

# RECORD OF PROCEEDINGS

## FEBRUARY 3, 2020 REGULAR MEETING

- Mayor Thomas E. Bergman called the meeting to order at 7:00 p.m. and asked all to stand for the Pledge of Allegiance to the Flag.
- Mayor Bergman asked for the roll call:
- Council members in attendance included, Mr. Lewis, Mr. Diebert, Mr. St. Marie, Mr. Koppinger Mr. Huston, and Mr. McPherson.
- Also, in attendance were Village Administrator Kevin Gladden, Village Solicitor Brian Ballenger, Fiscal Officer Julie Van Nest.
- Mayor Bergman asked for approval of the minutes from the Council of the Whole meeting on January 21, 2020.

Mr. McPherson made a motion to approve the minutes from the January 21, 2020 regular Council meetings; seconded by Mr. Diebert.

**Yeah:** Mr. McPherson, Mr. Diebert, Mr. Koppinger, Mr. Lewis, Mr. Huston, and Mr. St. Marie.

**Nay:**

**Abstain:**

- Mayor Bergman asked for approval of the minutes from the regular Council meeting on January 21, 2020.

Mr. St. Marie made a motion to approve the minutes from the January 21, 2020 regular Council meetings; seconded by Mr. McPherson.

**Yeah:** Mr. St. Marie, Mr. McPherson, Mr. Diebert, Mr. Koppinger, Mr. Lewis, and Mr. Huston.

**Nay:**

**Abstain:**

ENGINEERS REPORT – Mr. Hertzfeld – report attached

ADMINISTRATORS REPORT – Mr. Gladden

- Mr. Gladden reported he spoke with Mr. McPherson about scheduling a Streets and Sidewalks meeting later in March pertaining to alleys, as well as bridges, that are being addressed by Mr. Hertzfeld.
- Mr. Gladden received the Water Storage Tank inspection and recommendations from Nelson Tank Engineering. The inspection covered structural and paint needed for protection to cut down on corrossions inside the tanks.
- Mr. Gladden stated each year the EPA gets more stringent on their test for how many parts per billion are allowed, which may be something the Village will need to look at considering the cost to repaint the tanks.

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- Mr. Gladden mentioned he had just entered the 9<sup>th</sup> Street Sanitary Sewer Pump Station job into small Government Fund.
- Pump Station on St. Rt 51 is in the process of being repaired, and the High School pump station is in need of repair as well as safety protections installed.
- Mr. Gladden informed Council that he will present an Ordinance at the next Council meeting to extend the contract with Waste Management that is due to expire in March.

## FISCAL OFFICERS REPORT – Ms. Van Nest

- Mr. Huston is reviewing Invoices paid on January 27, 2020 in the amount of \$38,419.82 and Council was provided the payment list for those invoices.
- Payroll and withholding taxes of \$ 41,488.10 on January 31, 2020.
- Ms. Van Nest reminded Council of the Ohio Municipal League Newly Elected Council training.

## MAYORS REPORT – Mayor Bergman – report attached

- Mayor Bergman informed Council he spoke to Clay Township about the elimination of recycling for the Village of Genoa.

## ECONOMIC DEVELOPEMENT - Mr. St. Marie

- Mr. St. Marie informed Council that Miller's New Market had put up a new sign.
- Mr. Gladden stated that a permit had not been obtained and he would notify Miller's New Market.

## STREETS AND SIDEWALKS - Mr. McPherson

- Mr. McPherson stated they would be scheduling a meeting in March to review the streets and sidewalks.

## UTILITIES - Mr. Diebert – no report

## FINANCE AND INSURANCE - Mr. Huston – no report

- Mr. Huston stated they would be scheduling a Finance/Utilities meeting to discuss Capital Infrastructure.

## SAFETY - Mr. Koppinger

- Mr. Koppinger informed Council they held a Safety Committee meeting prior to the Council meeting to discuss nuisances, trucks parking in the Village and a new police vehicle.
- Mr. Koppinger requested a Safety meeting at 6:00 pm before the March 2nd Council meeting to review follow up actions to nuisances. These will be discussed with the Police Chief and the Fire Chief for action that require their attention.

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- Mr. Koppinger stated that the Safety Committee will discuss proposed revision to the Ordinances for Parking trucks in Village.

Mr. Koppinger made a motion authorizing the Village Administrator to negotiate a lease with Ford Motor Credit on a new Police Vehicle; seconded by Mr. McPherson. Roll call:

**Yeah:** Mr. Koppinger, Mr. McPherson, Mr. Lewis, Mr. Diebert, Mr. Huston, and Mr. St. Marie.

**Nay:**

**Abstain:**

AD HOC - Mr. Lewis

- Mr. Lewis informed Council he received a Thank you from the Salvation Army of Port Clinton for those who participated as Bell Ringers at Millers New Market.
- Mr. Lewis stated he had received a request for a donation from the Genoa Elementary PTO in support Of the School Carnival which helps pay for Field trips, various student incentives, and educational tools.

Mr. Lewis made a motion to donate \$500.00 to Genoa Elementary PTO to help with their annual School Carnival; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Lewis, Mr. Huston, Mr. McPherson, and Mr. St. Marie.

**Nay:** Mr. Diebert, and Mr. Koppinger.

**Abstain:**

PERSONNEL – Mr. Koppinger- no report

Mayor Bergman asked if anyone wished to address Council.

The next Regular Council Meeting will be Tuesday February 18, 2020.

Mr. Diebert made a motion to adjourn; seconded by Mr. Huston. Roll call:

**Yeah:** Mr. Diebert, Mr. Huston, Mr. Koppinger, Mr. McPherson, Mr. Lewis, and Mr. St. Marie.

**Nay:**

**Abstain:**

With no further business of the Council, Meeting adjourned at 7:37 pm.

Audio recording available.

ATTEST:

  
Fiscal Officer

SIGNED:

  
Mayor

APPROVED:

2-18-2020

urn for the storage of the deceased's cremated remains. The Finance Director is hereby authorized to pay such expenses, upon certification from the Village Administrator and receipt of an invoice or bill from the funeral director.

(c) Release to Family: The cremated remains of the deceased may be released to the decedent's family.

(d) Burial for Unclaimed Remains: If the cremated remains are not claimed, the Village shall cause the remains to be buried, and the Finance Director is hereby authorized to pay such expenses, upon certification from the Village Administrator and receipt of an invoice or bill for the burial. The Village shall also provide at the grave of the person's cremated remains, if such remains are buried, a stone or concrete marker on which the person's name and age, if known, and date of death shall be inscribed.

#### 157.07 LIMITATIONS.

(a) No Payment for Funeral Expenses: If the body of an indigent person is claimed by relatives or friends who arrange for the funeral according to their wishes, the Village shall not pay all or any part of the expenses for the same.

(b) Not Supplemental: The Village's Indigent Cremation / Burial Policy is not supplemental. The funeral director or funeral home personnel shall not ask for nor accept any funds above the amounts set forth herein. Upon completion of the cremation, the funeral director shall submit an itemized bill to the Village Administrator containing the following information:

- (1) Name and age of the deceased;
- (2) Place of burial;
- (3) Services performed;
- (4) Total costs of services;
- (5) Amount received from other sources; and
- (6) Amount due from the Village.

(c) Refund by Funeral Director when Funds are Otherwise Received: The funeral director or funeral home shall reduce the cost to the Village by the amount of funds received from any other source. If additional funds are paid to the funeral director or funeral home after the Village has paid as herein provided, the Village shall be refunded the exact amount of the additional funds paid to the funeral director or funeral home within thirty (30) days of the receipt thereof. The funeral director shall submit a notarized statement to the Village Administrator indicating his understanding and compliance with the provisions of this Policy.

(d) Reimbursement for Expenses: In the event that it is found after the cremation of the deceased and payment of the cremation and/or burial expenses by the Village, that such indigent decedent and/or indigent claimant had means, assets, insurance or other benefits or allowances available for the payment of all or part of such expenses, such proceedings may be taken to recover such costs and expenses as may be authorized by law.



CHAPTER 157  
Indigent Cremation/ Burial Policy

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|-------------------------------|-------------------------------------|
| 157.01 PURPOSE.               | 157.05 DETERMINING LEGAL RESIDENCY. |
| 157.02 APPLICATION OF POLICY. | 157.06 POLICY.                      |
| 157.03 ADMINISTRATION.        | 157.07 LIMITATIONS.                 |
| 157.04 DETERMINING INDIGENCE. |                                     |

CROSS REFERENCE  
Burial of unclaimed body – O.R.C. 9.15

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157.01 PURPOSE.

This Indigent Cremation / Burial Policy is enacted to comply with the provisions of ORC 9.15 pertaining to the burial of indigent persons found within the Village who are not claimed by any person for private interment or cremation at the person's own expense, or interment or cremation when the body of an indigent person is claimed by an indigent person. The purpose of this policy is to provide for the burial of indigents, or the burial of an indigent person claimed by an indigent person, for reasons of public health and sensibilities.

157.02 APPLICATION OF POLICY.

(a) Unclaimed: When the body of a dead person is found within the Village and such person was not an inmate of a correctional, benevolent, or charitable institution of this State; and the body is not claimed by any person for private interment or cremation at the person's own expense; or delivered for the purpose of medical or surgical study or dissection in accordance with ORC 1713.34, the Village shall be liable for the cremation and inurnment expenses, in the amounts set forth herein, if:

- (1) The deceased is determined to be an indigent person; and
- (2) The person was a legal resident of the Village of Genoa at the time of death.

(b) Claimed: When the body is claimed by an indigent person simply as that of a loved one, without undertaking to arrange and pay for private interment, the Village shall be liable for the cremation and inurnment expenses, in the amounts set forth herein, if:

- (1) The deceased is determined to be an indigent person; and
- (2) The person was a legal resident of the Village of Genoa at the time of death; and
- (3) The claimant is determined to be an indigent person.

157.03 ADMINISTRATION.

The Village Administrator is hereby appointed as the proper officer of the Village, in accordance with ORC 9.15, to be responsible for the administration of this indigent cremation / burial policy. If the next-of-kin of the deceased are not available or are unknown, the Village Administrator shall have the authority to sign all documents necessary for the cremation.