

# RECORD OF PROCEEDINGS

December 17, 2018

## REGULAR MEETING

- Mayor Harsanje Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Lewis, and Mr. Koppinger.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, and Genoa Police Chief Brad Weis, Fiscal Officer Julie Van Nest was absent.
- Mr. Diebert made a motion to approve the minutes as amended from the December 3, 2018 regular Council meetings; seconded by Mr. Koppinger.

**Yeah:** Mr. Diebert, Mr. Koppinger, Mr. Lewis, Mr. Bittner, Mr. Huston, and Mr. St. Marie.

**Nay:**

**Abstained:**

**Motion carried**

### ENGINEER'S REPORT – Kevin Gladden

- Mr. Gladden met with Rich Hertzfeld from CT Consultants on the asset management plan. He will also meet with Mr. Hertzfeld on Tuesday to go over water atlases, also to age all water lines and figure out areas of improvement. CT Consultants were asked to put together a proposal for the Town Hall elevator. This is needed to obtain the funds for the Community Block Grant.
- Mr. Lewis asked Mr. Gladden if the Village was still under contract with Poggemeyer, and if we had any obligation with them on the NCIT. Mr. Gladden answered yes, we are under contact still, but no we do not have any financial obligations to them concerning the NCIT.

### ADMINISTRATORS REPORT – Kevin Gladden

- Public Works addressed a water leak in the alley behind Sigler and Sieving Inc.
- Mr. Gladden stated they were performing truck maintenance to address any problems or issues before it snows.
- Mike Thomas is in the process of servicing all of the mowers before they are put away for the winter.
- Mr. Gladden met with Paul Roman, the Service Director for Oregon, concerning the increased water rates for the Village. The rate for Oregon is 15/10/10, but overall the bulk rate is about 47% which will be tiered. A typical monthly bill is about \$21,000 for December with the increase it will be about \$24,000, leaving a \$3,700 dollar increase for this billing.
- Mr. Gladden asked Mr. Diebert to schedule a utilities meeting as soon as possible.

# RECORD OF PROCEEDINGS

## FISCAL OFFICERS REPORT – Brent Huston

- Ms. Van Nest paid invoices in the amount of \$53,016.23 on December 10<sup>th</sup>, 2018
- Payroll and withholding taxes of \$56,429.96 were paid on December 7<sup>th</sup>, 2018.
- Ms. Van Nest submitted to Council, the Mayor, and the Village Administrator the October 2018 financial statements and reports, consisting of the Bank Reconciliation, Year to date Appropriation Status as of 12/14/18, Year to date Revenue Status, Year to date Fund Status for October, Outstanding payment Listings, and Bank statements from First Federal, Huntington, STAR Ohio, and Genoa Bank.

## MAYORS REPORT – Ken Harsanje Sr. – report attached

- Mayor Harsanje Sr. stated the next Council meeting will be January 7<sup>th</sup>, 2019.
- Mayor Harsanje Sr. asked Mr. Bergman to give an update from the Trustee's meeting. Mr. Bergman informed Council that Drug Mart attended the meeting and offered a 50% 10 year tax abatement which they would apply for in January. Mr. Bergman asked Drug Mart if they were planning on a strip mall and their response was, they were not.
- Mr. Bergman also stated that Terry Mitchell, Clay Township Police Chief, had declined a renewal of his contract that expires December 31<sup>st</sup>, 2018. He stated Mr. Mitchell was not retiring immediately and will be an at will employee, he discussed at length helping to prepare for his replacement and transition.

## COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie – no report

STREETS & SIDEWALKS – Mr. Koppinger

- Mr. Koppinger stated they had a reasonable resolution for the issue at 606 Superior Street, pertaining to residents parking in front of their homes based on need.

UTILITIES - Mr. Diebert

- Mr. Diebert stated they had scheduled a Utilities meeting on January 7<sup>th</sup>, 2019 at 6:30 pm.

FINANCE/INSURANCE - Mr. Huston

SAFETY - Mr. Bittner / Chief Weis

- Mr. Bittner presented Council with the latest ACJFD Minutes.
- Chief Weis stated part time Patrolman Cody Calendine turned in resignation.

# RECORD OF PROCEEDINGS

## AD-HOC – Mr. Lewis

- Mr. Lewis stated he had received a request from the Light House Sober Living in Port Clinton.
- Mr. Lewis made a motion to approve a donation of \$200.00 to Light House Sober Living; seconded by Mr. Bittner.

**Yeah:** Mr. Lewis, Mr. Bittner, Mr. Diebert, Mr. Koppinger, Mr. Huston, and Mr. St.Marie.

**Nay:**

**Abstained:**

**Motion carried**

## PERSONNEL - Mr. Koppinger – no report

---

### ORDINANCE 31-2018

**AN ORDINANCE AMENDING SECTION 531.06 REMOVAL OF WEEDS: NOTICE; COSTS OF THE CODIFIED ORDINANCE'S OF THE VILLAGE OF GENOA. (SECOND READING)**

---

### ORDINANCE 33-2018

**AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TWO THOUSAND SEVEN HUNDRED FIFTY SIX DOLLARS (\$2,756.00), FROM WATER FUND (5101), THE SEWER FUND (5201), AND THE ELECTRIC FUND (5301), INTO THE EQUIPMENT DEBT FUND (3401) AND DECLARING AN EMERGENCY.**

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance 33-2018 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. Koppinger, and Mr. St.Marie.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Diebert made a motion to pass Ordinance 33-2018 as an emergency measure; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Koppinger.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Diebert made a motion to adopt Ordinance 33-2018; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Koppinger.

**Nay:**

**Abstained:**

**Motion carried.**

# RECORD OF PROCEEDINGS

## ORDINANCE 34-2018

ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF GENOA, OHIO AND DECLARING AN EMERGENCY.

Mr. Koppinger made a motion that the rule requiring three distinct readings for Ordinance 34-2018 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Koppinger, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Huston.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Koppinger made a motion to pass Ordinance 34-2018 as an emergency measure; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Koppinger, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Huston.

**Nay:**

**Abstained:**

**Motion carried.**

Mr. Koppinger made a motion to adopt Ordinance 34-2018; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Koppinger, Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. St.Marie.

**Nay:**

**Abstained:**

**Motion carried.**

**Mayor Harsanje Sr. asked if anyone wished to address Council.**

Mr. Bittner made a motion to adjourn; seconded by Mr. Koppinger. Roll call:


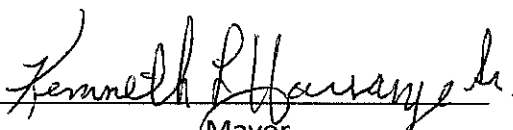
**Yeah:** Mr. Bittner, Mr. Koppinger, Mr. Diebert, Mr. Huston, Mr. Lewis, and St. Marie.

**Nay:**

**Motion carried.**

With no further business of the Council, Meeting adjourned at 7:26 pm.

Audio recording available.

ATTEST:  SIGNED:   
Fiscal Officer Mayor

APPROVED: 1-7-19