

# RECORD OF PROCEEDINGS

## February 19, 2019 REGULAR MEETING

- Mayor Harsanje Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Koppinger, and Mr. St. Marie.

Mr. Diebert made a motion to excuse Mr. Huston due to personal reasons; seconded by Mr. Koppinger.

**Yeah:** Mr. Diebert, Mr. Koppinger, Mr. Lewis, Mr. Bittner, and Mr. St. Marie.

**Nay:**

**Motion carried**

- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Fiscal Officer Julie Van Nest, and Genoa Police Chief Brad Weis.
- Mayor Harsanje Sr. asked for approval of the minutes from the regular Council meeting on February 4, 2019.

Mr. Diebert made a motion to approve the minutes from the February 4, 2019 regular Council Meeting; seconded by Mr. Koppinger.

**Yeah:** Mr. Diebert, Mr. Koppinger, Mr. St. Marie, and Mr. Bittner.

**Nay:**

**Motion carried**

**Abstained:** Mr. Lewis, due to being out of town.

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## **ENGINEER'S REPORT** – Kevin Gladden

Mr. Gladden stated he had met with Mr. Hertzfeld from C.T. Consultants about the elevator project. They will take the lead and stay in contact with Mr. Messa from Regional Planning who will be doing the CDBG (\$50,000 grant for the elevator) biddings, bid openings, and hiring of contractors.

- Mr. Gladden will meet with C.T. Consultants the first week of March on street paving for this year, as well as sending out request for qualifications for engineering firms.
- Mr. Gladden stated the Village will also be sending out requests for IT proposals the first week of March.

## **ADMINISTRATORS REPORT** – Kevin Gladden

- Mr. Gladden presented Council with invitations to the Ottawa Co. Commissioners Meet and Greet welcoming the new Senator for Ohio's District II, which is scheduled for Monday March 4<sup>th</sup> from 5 to 7 pm at Schedel Gardens in Elmore.
- The Mayor and Mr. Gladden will attend the meet and greet on Monday at 5pm before the next Council meeting.

## **FISCAL OFFICERS REPORT** – Julie Van Nest

- Mr. Diebert is reviewing paid invoices in the amount of \$66,239.65 from February 13, 2019.
- Payroll and withholding taxes of \$35,210.46 were paid on February 15, 2019.
- Ms. Van Nest submitted to Council, the Mayor, and the Village Administrator the December 2018 financial statements and reports, consisting of the Bank Reconciliation, Year to date Appropriation Status , Year to date Revenue Status, Year to date Fund Status , Outstanding payments, December payment list, and Bank statements from First Federal, Huntington, STAR Ohio, and Genoa Bank.
- Ms. Van Nest reminded Council that the W-4 forms given to them at the last Council meeting were due to be returned to her.

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- Mr. Diebert had concerns when looking at the IT billing about the fact that past employees were still listed as users and that it may need to be addressed and cleaned up. Ms. Van Nest stated she will check on this.

## MAYOR'S REPORT – Ken Harsanje Sr. – Report attached

- Mayor Harsanje Sr. informed Council he had performed his 7<sup>th</sup> wedding with Jack and Linda Bush.
- Mayor Harsanje reminded Council about the OCIC awards dinner on March 13<sup>th</sup> 2019.
- Mr. Koppinger asked Mayor Harsanje Sr. about a meeting on the 21<sup>st</sup> to discuss possible new business in the area, the Mayor responded by saying the possible new business was actually going to be in Clay Township across from the old Star and Lil's and was not in the Village.
- Mr. Koppinger asked about an OCIC meeting on the 25<sup>th</sup> and Mayor Harsanje Sr. stated that was a meeting about Davis Besse and how it will affect other counties.

## COMMITTEE REPORTS

### ECONOMIC DEVELOPMENT – Mr. St. Marie – no report

- Mr. St. Marie wanted to publicly thank the Genoa Police department for responding quickly to an incident over the weekend.

### STREETS & SIDEWALKS – Mr. Koppinger – no report

### UTILITIES - Mr. Diebert

- Mr. Diebert presented Council with minutes from the last Utilities meeting and stated once they are signed he will give the minutes to Ms. Van Nest.
- Mr. Diebert stated that a date for the next meeting had not been set yet as they are waiting for information on electronic payments and invoicing.
- Mayor Harsanje Sr. informed Council that Ms. Van Nest will speak to a 4<sup>th</sup> grade class on utility bills and paying them.

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## FINANCE/INSURANCE - Mr. Huston – no report

- Mr. Diebert mentioned that he and Mr. Huston discussed having an off cycle meeting before making the final reading of Appropriations, and he feels Mr. Huston may have something on it at the next meeting.

## SAFETY - Mr. Bittner / Chief Weis

- Mr. Bittner stated they had held a Safety meeting prior to Council to discuss the hiring of a full time and part time Police Officer, Robert Miller and Jacob Schweifert.

Mr. Bittner made a motion to hire Robert Miller as full time, and Jacob Schweifert as part time Police Officers contingent on passing the requirements set by the Village; seconded by Mr. Lewis. Roll call:

**Yeah:** Mr. Bittner, Mr. Lewis, Mr. Diebert, Mr. Koppinger, and Mr. St. Marie.

**Nay:**

**Motion carried.**

- Mr. Diebert asked if they hired two more Officers would they be staying within the number of Officers the Village had agreed upon. Chief Weis replied yes.
- Mr. Bittner informed Council about the Safety Committee's discussion on offering a career enhancement program to Genoa Police Officers who complete a degree. The idea is to pay monthly the Officer completing their Associates Degree \$50.00, a Bachelor's Degree \$100.00 dollars, and a Master's Degree \$ 150.00.
- Mr. Bittner presented Council with minutes from the ACJFD reorganizational meeting.

## AD-HOC – Mr. Lewis

- Mr. Lewis informed Council they had received a thank you letter from the Ottawa County Community Foundation for the donation the Village made to them.
- Mr. Lewis stated Council received information from the Ottawa County Active Transportation Group on a plan to have the bike paths under their group which means they will be asking for funding and looking to establish a park board.
- Mr. Lewis mentioned he hoped Council would continue to support the Bike Trails through Ottawa County Active Transportation.

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- Mr. Gladden stated he hopes the Active Transportation Group “will” support the North Coast Inland Trail before moving forward on other projects. He informed Council of the future maintenance costs the Village will have which includes covering for Clay Township, as they did not participate. So if they put together a Park District, the first need is to realize they have some responsibility of the North Coast Inland Trail. Just as they do in Sandusky County.

PERSONNEL - Mr. Koppinger – no report

**Mayor Harsanje Sr. asked if anyone wished to address Council.**

Mr. Tom Bergman commented, as a member of the Active Transportation Group he supports Mr. Gladden in the need to address the North Coast Inland Trail first.

- Mr. Lewis mentioned if anyone knew of a good candidate for the Park District to please let him know.
- Mr. Koppinger asked for a Streets and Sidewalk Committee meeting @ 6:45 before the next Council Meeting on March 4<sup>th</sup>.

**Mayor Harsanje Sr. reminded Council of the next meeting will be March 4th.**

Mr. Koppinger made a motion to adjourn; seconded by Mr. Diebert. Roll call:

**Yeah:** Mr. Koppinger, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. St. Marie.


**Nay:**

**Motion carried.**

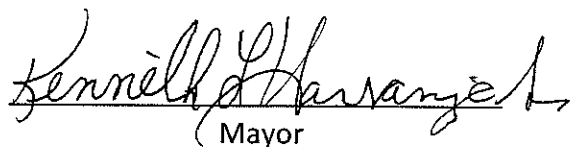
With no further business of the Council, Meeting adjourned at 7:22 pm.

Audio recording available.

ATTEST:

  
Fiscal Officer

SIGNED:

  
Mayor

APPROVED: \_\_\_\_\_

3-4-19

