

RECORD OF PROCEEDINGS

January 22, 2019 REGULAR MEETING

- Mayor Harsanje Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Lewis, and Mr. Koppinger.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Fiscal Officer Julie Van Nest, and Genoa Police Chief Brad Weis.

Mr. Diebert made a motion to approve the minutes from the January 7, 2019 regular Council Meetings; seconded by Mr. Koppinger.

Yeah: Mr. Diebert, Mr. Koppinger, Mr. St. Marie, Mr. Lewis, Mr. Huston, and Mr. Bittner.

Nay:

Motion carried

MAYOR'S REPORT – Ken Harsanje Sr. – Report attached

- Mayor Harsanje Sr. informed Council that Sargent Mocniak's father passed away on Sunday and they would be sending something from the Village.
- Mayor Harsanje Sr. thanked Mr. Gladden and the Public Works crew for plowing and keeping the roads cleared over the weekend.

ENGINEER'S REPORT – Kevin Gladden

- Mr. Gladden stated he has scheduled a meeting with C.T. Consultants on Thursday for the elevator project.

ADMINISTRATORS REPORT – Kevin Gladden

- Mr. Gladden reported Public Works did a great job dealing with the snow storm over the weekend. He mentioned he met with Chief Weis the day before and they had decided to declare a snow emergency.
- The Village was pro-active by posting the snow emergency via Social Media (Facebook) prior to the snow storm which helped tremendously.
- Mr. Gladden asked Chief Weis to Thank Patrolmen Miller and Patrolmen Garcia for the great job they did in getting people to move their vehicles.
- Mr. Gladden mentioned the Village was getting brine from Allen Township which has Calcium Nitrate added to it. The brine is supposed to drop the temperature down 15 degrees. The Village has sprayed the roads with it and will evaluate how well it works after the next snow fall.

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FISCAL OFFICERS REPORT – Julie Van Nest

- Mr. Huston is reviewing paid invoices in the amount of \$111,020.66 from January 1st to January 17th, 2019.
- Payroll and withholding taxes of \$38,884.55 were paid on January 18th, 2019.
- Ms. Van Nest gave Council, Mayor, and the Village Administrator the November, 2019 financial statements and reports, consisting of the Bank Statements for Genoa, Huntington, First Federal, and Star Ohio. The Fund Summary, Revenue summary, Appropriation Summary, November Year to date Fund Status, and Payment listing.
- Ms. Van Nest stated she was Reconciling all 2018 Withholding Taxes, closing 2018/Beginning 2019
- Ms. Van Nest mentioned she has started to receive Municipal Income Tax payments through Ohio Business Gateway.
- Ms. Van Nest is working on an Ordinance having the Fiscal Officer to create three new Funds, the Police Forfeiture Fund, Police Donations Fund, and Unclaimed Monies Fund.
- Ms. Van Nest handed out W-2's to Council members, Mayor and the Village solicitor prior to the Council Meeting.
- Ms. Van Nest informed Council that all members should have received copies of the 2016/2017 Audit from the auditor of the State via email.
- Ms. Van Nest reported she will be working on Permanent Appropriations in February for the 1st Council meeting in March.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie – no report

STREETS & SIDEWALKS – Mr. Koppinger – no report

UTILITIES - Mr. Diebert – submitted a written report to Council.

- Mr. Diebert stated besides the Ordinance that they needed to pass tonight he had no other business.
- Mr. Huston brought up the subject of addressing the possibility of emailing Utility bills to help save on the cost of postage. There was a brief discussion on doing so.
- Mr. Diebert scheduled a Utilities meeting for February 4th at 6:30 pm. to discuss the process that may be required in emailing utility bills.

FINANCE/INSURANCE - Mr. Huston – no report

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SAFETY - Mr. Bittner / Chief Weis

- Mr. Bittner presented Council with the latest Regional Planning Commission Minutes, as well as the latest ACJFD Report.

AD-HOC – Mr. Lewis

- Mr. Lewis stated he had received a Thank You from Light House Sober Living for the donation that the Village made to them.

PERSONNEL - Mr. Koppinger – no report

ORDINANCE 02-2019

ORDINANCE ADOPTING A POLICY FOR BLANKET CERTIFICATES PURSUANT TO, AND IN CONJUNCTION WITH, ORC 5705-41 (D) THAT SUCH CERTIFICATES NOT EXCEEDING \$50,000 AGAINST ANY SPECIFIC LINE ITEM ACCOUNT MUST NOT EXTEND BEYOND THE END OF THE CURRENT FISCAL YEAR FOR THE VILLAGE OF GENOA, AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #02-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

- Mr. Lewis asked what the reason was for a blanket Purchase Order. Mr. Gladden and Ms. Van Nest explained it cut down on paperwork when purchasing from certain companies that the Village used regularly. Also explaining anything over \$50,000 would be required to be bid out.

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St.Marie, Mr. Koppinger, and Mr. Lewis.

Nay:

Abstained:

Motion carried.

Mr. Huston made a motion to pass Ordinance #02-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

Mr. Huston made a motion to adopt Ordinance #02-2019; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, Mr. St. Marie, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

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ORDINANCE 03-2019

ORDINANCE ESTABLISHING CURRENT WATER RATES AND TAP IN FEES FOR THE VILLAGE OF GENOA AND AMENDING ORDINANCE NO. 25-11; AND WATER METER COSTS TO REFLECT CURRENT PRICING AND CONDITIONS; AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #03-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston Mr. Bittner, Mr. St.Marie, Mr. Koppinger, and Mr. Lewis.
Nay:
Abstained:
Motion carried.

Mr. Diebert made a motion to pass Ordinance #03-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, Mr. St.Marie, and Mr. Koppinger.
Nay:
Abstained:
Motion carried.

Mr. Diebert, made a motion to adopt Ordinance #03-2019; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. St. Marie, and Mr. Koppinger.
Nay:
Abstained:
Motion carried.

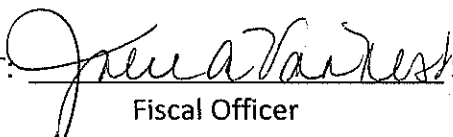
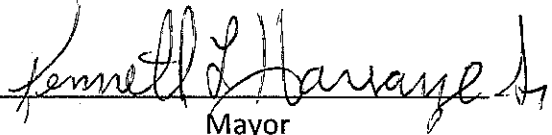
Mayor Harsanje Sr. asked if anyone wished to address Council.

Mr. Diebert made a motion to adjourn; seconded by Mr. Koppinger. Roll call:

Yeah: Mr. Diebert, Mr. Koppinger, Mr. Bittner, Mr. Huston, Mr. Lewis, and St. Marie.
Nay:
Motion carried.

With no further business of the Council, Meeting adjourned at 7:18 pm.

Audio recording available.

ATTEST:  FISCAL OFFICER SIGNED:  MAYOR

APPROVED: 2 - 4 - 19