

# RECORD OF PROCEEDINGS

November 19, 2018

## REGULAR MEETING

- Mayor Harsanje, Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Lewis, and Mr. Koppinger.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Genoa Police Chief Brad Weis and Fiscal Officer Julie Van Nest.
- Mr. Diebert made a motion to table the approval of the minutes from the November 5, 2018 regular Council meeting; seconded by Mr. Koppinger.

**Yeah:** Mr. Diebert, Mr. Koppinger, Mr. St. Marie, Mr. Huston, Mr. Lewis, and Mr. Bittner.

**Nay:**

**Abstained:**

**Motion carried**

### ENGINEER'S REPORT – Kevin Gladden -no report

- Mayor Harsanje Sr. inquired whether the Village was looking to hire a different Engineering company and Mr. Gladden stated yes, we will except request for proposals after the first of the year.

### ADMINISTRATORS REPORT – Kevin Gladden

- Mr. Gladden informed Council that the City of Oregon is proposing to raise water and sewer rates to its customers, if passed the rate will increase over the next three years by 15%, 10%, and 10%. Mr. Gladden clarified this doesn't mean bills will go up 15%, 10%, and 10%. It means he will have to figure out the percentage on our (the Village) charged rate (per cubic ft.) from Oregon. This overall amount will be used to figure out the increase that may need to be passed on to the customer. If this happens and the Village brings in legislation with a Utility recommendation it will need to be done quickly.
- Mr. Gladden thanked Beth St. John for figuring out and helping to install the set-up for a point to point connection to the Yard Waste gate. The connection provides access to program the Yard Waste cards and relieves Mr. Gladden from having to manually connect a laptop on site to update information. The point to point also provides two ports which can be used for cameras in the future if desired.
- Mr. Gladden mentioned leaf pick up has been going very well and has allowed Public Works to get ahead on Christmas Decoration. Town Hall is also in the process of being decorated by some of the staff at the Administration Office for the Holiday Parade and visiting Santa.
- Mr. Gladden informed Council that generally he reviews the minutes to help with the correction needed, and in defense it's not always easy to hear clearly what is being said on the recordings.

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- Mayor Harsanje Sr. asked about getting a quote to update the sound system at Town Hall and Mr. Gladden stated he had already done so and the quote was around \$16,000 dollars. Mayor Harsanje Sr. wants to look into other option for replacement.

## FISCAL OFFICERS REPORT – Julie Van Nest

- Ms. Van Nest paid invoices in the amount of \$1,592.00 on November 7<sup>th</sup>, \$119,623.00 on November 13<sup>th</sup>, and \$448.00 on November 15<sup>th</sup>, 2018.
- Payroll and withholding taxes of \$33,790.00 were paid on November 9, 2018.
- Ms. Van Nest gave Council, Mayor, and the Village Administrator the September 2018 financial statements and reports, consisting of the Bank Reconciliation, Year to date Appropriation Status, Year to date Revenue Status, Year to date Fund Status, and Check payment for the month, Bank statements from First Federal, Huntington, STAR Ohio, and Genoa Bank.
- Ms. Van Nest informed Council that she is still working with the Auditors. The Auditors had required a few more items that she provided for them.
- Finance Committee discussed an Ordinance to increase Appropriations due to Grants and Loans expenses. Ms. Van Nest stated she will have that information ready for the next meeting.
- MAYORS REPORT – Ken Harsanje Sr. – report attached
- Mayor Harsanje Sr. thanked Public Works for the good job on the roads when it was slippery and the leaf pickup in the Village.

## COMMITTEE REPORTS

### ECONOMIC DEVELOPMENT – Mr. St. Marie

- Mr. St. Marie informed Council they held an Economic Development Committee meeting at 6:30. Mr. Kusian who is a bidder on the property attended the meeting and showed the committee old plans from the past.
- A Village resident also attended to voice his concerns about it becoming rental property and discuss his plans to turn it into Condo's.
- The Committee favored awarding the bid to Mr. Kusian but with concern that he could not promise it would not become rentals later on.
- Mr. St. Marie inquired whether there was anything they could do to prevent the property from becoming rentals, either through verbiage in the contract or zoning. Some discussion went on about their options and Council decided to hold off on making a decision until they could look into it further.

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## STREETS & SIDEWALKS – Mr. Koppinger - no report

- Mr. Koppinger reminded Council of the scheduled Streets and Sidewalks Committee meeting on December 3<sup>rd</sup> at 6:30 pm.
- Mr. Koppinger informed Council that he met with Mr. Gladden to discuss areas of improvement in streets and sidewalks, bridges and alley ways. Those issues will be discussed at the next Council meeting, including putting up certain signs and issues with the property at 606 Superior.

## UTILITIES - Mr. Diebert – no report

## FINANCE/INSURANCE - Mr. Huston – no report

- Mr. Huston stated they held a Finance Committee meeting prior to the Council meeting where they discussed Medical Insurance. The decision was made to stay with the present Insurance Company and coverage. They also reviewed Appropriations for the next year and raising Temporary Appropriations and the need to have a carry-over from one year to the next.

## SAFETY - Mr. Bittner / Chief Weis

- Mr. Bittner presented Council with the latest ACJFD report.
- Chief Weis informed Council that one of their part time Patrolman gave his two week notice and will be leaving December 1<sup>st</sup> and a newly hired patrolman will be ready to begin the same day.

## AD-HOC – Mr. Lewis – no report

## PERSONNEL - Mr. Koppinger – no report

- Mayor Harsanje Sr. asked if anyone wished to address Council.

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### ORDINANCE 27-2018

**AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE VILLAGE OF GENOA, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019; ( SECOND READING BY MR. DIEBERT)**

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### ORDINANCE 29-2018

**AN ORDINANCE AMENDING SECTION 531.06 REMOVAL OF WEEDS: NOTICE; COSTS OF THE CODIFIED ORDINANCE'S OF THE VILLAGE OF GENOA. (TABLED UNTIL NEXT COUNCIL MEETING FOR FURTHER REVIEW)**

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### ORDINANCE 30-2018

**AN ORDINANCE AMENDING, ORDINANCE NUMBER 81-01 SECTION 531.06 REMOVAL OF WEEDS; AND COSTS. (TABLED UNTIL NEXT COUNCIL MEETING FOR FURTHER REVIEW)**

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Mr. Lewis made a motion to table Ordinance 29-2018 and Ordinance 30-2018 until Mr. Ballenger and Mr. Gladden can review and combine the two; seconded by Mr. Bittner.  
Roll call:

**Yeah:** Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. Koppinger, and St. Marie.  
**Nay:**  
**Motion carried.**

Mr. Diebert made a motion to adjourn; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Koppinger, and St. Marie.  
**Nay:**  
**Motion carried.**

With no further business of the Council, Meeting adjourned at 7:30 pm.

Audio recording available.

ATTEST: *Jana Vantus* SIGNED: *Ken Harvath*  
Fiscal Officer Mayor

APPROVED: 12-3-18

## Mayor's Report

Monday, Dec. 3<sup>rd</sup>

6:30 pm Streets and Sidewalks Committee Meeting

7:00 pm Regular Council Meeting

- Tuesday, November 20<sup>th</sup> – Attended Genoa Merchants Meeting
- Wednesday, November 21<sup>st</sup> – Attended Ottawa County Safety Council Meeting
- Sunday November 25<sup>th</sup> – Attended 2<sup>nd</sup> Annual Holiday Parade / Tree Lighting / Santa's Wonderland
- Tuesday, November 27<sup>th</sup> – Rang Bell for Salvation Army at Millers (Thank you all for Volunteering to Ring the Bell)
- Thursday November 29<sup>th</sup> – Kevin and I, taught a "REACH" Program to a Genoa 4<sup>th</sup> Grade Class.

### UPCOMING MEETINGS AND EVENTS

- Tuesday, December 4<sup>th</sup> – Genoa Merchant Meeting / Rayz 8:00 am
- Sunday December 9<sup>th</sup> – Judging of Village Home and Business Lighted Decorations 6:00 pm
- Thursday, December 13<sup>th</sup> – Village Luncheon 11:30 am-1 pm / Genoa Fire Hall
- Monday December 17<sup>th</sup> – Next Regular Council Meeting 7pm

