ohio Gas Association referencing the United States Department of Transportation requiring information be put out by local public officials.
- Mr. Lewis asked if he could meet with Mr. Gladden so he could correctly answer the questions.

AD/HOC - Mr. Lewis

- Mr. Lewis stated AD/HOC held a meeting prior to Council where they discussed two requests for donations of funds, both are requests they receive every year and have funded. AD/HOC as a committee is recommending to make both these donations.

Mr. Lewis made a motion to donate \$2,500 to the Genoa Homecoming Committee; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Diebert, Mr. Koppinger, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

Mr. Lewis made a motion to donate \$250 to Joyful Connections of Ottawa County; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. St. Marie, Mr. Koppinger, and Mr. Huston.

Nay:

Abstained:

Motion carried.

PERSONNEL - Mr. Koppinger – no report.

QUESTIONS: Mayor Harsanje Sr. asked if anyone wished to address Council.

- Mr. Diebert inquired as to what the automotive repair cost of \$929.90 was for.

RECORD OF PROCEEDINGS

- Ms. Van Nest replied she did not have that information with her but she could let him know.
- Chief Weis stated it was for new tires for the Police cruiser.
- Mr. Diebert asked it if was due to wear or damage.
- Mayor Harsanje Sr. stated the next Council meeting would be May 7th and asked if there was any further business to be brought forward.
- Mr. Gladden replied yes, and mentioned there was a Public meeting prior to Council on zoning codes for fences and they have 30 to 40 days to have Mr. Ballenger present the Ordinances at which time Council can pass, modify, or turn down.
- Mr. Diebert asked if they would be grandfathering in any fences that may be up at this time and the answer was no.
- Mr. Lewis asked if Council could consider installing camera's in the park due to vandalism.
- There was a varied conversation on the park, vandalism, cameras and other solutions. It was decided to be referred to the Safety Committee for further discussion.

Mr. Lewis made a motion to Adjourn; seconded by Mr. Bittner. Roll call:

Yeah: Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. St.Marie, Mr. Koppinger, and Mr. Huston

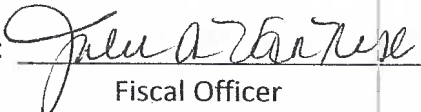

Nay:

Abstained:

Motion carried.

With no further business of the Council, Meeting adjourned at 7:49 pm.

Audio recording available.

ATTEST:  FISCAL OFFICER SIGNED:  MAYOR

APPROVED: 5-7-18

Mayor's Report

- 6:30 pm Council of the Whole- meet/interview candidates for full-time and part-time Police Officers.
- 6:45 pm AD-HOC meeting
- 7:00 pm Public hearing to discuss changing the text of the planning and zoning code on fences.

*** Regular Council Meeting to immediately follow Public Hearing.**

- Monday, April 3rd – Attended Genoa Merchants Meeting
- Thursday, April 5th – Attended Genoa Chamber Meeting
- Thursday April 12th – State of Ohio Gaming Rules Seminar

Upcoming Meetings / Events

- Tuesday April 17th – Genoa Merchants Meeting / Rayz 8:00 am
- Tuesday April 17th. North Coast Inland Trail Meeting / Elmore 1:00 pm
- Wednesday April 18th – Ottawa county Safety Council Breakfast/Awards Mtg. at CIC/8:30 am
- Wednesday April 18th – Town hall informational meetings for Police Levy 1:00 & 6:00 pm
- Thursday April 19th – Cost Allocation Analysis –Dispatch Services and Radio System Meeting / O.C. Emergency OPS center 4:00 pm
- Friday April 20th – Arbor Day Ceremony at Genoa Elementary 2:00pm
- Friday April 27th – Arbor Day Ceremony at Genoa Park 6:00 pm
- Wednesday April 25th. – Village Plants 10 trees at various locations.
- Tuesday May 1st. – Genoa Merchants Meeting / R Café 8:00 am
- Wednesday May 2nd. – Ottawa County Senior Day / Camp Perry 10:00 am
- Thursday May 3rd. – Genoa chamber Meeting / Rayz 7:30 am

*** Monday May 7th. – Next Council Meeting**

Administrators Report: April 16th, 2018

- Working with Mark Messa of the Ottawa County Regional Planning on a 2018 CDBG block grant for Town Hall to help subsidize the State Grant to finish all of the work needed done.
- Working on easement issue with the Catholic Church. Alley was petitioned to be vacated and have legislation, but it appears it was never recorded. Will meet with Records Office to see what steps we need to take to get this done. Ordinance was from previous Administration in 2010.
- Met with Brian Ballenger to go over some questions concerning the following.
 1. Catholic Church Alley to make sure the paper work was correct to record at the County.
 2. Utility shut-off for a medical note from a doctor.
 3. Listing non-usable equipment on Gov. Deals.
 4. How to list Village property that might be for sale.
 5. New letter from Caligula LLC about right of way property out front and the responsibility of who maintains it.
- Met with the Bryer Company a got a quote of \$900.00 to paint front of Gordon Building.

Public Works Report: April 16th, 2018

- Working on converting decorative street lights along Main St. from 8th St. north. Replacing with LED bulbs.
- First round of mowing done. Just Town Hall and Business District left. All ballfields are mowed and leaves removed around fences.
- Built two more electric boxes for Homecoming to help distribute some of the load within the grounds.