

RECORD OF PROCEEDINGS

June 3, 2019 REGULAR MEETING

- Mayor Ken Harsanje Sr. called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Harsanje Sr. then asked for the roll call:
- Council members in attendance included, Mr. Bittner, Mr. Diebert, Mr. Lewis, Mr. Huston, Mr. Koppinger, and Mr. St. Marie.
- Also in attendance were Village Solicitor Brian Ballenger, Administrator Kevin Gladden, Fiscal Officer Julie Van Nest, and Genoa Police Chief Brad Weis.
- Mayor Harsanje Sr. asked for approval of the minutes from the regular Council meeting on May 6, 2019.
- Mr. Diebert made a correction on page 2 by replacing a period with a comma to read \$8,000 and adding the word approximately before the amount \$619,000 CD on page 3.

Mr. Diebert made a motion to approve the minutes as amended from the May 6, 2019 Regular Council Meeting; seconded by Mr. Koppinger.

Yeah: Mr. Diebert, Mr. Koppinger, Mr. Lewis, Mr. Bittner, Mr. Huston, and Mr. St. Marie.

Nay:

Abstained:

Motion carried

FISCAL OFFICERS REPORT – Julie Van Nest

- Mr. Huston is reviewing invoices paid on, May 10, 2019 in the amount of \$75,220.18, May 17, 2019 in the amount of \$30,458.43.
- Payroll and withholding taxes of \$33,178.75 were paid on May 10, 2019.

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- Council was given the March 2019 financial statements consisting of bank statements from Genoa Bank, Huntington Bank, First Federal Bank, and Star Ohio Bank. Council also received bank reconciliations and outstanding payment listings, the Year to Date Appropriations Status, Year to Date Revenue Status, Year to Date Fund Status, and Payment listings.
- Ms. Van Nest informed Council that Governor DeWine and the Bureau of Workers Compensation are prepared to send funds to employers with strong returns on agency investments. This means the Village should receive about 75% of the premium paid into Worker Compensation 2017. She also stated the Village was saving on premiums due to our good safety record.

ENGINEER'S REPORT – Kevin Gladden – report attached

ADMINISTRATORS REPORT – Kevin Gladden – report attached

MAYOR'S REPORT – Ken Harsanje Sr. – report attached

- Mr. Huston asked if there was any information on Drug Mart.
- Mr. Gladden stated he received an email from the project Engineer requesting a survey on the utility lines, but the CRA has not been settled with the Township as of yet. Drug Mart would get water and sewer from the Village, but are outside the Village limits for electric. Toledo Edison could asked the Village to service their electric.
- Mayor Harsanje Sr. stated he has ask the Chief Weis to start giving him a report on the number of calls they have responded to.
- Chief Weis reported to Mayor Harsanje Sr. they had 110 calls for the month of April, 33 of which were assisting the fire department on emergency runs. Three calls were automobile accidents, one domestic dispute, and one they were investigating an internal theft of \$ 500,000 dollars which was suspended due to the suspect was found dead in their home.

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- Mayor Harsanje Sr. reported the camera system for inside and outside security has been installed.
- Mayor Harsanje Sr. informed Council part time officer Allen Rombkowski will be working through Homecoming and then will resign.
- The Mayor reported the Genoa Police Department would like to hire Matthew Moreland as a part-time officer.

Mayor Harsanje Sr. made a motion to hire Matthew Moreland as a part-time Officer.

Mr. Diebert made a motion to table the hiring of Mr. Moreland until further discussion; seconded by Mr. Koppinger.

Yeah: Mr. Diebert, Mr. Koppinger, Mr. Lewis, Mr. Bittner, Mr. Huston, and Mr. St. Marie.

Nay:

Abstained:

Motion carried

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT – Mr. St. Marie

- Mr. St. Marie reported they held an Economic Development Committee meeting to discuss two Village properties they would like to either sell or exchange for different properties held by Genoa Bank.

Mr. St. Marie made a motion to allow the Village Administrator to enter into a real estate exchange agreement with Genoa Bank; seconded by Mr. Huston.

Yeah: Mr. St. Marie, Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. Koppinger, and Mr. Bittner.

Nay:

Abstained:

Motion carried

STREETS & SIDEWALKS – Mr. Koppinger – no report

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UTILITIES - Mr. Diebert

- Mr. Diebert stated they held a Utilities committee meeting prior Council to discuss EPA changes and mandates that will be coming.
- Mr. Diebert explained due to the need to meet the new phosphorus level standards the Village may need to install a more mechanical filtering system, which in turn will offset the cost of the chemicals we now use.

FINANCE/INSURANCE - Mr. Huston

- Mr. Huston stated they held a Finance Committee meeting prior to Council meeting to discuss putting a park levy back on the ballot.
- Mr. Huston informed Council they will need Ms. Van Nest to send out bid notices on a CD the Village has with Hunting Bank for approximately \$860,000.00 at 2.25% which will mature in July.
- Mr. Huston stated he will set up a Finance Committee Meeting in the beginning of July to go over and discuss the CD.
- Mr. Lewis gave Council a copy of the Finance Committee meeting minutes from the last meeting.

SAFETY - Mr. Bittner

- Mr. Bittner provided Council with the minutes from the last ACJFD meeting.

AD-HOC – Mr. Lewis – no report

PERSONNEL - Mr. Koppinger – no report

Mayor Harsanje Sr. asked if anyone would like to address Council.

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ORDINANCE 14-2019

AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO TRANSFER TWO THOUSAND SEVEN HUNDRED FIFTY SIX DOLLARS (\$2,756.00), FROM WATER FUND (5101), THE SEWER FUND (5201), AND THE ELECTRIC FUND (5301), INTO THE EQUIPMENT DEBT FUND (3401) AND DECLARING AN EMERGENCY.

Mr. Diebert made a motion that the rule requiring three distinct readings for Ordinance #14-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, Mr. Koppinger, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

Mr. Diebert made a motion to pass Ordinance #14-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Lewis, St. Marie, Mr. Bittner, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

Mr. Diebert made a motion to adopt Ordinance #14-2019; seconded by Mr. Huston. Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. St. Marie, Mr. Koppinger, Mr. Lewis, and Mr. Bittner.

Nay:

Abstained:

Motion carried.

RECORD OF PROCEEDINGS

ORDINANCE 15-2019

ORDINANCE DIRECTING THE FISCAL OFFICER TO REQUEST THE AUDITOR OF STATE TO APPROVE THE ESTABLISHMENT OF FUND FOR DONATIONS TO THE VILLAGE OF GENOA POLICE DEPARTMENT; AND DECLARING AN EMERGENCY.

Mr. Koppinger made a motion that the rule requiring three distinct readings for Ordinance #15-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Koppinger, Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Lewis, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

Mr. Koppinger made a motion to pass Ordinance #15-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Koppinger, Mr. Diebert, Mr. Lewis, Mr. Huston, Mr. St. Marie, and Mr. Bittner.

Nay:

Abstained:

Motion carried.

Mr. Koppinger made a motion to adopt Ordinance #15-2019; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Koppinger, Mr. Diebert, Mr. Huston, Mr. Lewis, Mr. Bittner, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

RECORD OF PROCEEDINGS

ORDINANCE 16-2019

ORDINANCE DIRECTING THE FISCAL OFFICER TO REQUEST THE AUDITOR OF STATE TO APPROVE THE ESTABLISHMENT OF AN UNCLAIMED FUNDS ACCOUNTS; AND DECLARING AN EMERGENCY.

Mr. Lewis made a motion that the rule requiring three distinct readings for Ordinance #16-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Bittner, Mr. Diebert, Mr. St. Marie, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

Mr. Lewis made a motion to pass Ordinance #16-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Huston. Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Bittner, Mr. Diebert, Mr. Koppinger, and Mr. St. Marie.

Nay:

Abstained:

Motion carried.

Mr. Lewis made a motion to adopt Ordinance #16-2019; seconded by Mr. Huston.

Roll call:

Yeah: Mr. Lewis, Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

RECORD OF PROCEEDINGS

ORDINANCE 17-2019

ORDINANCE DIRECTING THE FISCAL OFFICER TO REQUEST THE AUDITOR OF STATE TO APPROVE THE ESTABLISHMENT OF FUND TO RECEIVE PROCEEDS OR FORFEITED MONEYS PURSUANT TO R.C.2981.13; AND DECLARING AN EMERGENCY.

Mr. Huston made a motion that the rule requiring three distinct readings for Ordinance #17-2019 be dispensed with in accordance with O.R.C. section 731.17; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. Lewis, and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

Mr. Huston made a motion to pass Ordinance #17-2019 as an emergency measure according to ORC section 731.30; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Bittner, Mr. St. Marie, Mr. Koppinger, and Mr. Lewis.

Nay:

Abstained:

Motion carried.

Mr. Huston, made a motion to adopt Ordinance #17-2019; seconded by Mr. Diebert. Roll call:

Yeah: Mr. Huston, Mr. Diebert, Mr. Lewis, Mr. Bittner, Mr. St. Marie and Mr. Koppinger.

Nay:

Abstained:

Motion carried.

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- Mayor Harsanje Sr. asked if anyone wished to address Council.
- Mayor Harsanje Sr. asked if there was any other business to bring forth.

Mr. Lewis asked to schedule a Council of the Whole meeting for June 3, 2019 at 6:00 pm for a presentation from Poggemeyer Design on the Sewer Treatment Plant
Mr. Diebert made a motion to go into Executive Session per O.R.C Section 121.22 Subsection G1 to discuss the hiring of a Village employee; seconded by Mr. Huston.
Roll call:

Yeah: Mr. Diebert, Mr. Huston, Mr. Bittner, Mr. Koppinger, St. Marie, and Mr. Lewis.

Nay:

Motion carried.

Council entered Executive Session at 7:49 pm

Council exited Executive Session at 7:55 pm

With no further business of the Council, Meeting adjourned at 7:56 pm.

Audio recording available.

ATTEST: _____ SIGNED: _____
Fiscal Officer Mayor

APPROVED: _____